

**EXECUTIVE COMMITTEE MEETING
DRAFT MINUTES
MAY 1, 2013**

COMMITTEE MEMBERS PRESENT

May Durham, Council Chair	Kristen Cox	Diana Kern
Gladys Cortez		

COMMITTEE MEMBERS ABSENT

Andrew Crim

COUNCIL MEMBERS PRESENT

John C. Morris	Manda Hall, DSHS
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STAFF PRESENT

Roger Webb, Executive Director	Joanna Cordry Cynthia Ellison	Wendy Jones Jessica Ramos
Martha Cantu	Sonya Hosey	Koren Vogel

CALL TO ORDER

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, May 1, 2013, in the Robertson Room at the DoubleTree Hotel, 6505 IH 35 North, Austin, TX 78752. Council Chair Mary Durham called the meeting to order at 3:33 PM.

1. INTRODUCTIONS

Committee and Council members, staff and guests were introduced.

2. PUBLIC COMMENTS

No public comments were offered to the Committee.

3. CONSIDERATION OF MINUTES

The committee reviewed the minutes of the April 2, 2013, Committee meeting. No revisions were offered.

MOTION: To approve the minutes of the April 2, 2013, Executive Committee meeting as presented.

MADE BY: Diana Kern

SECOND: Gladys Cortez

The motion **passed** unanimously.

4. CHAIR'S REPORT

Durheim and Council Member John Morris discussed the recent Disability Policy Seminar in Washington, DC. A large number of self-advocates attended and had good questions on issues and advocacy strategies. Morris noted that some participants recommended advanced tracks at

future conferences. Sequestration of federal funds and its impact on DD Council budgets was a significant point of discussion during the conference. Durham and Morris had the opportunity to discuss council committee structure with former TCDD Public Policy Director Beth Stalvey who is now with the North Carolina DD Council. Stalvey noted that the NCDDC has issue-based committees and while that structure has advantages, it has other disadvantages as well.

Durham and Executive Director Roger Webb discussed the opportunity for Council members and staff to attend the AIDD Technical Assistance Institute and NACDD Annual Conference in Washington DC July 8-10, 2013. TCDD's out-of-state travel budget will allow for several Council members and staff to attend.

Committee member Gladys Cortez and TCDD Planning Coordinator Joanna Cordry represented TCDD at the Department of Assistive and Rehabilitative Services (DARS) Project Hire kick-off for Year 2 of the that higher education grant project. This event celebrated the participants from the project's first year and introduced the second year's activities. Cortez reported that attendance was very high and the project is already planning for the third year's event to be even larger. She also noted that project staff members were very appreciative of the help from TCDD grants staff. Cordry described her respect for the participants in this program and their families and noted the impact of the program both for participants and their community. Chair Durham suggested that Project Hire staff present to the Council at a future meeting.

Durham indicated her intent to recommend Council approval for John Morris as a member of the Project Development Committee and Stephen Gersuk to the Public Policy Committee.

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Webb reported that Andy Crim, Susan Vardell, Hunter Adkins, Dana Perry, Amy Sharp and Kimberly Blackmon will all be absent for these meetings. Health and Human Services Commission (HHSC) Representative Frank Genco has changed positions at HHSC and will no longer be the representative to the Council. Kate Layman and Nancy Walker will represent HHSC during this quarter's meetings to provide agency input but are not eligible to vote on action items.

Interviews for the Public Policy Assistant position will start soon. Public Policy Director Jessica Ramos plans to re-post the vacant Public Policy Specialist position following the close of the legislative session.

Webb discussed bills before the Texas Legislature that will have some impact on state agencies and noted that there is a proposal to allow members of boards to participate in board meetings by video teleconference arrangements.

Stipends grants were approved during the past quarter for the following applicants:

- Texas Parent to Parent: Events Stipend was awarded for up to \$6,000 for the 9th Annual *Texas Parent to Parent Conference* on July 26-27, 2013, in San Marcos.
- Harris County Department of Education: Disability-Related Presentation Support was awarded for up to \$4,102 for the *HCDE Summer Autism Institute* on June 1-30, 2013, in Houston.

- University of North Texas Kristen Farmer Autism Center: Events Stipend was awarded for up to \$4,709 for the 5th Annual Adventures in Autism Intervention Conference on July 27, 2013, in Denton.
- American Association on Intellectual and Developmental Disabilities – Texas Chapter: Events Stipend was awarded for up to \$6,000 for the 28th Annual AAIDD-Tx Conference on July 23-26, 2013, in Houston.

TCDD staff will develop a proposed Operating Expense budget for fiscal year 2014 to review with the Committee and Council during the August meetings. Webb noted that the budget will be based on level federal funding with FY 2013 and will assume maintaining the same staffing pattern and similar staff activities unless members ask for any new or different activities. No changes were proposed. Operations Director Martha Cantu advised that TCDD will need to solicit bids during the next fiscal year for grantee desk audits, materials translations and web hosting. Durham recommended the current cap for those activities remain the same.

6. GRANT ACTIVITIES REPORT

Grants Management Director Sonya Hosey provided an update on the Accessible Transportation project. The approved grantee, Texas Legal Services Center, advised TCDD on April 11, 2013, that they were no longer able to complete the project due to staff changes. TLSC asked for \$20,000 to expand a current rural transportation project, but that request does not meet the original intent of the TCDD Request For Proposals. Funding was thus not approved and there are no other TCDD transportation activities at this time. Planning Coordinator Cordry recommended the Council re-evaluate this activity and Chair Durham agreed that the Project Development Committee should review it at a future meeting.

Hosey advised that the Texas Advanced Leadership Advocacy Conference (TALAC) project has requested a “no cost extension” to fully spend \$60,000 remaining from the current grant award. Those funds cannot be re-obligated to another grantee. Project staff propose hosting an additional conference. Hosey indicated that TCDD grants staff are instituting additional monitoring activities of projects in an attempt to avoid future similar situations. Additional monitoring activities may include requiring monthly requests for reimbursement from some grantees (rather than quarterly), a more thorough review of expenditures based on the percentage of the project completed, and Executive Committee approval of continuation grant periods for a shorter time frame. Committee members did not object to the additional conference proposed by this grantee.

Hosey reviewed the Independent Audit Status report and indicated that audit reports received from Family to Family Network and Any Baby Can were sent for desk reviews. No exceptions were noted. Hosey also reviewed the Grants Monitoring Exceptions report and discussed the SER Jobs for Progress project in detail. This project is still in a “pending” status related to TCDD questions although the grantee has submitted all the required documentation. This grantee was recently asked to submit RARs on a monthly basis.

7. CONSIDERATION OF OUTREACH AND DEVELOPMENT PROJECTS

Planning Coordinator Joanna Cordry reviewed the purpose of Outreach and Development projects and noted that three applications for those projects were received during the quarter. Abundant Rain Christian Fellowship (dba ARCF Community Services) is located in Elgin, TX, and is

a faith-based community that serves African-Americans. It proposes to establish a non-profit organization that will hold a resource fair for parents, family members and individuals with disabilities to gain information on services. Cordry noted that although the applicant requested \$5,620, the review panel recommends approval up to the full amount allotted for these projects if it will assist with project activities.

MOTION: To approve funding to ARCF Community Services up to \$10,000 for one year for an Outreach and Development project.

MADE BY: Kristen Cox

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 1)

REACHing East African Children and Families is a Dallas area organization that works with East African refugees and their descendants to provide education and resource assistance for families of children with special needs.

MOTION: To approve funding to REACHing East African Children and Families up to \$10,000 for one year for an Outreach and Development project.

MADE BY: Diana Kern

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 2)

Recovery is Possible, Inc., focuses on mental health issues but expressed a wish to expand into developmental disabilities education. The organization is based in Harris County and works with Hispanic/Latino populations but also mentioned serving the Asian community in Fort Bend County. The review panel did not feel that the application met the intent of the RFP. Committee members had a number of questions regarding the financial administration of the project as well as the project's intent.

MOTION: To not approve funding to Recovery is Possible, Inc.

MADE BY: Diana Kern

SECOND: Kristen Cox

The motion **passed** unanimously.

8. **CONSIDERATION OF CONTINUATION GRANT AWARDS**

TCDD Grants Management Specialists reviewed Executive Summaries for projects eligible for continuation grant awards. Grants Specialist Wendy Jones reviewed the summary for the Epilepsy Foundation of Texas Health and Fitness project and provided highlights of the project

which includes a 12-week program on nutrition and fitness. The initial 5 months of the program were spent in development, modeled on a Get FIT New Jersey program. The project trained 88 of the intended 90 participants in the first year. Year 2 goals include expansion into 4 communities with 170 participants. Staff have no concerns with this project.

MOTION: To approve funding of up to \$249,750 to Epilepsy Foundation of Texas for the second of a five-year Health and Fitness project.

MADE BY: Gladys Cortez

SECOND: Diana Kern

The motion **passed** unanimously. (Attachment 3)

Grants Specialist Cynthia Ellison reviewed the Executive Summary for the Meaningful Relationships project from SafePlace. This project supports adults with developmental disabilities in increasing satisfaction and happiness in personal relationships by engaging in social activities. It was noted that SafePlace plans to incorporate these activities into their curriculum at the end of the project.

MOTION: To approve funding of up to \$123,527 to SafePlace for the third and final year of the Meaningful Relationships project.

MADE BY: Kristen Cox

SECOND: Diana Kern

The motion **passed** unanimously. (Attachment 4)

Ellison discussed the Texas A&M Leadership Development and Advocacy Skills Training project that provides training for high school students with developmental disabilities as well as their parents. The project experienced problems gaining access to students in one of the two proposed districts due to a change in administration resulting in a delay while project coordinators appealed to the school board to continue the project. The project also has not made contacts with a second school as initially planned. Payment requests are now required from this project on a monthly basis. Committee members discussed the goals for this project as well as the concerns from staff on the progress of the project.

MOTION: To approve funding of up to \$75,000 to Texas A&M University for year 2 of a 3 year Leadership Development and Advocacy Skills Training Project provided the grantee revises goals and work-plans to reflect realistic expectations of the project.

MADE BY: Kristen Cox

SECOND: Diana Kern

The motion **passed** unanimously. (Attachment 5)

9. TCDD QUARTERLY FINANCIAL REPORT

TCDD Operations Director Martha Cantu reviewed the quarterly financial report with members. She noted that a total of \$13,000 was lapsed from FY 2011 funds because it was not used by a grantee and was not reported to TCDD in time for the funds to be re-obligated to another project. Cantu discussed expenses and balances for Council and staff operating expenses and for grant projects from each fiscal year's funds. She noted that \$1,002,886 will carry over from FY 2012 unobligated and estimates a \$329,751 balance at the end of FY 2013. Although budget documents show an estimated negative balance for FY 2014, it is understood that unspent funds in Council and staff operations will offset that deficit. Committee members acknowledge that "over budgeting" is a good business practice that allows the Council better certainty of using all available funds each year. The Committee also reviewed the Grants and Contracts Awards Reports for individual projects and no concerns were noted.

10. CONFLICT OF INTEREST DISCLOSURES

Committee members reviewed updated conflict of interest disclosure information for council members and staff. No concerns were noted.

ADJOURN

Chair Durham adjourned the Executive Committee at 5:29 PM.

Roger A. Webb
Secretary to the Council

_____ Date _____

Attachment 1

Applicant:	Abundant Rain Christian Fellowship, dba ARCF Community Services	Length of time in existence: Approx. 1 year
Group Size:	Approximately 6 people	Geographic Location: Elgin (Bastrop County)
Amount Requested:	\$5,620	
Meeting Frequency:	Bi-monthly	
Ethnic/Cultural Group Served	Black/African American	
Organization Mission:	To assist individuals with developmental disabilities to live independently and support and encourage their community inclusion.	
Planned Activities:	<ol style="list-style-type: none"> 1. Plan and host a family resource fair for parents, family members, people with disabilities, and professionals to obtain information about services, talk directly to service providers, and attend workshops on issues affecting children and adults with developmental disabilities, such as intellectual disabilities, autism, cerebral palsy, neurological impairment and epilepsy. Services for all age groups will be represented and include: Advocacy, After-School, Early Intervention, Special Education, Family Reimbursement, Day Programs, Vocational Programs, Respite, Residential, and more. 2. Establish non-profit status as a basis for operating long-term and continue to offer events, services, and resources. <p>This proposer states this grant will be used to assist people with developmental disabilities living in the Elgin area by connecting participants to resources, providing a voice for African-American participants regarding their specific needs/values, and opening the door for further partnerships in the community.</p>	
Public Policy Implications:	Supporting this rural African American community with developmental disabilities to connect to resources is fully within the scope of the TCDD Outreach and Development Grants. Raising the profile of persons with disabilities with the associated media attention will enhance the power of a typically underserved community and could lead to longer term relationships between ARCF and organizations in the greater Austin area.	
Planning Considerations:	<p>According to their website, Abundant Rain Christian Fellowship (ARCF) has evolved into a faith-based organization that offers two distinctive branches: worship services and social services for all community members. The dba (“doing business as”) ARCF Community Services was created to clearly distinguish between the religious activities and community services. The website notes that ARCF social services cater to youth and families and address health, social, economic, and relational issues through a person centered approach. The group strives to reach out to populations that do not typically engage in developmental programs due to financial, social, and transportation barriers.</p> <p>This organization has not received a grant from nor worked closely with TCDD before and appears to be a group with a predominantly African American membership working to improve the lives of individuals with disabilities of that same or similar cultural background. The group could assist TCDD to develop a deeper understanding of the needs and preferences of the individuals with whom they are working. One of the two activities proposed appears to be similar to strategies the group has successfully used in the past to serve the local community and thus is likely to be successful in the future. The second activity, to</p>	

	<p>establish a separate non-profit status, appears to be a reasonable approach to achieving their desired long-term goals.</p> <p>Funding this proposal would benefit TCDD’s planning and project development work.</p>
<p>Grants Management Comments:</p>	<p>TCDD funds are requested to establish non-profit status by October 31, 2013, and to host a Family Resource Fair by January 2014. Through these activities the organization’s goal is to help a minimum of 25 individuals and families gain access to services and supports needed to live independently in the community during the grant and to build the capacity to sustain their work. The project proposes to partner with the local MHMRA, Foundations, city/county departments and other community organizations.</p> <p>The budget allocates TCDD funds for allowable costs of staff, consultant services, interpreter services, printing/copying, lease, respite and travel. The project requests travel funds for lodging costs while in Austin, which is approximately 30 miles from Elgin. If approved, the grants staff will explore this specific item to determine if it is reasonable and allowable. The project did not include totals for match. This issue would be addressed prior to grant award.</p> <p>The project appears to meet the objective to improve the lives of individuals with disabilities from ethnic minority cultures. Eight percent of the people living in Bastrop county are black or African American. Reaching this “underserved and unserved” population in the Elgin and surrounding rural areas will help TCDD understand the challenges and barriers to accessing services and supports from a grassroots perspective. Due to the current lack of coordinated services and supports in the rural area, this project has the potential of expansion.</p> <p>If approved, TCDD grants staff recommend authorizing up to \$10,000 should we determine other expenses that are necessary for a successful project.</p>

Attachment 2

Applicant:	REACH Families (Reaching East African Children and Families) – Families Raising Children with Special Needs	Length of time in existence: 3 years (since February 2010)
Group Size:	About 35 families	Geographic Location: Dallas, Tarrant, and Collin Counties
Amount Requested:	\$9,910	
Meeting Frequency:	Monthly meetings and yearly family gathering	
Ethnic/Cultural Group Served	Families with East African descent: Ethiopian, Eritrean, and Somali communities	
Organization Mission:	<p>To assist families of East African descent raising children with special needs by:</p> <ul style="list-style-type: none"> • Educating, supporting, encouraging families • Advocating on behavior of the children with disabilities and their families • Empowering families to never give up in their search to help their loved ones reach their full potential • Working in partnership with other organizations dedicated to working with these families and their children • Raising public and professional awareness in the Ethiopian, Eritrean, and Somali communities about autism and other disabilities • Soliciting and receiving funds to accomplish the above purpose 	
Planned Activities:	<ol style="list-style-type: none"> 1. Provide support to families in the group including children with special needs, parent and siblings. 2. Educate families on various topics related to raising children with special needs to enable them to care and advocate for their children. 3. Bring awareness in the community holding a resource fair, doing presentations, and having materials available for families in their native language. Materials will be translated into Amharic, Tigrinya, and Somali. Informational materials will relate to services available to families (such as ECI, Medicaid, Medicaid Waivers, SSI); how to apply for services; basic information about the ARD process; early signs of developmental disabilities such as autism; information on managing stress, family and sibling issues, and how and when to seek help when needed. 4. Complete other activities to accomplish the goals of the organization. 	
Public Policy Implications:	Funding this proposal would give TCDD the unique opportunity to become acquainted with the East African community in DFW that extends beyond REACH Families to include Ethiopian Health Professional Association, Mutual Assistance Assoc for Ethiopian Community and six houses of worship.	
Planning Considerations:	<p>This organization has not received a grant from nor worked closely with TCDD before and appears to be a group with a predominantly African American membership working to improve the lives of individuals with disabilities of that same or similar cultural background. Additionally, this group may include refugees, and TCDD has very little understanding of what special issues might be relevant to the refugee communities that exist in Texas. The group could assist TCDD to develop a deeper understanding of the needs and preferences of the individuals with whom they are working.</p> <p>Funding this proposal would benefit TCDD’s planning and project development work and is recommended.</p>	

<p>Grants Management Comments:</p>	<p>The intention of the RFP is to support groups that are trying to help people receive culturally competent services and supports. This outreach and development proposal seeks TCDD funds to train, educate, empower and raise awareness of disabilities for families of East African descent. The organization identified disability-related organizations, associations, educational agencies and churches to collaborate on this project. If approved by the Council, grants staff will ensure that the organization is aware that the grant funds are not used for religious instruction and/or worship or preaching; to include training separate from religious instruction.</p> <p>The budget allocates TCDD funds for allowable costs of translation into Amharic, Tigrinya and Somali; presenters; and, filing for not-for profit status. Additional funds are requested for operating costs for printing, website, meeting room, travel, respites and promotional materials. If approved by the Council, grants staff will explore presenter’s rate at \$200/hour to determine if it is reasonable and comparable to professional rates. The project did not include totals for match. This issue would be addressed prior to grant award.</p> <p>If approved, TCDD grants staff recommend authorizing up to \$10,000 should we determine other expenses that are necessary for a successful project.</p> <p>The REACH Families proposal meets the original intent of the RFP.</p>
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Attachment 3

**Texas Council for Developmental Disabilities`
Executive Committee**

Date: 05/01/2013

Review of Proposed Activities & Budget

ITEM: A

Grantee: Epilepsy Foundation of Texas (EFTX)

Year: 2 of 5

Project Title: Health & Fitness [Get FIT (Fitness, Integration, Training) Texas]

Project Location: Statewide rural communities

TCDD RFP Intent:

The project intent is to demonstrate how appropriate supports may help people with developmental disabilities to participate in exercise and nutrition programs. Grantees are expected to demonstrate how to: 1) Provide *individualized*, inclusive recreational fitness programs to people with developmental disabilities to assist them to reach their goals in fitness, recreation, and overall wellness and 2) Provide training and/or technical assistance to enable service clubs and volunteer organizations to, if necessary, alter their culture and activities to support full and equal participation by people with developmental disabilities in a way that will promote participation in recreational programs based on interest and wellness goals.

Project Goals and Accomplishments for Year 1:

Goal 1: Implement a health and wellness curriculum and fitness program for individuals with developmental disabilities (DD) and epilepsy, as well as their caregivers.

Goal 2: Identify 60 individuals with DD and 30 caregivers with diverse cultural backgrounds and disabilities to provide opportunities for healthier lifestyles through physical activity, nutrition, and health habits.

Goal 3: Establish a strategic plan for development, evaluation, growth and sustainability of the Get FIT Texas program resulting in the addition of 2 clinic sites and 60 participants with DD and 30 caregivers

Accomplishments per goal:

A comprehensive health and wellness program was created to improve the physical fitness, nutrition, and healthy lifestyles of adults with DD and epilepsy and their caregivers. All project materials including forms, policies, and program procedures were created and implemented. Recruitment and enrollment of 88 Get FIT Texas participants in both Houston and surrounding counties as well as San Antonio and surrounding communities. The development of individualized Get FIT action plans with at home activities were created and applied. A strategic plan for development and growth of the program was established.

Proposed Goals and Objectives for Year 2:

Goals: Same as above

Objectives: 1) Expand the Get FIT Texas program to include a total of 170 unduplicated participants and expand to include at least 4 cities in Texas; 2) Identify and develop partnerships in each target community to support home fitness opportunities; and 3) Begin creating a training curriculum/ manual for Fitness Trainers to implement the Get FIT Texas program to individuals with developmental disabilities.

Council Considerations: Public Policy Considerations: Get FIT's PAC intends to address the systematic exclusion of individuals with DD in fitness and health opportunities. State policy recommendations are generally void of measureable inclusion of children and adults with disabilities. Get FIT reports 90% of participants improved in a Quality of Life score at the end of a course. This measureable success in addressing obesity rates for adults with disabilities that are 58% higher than those without disabilities provides important data that can be used in advocacy efforts relating to chronic disease, obesity and fitness. No staff concerns; Council to consider continued funding for this project.

Continuation Budget Detail Summary

	Federal	Match	Totals
Amount expended in Year 1 (\$35,000 consultants) (based on 11 months) Award amount \$249,538	\$156,098	\$69,337	\$225,435
Amount requested for Year 2 budget:			
I. Personnel Services	161,064	64,231	225,295
II. Travel	9,368	580	9,948
III. Purchased Services (\$59,375 consultants)	65,298	3,821	69,119
IV. Property/Materials	14,020	600	14,620
V. Rental/Leasing	0	14,392	14,392
VI. Utilities	0	0	0
VII. Other (Officers' Insurance)	0	0	0
Budget period totals	\$249,750	\$83,624	\$333,374

Attachment 4

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 5/01/13

Review of Proposed Activities & Budget

ITEM: B

Grantee: SafePlace

Year: 3 of 3

Project Title: Meaningful Relationships

Project Location: Austin/Travis County, Seguin/Guadalupe County

TCDD RFP Intent:

The project intent is to try to ensure that at least 60 people with developmental disabilities will indicate that they are more satisfied and happier with their personal relationships after participating in project activities and at least 3 organizations will have changed their policy and/or procedures to improve their ability to provide support to people with developmental disabilities to establish and maintain meaningful relationships. TCDD has approved funding of up to \$125,000 per year for up to three years.

Project Goals and Accomplishments for Year(s) 1 - 2:

Goal: The overall goal of the project is to create lasting change for community inclusion by demonstrating a replicable, successful and self-directed model for adults with developmental disabilities to develop lasting and meaningful relationships with other people based on shared interests.

Accomplishments per goal: Orientation and training was provided to the partner agency MOSAIC and a "Nurturing Dreams" workshop was convened for the administrative and direct services staff; a draft curriculum based on a series of activities and discussions was submitted for review; identified and recruited 28 adults to participate in year 2 project activities and developed individual plans with these participants; and, supported 20 people with developmental disabilities to participate in self-chosen recreational activities.

Proposed Goals and Objectives for Year 3:

Goal: Same As Above

Objectives: Support at least 20 people with developmental disabilities to increase their satisfaction and happiness with personal relationships based on self-chosen common interests; at least 1 disability service provider organization will change or develop (and institutionalize) new policies and/or procedures to improve its ability to provide support to people with developmental disabilities to establish and maintain meaningful relationships with others; and, work with recreational, volunteer, faith-based, leisure, civic or other organizations chosen by project participants to increase access to activities and programs which will increase opportunities to connect with others who have shared interests.

Council Considerations: Public Policy Considerations: SafePlace's evaluation and data are impressive. They are critical and candid and have redesigned their pre and post evaluation instruments to help them build a program that will effect change and be sustained by system change in provider policy and practice on assisting residents to develop social, recreational activities and relationships based on choice. No staff concerns; Council to consider continued funding for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Amount expended in year 1 (\$17,250 consultants) Award amount \$105,475	\$105,475	\$35,176	\$140,651
Amount expended in year 2 (\$8700 consultants) (based on 10 months) Award amount \$117,022	\$84,902	\$38,581	\$123,483
Amount requested for next year budget:			
I. Personnel Services	104,817	39,654	144,471
II. Travel	3298	450	3748
III. Purchased Services (Consultants \$8700)	14,812	2162	16,974
IV. Property/Materials	600	180	780
V. Rental/Leasing	0	1826	1826
VI. Utilities	0	1472	1472
VII. Other (Indirect Costs)			
Budget period totals	\$ 123,527	\$45,744	\$169,271

Attachment 5

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 5/01/13

Review of Proposed Activities & Budget

ITEM: C

Grantee: Texas A&M University
Project Title: Leadership Development and Advocacy Skills Training Projects
Project Location: Brazos County

Year: 2 of 3

TCDD RFP Intent:

The project intent is to continue development of a network of training programs and resources to assist Texans with developmental disabilities and their families to have support and training needed to be strong leaders and advocates. TCDD has approved funding of up to \$75,000 per year for up to three years.

Project Goals and Accomplishments for Year(s) 1:

Goal: To increase the leadership and advocacy skills of 102 people (67 high school students and 35 parents of students with disabilities) by providing training in high school classrooms. In phase 1 (taking over 3 months), presenting support information to parents at parent organizations; and, providing ongoing mentoring for skill practice to 30 selected high school students. In phase 2 (taking place over a second 3 month period), provide an end of the school/project year 3-day celebration/reflection/future planning session.

Accomplishments per goal: Secured permission to provide the leadership and advocacy program at A&M Consolidated High School with 50 students in special education classrooms and at-risk students. Phase 1 training (15 session classroom curriculum instruction) will be completed by March 2013. The project will choose 30 students to complete community and school leadership projects; and hold 3 information sessions for parents beginning in March 2013 through May 2013.

Proposed Goals and Objectives for Year 2:

Goal: To increase the leadership and advocacy skills of 102 people (67 high school students and 35 parents of students with disabilities) by providing training in high school classrooms, In phase 1(taking place over a semester), presenting support information to parents at parent organizations; and, providing ongoing mentoring for skill practice to 30 selected high school students. In phase 2 (taking place over a second 3 month period), provide an end of the school/project year 3-day celebration/reflection/future planning session.

Objectives: Phase 1, organize and provide training on leadership and advocacy; provide information to parents concerning the support of leadership and advocacy skills of their students. Phase 2, provide mentoring to participants to facilitate practice of the learned leadership and advocacy skills through community projects; and, upon completion of skills practice, will provide a follow-up celebratory event to include participants who complete their community projects.

Council Considerations: Public Policy considerations: Training students to understand and exercise their rights and responsibilities inserts an element of accountability that makes it more likely that those responsible for implementing the associated laws and policies will adhere to them. It also makes it more likely that students with disabilities will advance their self-determinations and inclusion in other areas of their lives. Standing up for one's rights gives voice to the broader community of individuals with developmental disabilities. Self-advocacy crosses all policy arenas: education, access, employment, housing, voting, medical access and more. No staff concerns; Council to consider continued funding for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Amount expended in year 1 (Consultants \$3640) (based on 9 months) (Award amount - \$75,000)	\$27,410	\$14,313	\$41,723
Amount requested for next year budget:			
I. Personnel Services	54,824	994	55,818
II. Travel	565	0	565
III. Purchased Services (consultants \$3030)	11,405	0	11,405
IV. Property/Materials	706	0	706
V. Rental/Leasing	0	0	0
VI. Utilities	0	0	0
VII. Other – (Indirect Costs)	7500	24,006	44,182
Budget period totals	\$ 75,000	\$25,000	\$100,000