

Executive Committee Meeting Minutes	Tab 1
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Background:

Minutes of the April 4, 2014, Executive Committee meeting are included for your review.

<u>Executive Committee</u>	<u>Expected Action:</u>
<u>Agenda Item 3.</u>	The Committee will review, revise as appropriate, and approve.

**EXECUTIVE COMMITTEE MEETING
DRAFT MINUTES
APRIL 4, 2014**

COMMITTEE MEMBERS PRESENT

Mary Durham, Council Chair	Gladys Cortez	Kristen Cox
Andrew Crim		

COMMITTEE MEMBERS ABSENT

Diana Kern

STAFF PRESENT

Roger Webb, Executive Director	Theresa Esquivel	Susan Mihalik
Martha Cantu	Sonya Hosey	Jessica Ramos
Joanna Cordry	Wendy Jones	Koren Vogel
Cynthia Ellison		

GUESTS PRESENT

Pam Anderson	Kathy Holdway	Shelley Killian
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CALL TO ORDER

The Executive Committee of the Texas Council for Developmental Disabilities convened on Friday, April 4, 2014, in Bluebonnet Room at the Marriott Austin South Hotel, 4415 IH 35 South, Austin, TX 78745. Council Chair Mary Durham called the meeting to order at 9:30 AM.

1. INTRODUCTIONS

Committee members, staff and guests were introduced.

2. PUBLIC COMMENTS

Public comments were deferred until the topic of discussion.

3. CONSIDERATION OF MINUTES

The minutes were reviewed and no revisions were offered.

MOTION: To approve the minutes of the October 23, 2013, Executive Committee meeting with the corrections as noted.

MADE BY: Kristen Cox

SECOND: Gladys Cortez

The motion **passed** unanimously. Committee members also reviewed a summary of discussion in February when a quorum of members was not present and did not offer revisions.

4. CHAIR'S REPORT

Chair Durham thanked members for their work in February when a quorum was not present for the meeting and therefore no action could be taken. The discussion with the members present

was of great value as she made decisions for continuation funding of grant projects. All projects were approved for funding as recommended by staff.

Durheim reported that Council members Gladys Cortez and Kristen Cox and Public Policy Specialist Erin Lawler are attending the Disability Policy Seminar in Washington DC, April 6-9, 2014. The NACDD Annual Conference will be held in conjunction with the Administration on Intellectual and Developmental Disabilities Technical Assistance Institute in Washington DC, July 7-9, 2014. Presentations from two TCDD grantees, OneStar Foundation and DARS Project HIRE, have been accepted for the conference. Members interested in attending should contact Durheim or Executive Director Roger Webb.

Durheim further reported that Webb has been named Chair of the Employment-First Task Force and he is beginning those responsibilities. Other members of this Task Force will soon be announced.

4. EXECUTIVE DIRECTOR'S REPORT

Executive Director Webb reviewed dates and activities for TCDD's Sunset Review. Sunset Commission staff expect to meet with TCDD executive staff as well as the Council Chair and Vice-Chair in early June. The Sunset staff report on TCDD should be prepared and public hearings scheduled to take place in late October or early November. Webb also reviewed dates of interest for the 84th Texas Legislature.

Webb reported that the final notice of federal funds for TCDD for FY 2014 provides \$4,804,064 which is \$10,000 more than estimated.

Public Information Specialist Lucy Walker plans to retire effective May 2, 2014, after nearly 25 years with TCDD. Public Policy Director Jessica Ramos expects to begin interviews soon for the Communications Coordinator position and does not expect to fill the Public Information Specialist position at this time.

TCDD has contracted with Austin-Travis County Integral Care (ATCIC) for \$10,535 to assist with the production of a video on individuals transitioning from Austin State Supported Living Center to community settings. ATCIC has begun production on this project and Webb and Ramos expect a preliminary version of the first video to be available for the May Committee of the Whole meeting. Ramos hopes to coordinate a presentation with representatives of ATCIC and the Department of Aging and Disability Services (DADS) on these transition efforts.

Webb and NACDD Director of Technical Assistance Support Sheryl Matney provided technical assistance in March to the Washington State DD Council related to the Council's relationship with the designated state agency. They also provided a one day "Budget 101" training with staff from six DD Councils. The Washington Council was especially appreciative of TCDD's process of completing risk assessment of each grantee. TCDD has also provided assistance to other Councils recently on succession planning, Council-DSA relations, and other topics.

Webb discussed Council member training on topics such as the history of the DD Act, Robert's Rules of Order, a budget overview, and other topics. Members noted that short trainings allow for breaks from more intense meeting discussions.

6. GRANT AND PROJECTS REPORT

Grants Management Director Sonya Hosey welcomed new Project Management Assistant Theresa Esquivel. Hosey and Grants Management Specialist Susan Mihalik discussed the Inclusive Faith-Based Communities Symposium project at West Central Texas Foundation noting that the project is “back on track” following the difficulties reviewed during the October 2013 discussion for continuation of grant funding. A mini-symposium was successful and the full symposium held in late February was much improved over the first symposium.

Hosey discussed the two Accessible Parking Campaign projects that are now developing proposed public awareness activities. Committee members had asked that the two grantees collaborate but this was not feasible due to different approaches of those projects.

NAMI-TX elected not to continue the third and final year of the Leadership Development and Advocacy Skills training project due to staff turnover. The project will end June 30, 2014.

Outreach and Development project grantee ALMA was approved for a match reduction of \$587, but is still providing more than the required match.

Hosey discussed the Building Community Capacity through Collaboration project at Texas Tech University. Grants staff worked with the grantee to address concerns about Phase II of this project including a lack of stakeholder involvement and gaps in the needs assessment. Grants staff feel that the project is moving in a positive direction.

7. CONSIDERATION OF OUTREACH AND DEVELOPMENT PROJECT PROPOSALS

Planning Coordinator Joanna Cordry reviewed two Outreach and Development project proposals received recently. Staff clarified that the Nuevos Horizontes de Starr County organization headquarters is in McAllen but the work is done with residents of Starr County. The organization proposes providing mentors to young adults and hosting bilingual conferences to build advocacy skills. TCDD has historically not had many projects in this region. It was noted that the organization comes highly recommended from individuals in the area for their work.

MOTION: To approve funding of up to \$10,000 to Nuevos Horizontes de Starr County for an Outreach and Development project.

MADE BY: Kristen Cox

SECOND: Andy Crim

The motion **passed** unanimously. (Attachment 1)

The Committee next discussed a proposal from Baylor Autism Resource Center. Staff indicated that the application does not meet the intent of the Request for Proposals (RFP). Although proposed services would be offered to Hispanic students and families, the organization’s focus is not ethnic/minority based nor is it partnered with that type of organization. Committee

members also noted that activities planned for students with diagnoses on the Autism Spectrum Disorder should be provided by local school districts.

MOTION: To not award funding to the Baylor Autism Resource Center for an Outreach and Development project.

MADE BY: Andy Crim

SECOND: Gladys Cortez

The motion **passed** unanimously.

8. CONSIDERATION OF GRANT AWARDS

Grants Management Director Hosey reviewed the Building Community Capacity through Collaboration RFP. During Phase 1 projects develop a strategic plan that targets enhancing services that address physical needs, healthcare, behavioral support, and respite support in the communities. At the end of Phase 1, strategic plans will be evaluated and considered by TCDD for Phase 2 funding to implement the proposed plan. In general, the proposed strategic plans submitted thus far for review have not had a detailed comprehensive needs assessment or a thorough identification of the leading causes of SSLC admissions, and have been weak on the analysis of health care services available in the community particularly related to individuals with complex medical needs. TCDD staff have provided assistance to these grantees and have shared the guide staff are using to review these strategic plans. The review guide includes items such as support for self-advocates, identification of services that will enhance health care, identification of a community support network, evidence of self-advocate involvement in developing strategic plans, public policy implications, and examples of building on the strengths and assets identified in the assessment. This guide was provided to all grantees so they understand how TCDD expects to evaluate their strategic plans. TCDD Public Policy staff have also provided assistance including data on SSLC admissions.

Chair Durham invited Kathy Holdway, President of A Circle of Ten, to provide public comments at this time on the Circle of Ten (C10) grant project. Ms. Holdway provided a handout that illustrates the proposed collaborative activities for the C10 Building Community Capacity through Collaboration project. Holdway noted that the center of all activities focuses on the consumer and family, and services will include adaptive behavioral analysis, respite, mental health, physical and medical, ancillary services such as transportation, vocational, socialization, and recreation, and network building. Holdway identified collaborative organizations for these services.

Grants Management Specialist Wendy Jones discussed the strategic plan submitted by A Circle of Ten for proposed Phase 2 implementation. Jones indicated that the staff review identified areas where the plan needed to be strengthened. Concerns include the need for a more detailed needs assessment, evidence of SSLC involvement in indentifying services needed in communities to avoid the need for institutional placement, clarification of how physical and medical needs

will be addressed in community settings, and clarification of roles of the network partners. Staff also have concerns that the proposal appears to indicate C10 will serve in a “pass-through” capacity for five pilot projects instead of a contracting organization with monitoring and reporting of outcomes. Staff also have questions about some budget items including consultant travel expenses related to the delivery of sustainability/grant writing workshops with no clear connection to the RFP intent or project objectives. Due to the number of concerns and questions, staff recommend an extension of Phase 1 for up to four additional months with additional funding of up to \$40,000 so that concerns can be addressed by the grantee and a revised proposal can be submitted. In response to questions from Committee members Holdway indicated that the proposed timeframe would be adequate as she felt most of the information was available but was not provided in the format required. Holdway also agreed that assistance was needed to better identify the public policy implications.

MOTION: To approve up to \$35,000 to \$40,000 for a period of up to four months for A Circle of Ten to address concerns noted in the proposed Strategic Plan for the Building Community Capacity through Collaboration project.

MADE BY: Kristen Cox

SECOND: Andy Crim

Committee members further discussed the need for additional funding since most of the work was expected by the RFP but the grantee indicated additional funding was necessary for staff operations. The motion **passed** unanimously. (Attachment 2)

Hosey, Webb and Grants Management Specialist Susan Mihalik reviewed the intent of the Enabling Technology RFP and clarified that the RFP authorized funding for five years. The Executive Committee subsequently approved funding for two projects for up to three years, with an option for years 4 and 5 based on a review to determine if that additional period of funding was appropriate. Mihalik provided an overview of the technology developed by the two grantees. Educational Programs Inspiring Communities developed an iPad application allowing trainees to service vending machines. Strategic Education Solutions developed a Virtual Job Coach website that includes training modules for job seekers.

Mihalik indicated that the Enabling Technology project of Educational Programs Inspiring Communities will include intensive testing of the application and development of new features in year three. Skills obtained by trainees include computer and technological literacy; inventory control and maintenance; coding, sorting, and grouping of products; and navigating the work environment. Mihalik reported that the project could develop a more generic version of the app to be used by other employers in years four and five. She recommended Council members

discuss objectives for the additional years of the project. Members asked that the grantee develop a report of lessons learned from the project.

MOTION: To approve funding of up to \$225,000 for the third year of the Educational Programs Inspiring Communities Enabling Technology project.

MADE BY: Andy Crim

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 3)

Mihalik also reviewed the Strategic Education Solutions Enabling Technology project that currently has 25 students testing the job coach website. The third year of the project will include more testing of the website, development of additional modules, and additional pilot groups for the site. Members noted that this website could be of value to people with and without disabilities and recommended that the site be marketed to school districts for transition services. Grants Director Hosey noted that the grantee has requested a reduction in match of \$2,439 because of a misunderstanding about project activities in poverty vs. non-poverty areas

MOTION: To approve funding of up to \$225,000 to Strategic Education Solutions for the third year of an Enabling Technology project.

MADE BY: Kristen Cox

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 4)

Ms. Mihalik reviewed the executive summary for the third and final year of the Jewish Family Services of Dallas Inclusive Faith-Based Communities Symposium project. One symposium has taken place and over 175 people have been trained. The grantee has developed a 14-minute video on inclusion that will be distributed along with other materials on faith-based inclusion. The second symposium is scheduled for June 2014 and will be held in conjunction with the Summer Institute on Theology and Disability.

MOTION: To approve funding of up to \$75,000 to Jewish Family Services of Dallas for the third and final year of an Inclusive Faith-Based Communities Symposium project.

MADE BY: Gladys Cortez

SECOND: Andy Crim

The motion **passed** unanimously. (Attachment 5)

Mihalik reviewed the executive summary for the third and final year of the OneStar Foundation Inclusive Faith-Based Communities Symposium project. During year three, OneStar will reach out to organizations in different areas as the project has already satisfied the requirements of the RFP. The OneStar project will present at the NACDD conference in July.

MOTION: To approve funding of up to \$66,931 to OneStar Foundation for the third and final year of an Inclusive Faith-Based Communities Symposium project.

MADE BY: Kristen Cox

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 6)

Senior Grants Management Specialist Cynthia Ellison reviewed the executive summary for the fourth and final year of the SafePlace Meaningful Relationships project. During the final year, project participants and other stakeholders will participate in focus groups to identify creative solutions to barriers encountered by individuals in trying to develop personal relationships.

MOTION: To approve funding of up to \$115,029 to SafePlace for the fourth and final year of the Meaningful Relationships project.

MADE BY: Andy Crim

SECOND: Kristen Cox

The motion **passed** unanimously. (Attachment 7)

Ms. Ellison reviewed the executive summary for the third and final year of the Texas A&M University Leadership Development and Advocacy Skills Training project. This project trains high school students with disabilities and their parents. The third year of the project will conclude Phase 1 classroom training and Phase 2 in which participants complete community projects.

MOTION: To approve funding of up to \$75,000 to Texas A&M University for the third and final year of the Leadership Development and Advocacy Skills Training project.

MADE BY: Andy Crim

SECOND: Kristen Cox

The motion **passed** unanimously. (Attachment 8)

Grants Specialist Jones reviewed the executive summary from Texas Advocates for the third and final year of a Leadership Development and Advocacy Skills Training project. This project trains and supports residents of State Supported Living Centers to become advocates for change in issues such as transition and employment. Goals for the third year include training of advocates in Denton, Lubbock and El Paso and supporting advocates who have previously been trained.

MOTION: To approve funding of up to \$75,000 to Texas Advocates for the third and final year of the Leadership Development and Advocacy Skills Training project.

MADE BY: Gladys Cortez

SECOND: Kristen Cox

The motion **passed** unanimously. (Attachment 9)

Ms. Jones reviewed the executive summary for the third and final year of the Arc of Texas Leadership Development and Advocacy Skills Training project. This project partners with local Arc chapters, Texas Advocates chapters, Easter Seals, Down Syndrome Associations, and other organizations to provide training. Training has been provided in eight communities for 234 individuals during the first two years of the project. The project will expand during the third year to additional communities and will develop an advocacy toolkit for advocates.

MOTION: To approve funding of up to \$75,000 to the Arc of Texas for the third and final year of a Leadership Development and Advocacy Skills Training project.

MADE BY: Andy Crim

SECOND: Gladys Cortez

The motion **passed** unanimously. (Attachment 10)

9. PROCESS TO REVIEW ACCESSIBLE PARKING CAMPAIGN PROPOSED ACTIVITIES

Grants Management Specialist Jones and Planning Coordinator Cordry reviewed staff recommendations for the process to consider Accessible Parking Campaign proposals. Two grantees are currently developing campaign proposals in Phase 1 of this project. Staff recommend a review panel that includes two marketing experts (neither of whom are associated with either project), 2-3 members of the Council and 2-3 staff members. The panel

will receive a presentation from each grantee and will make recommendations to the Executive Committee for final decisions. Proposed evaluation criteria include efficiency and sustainability of the efforts, diversity of the target audience and likelihood of achieving the desired project outcomes. Committee members concurred with the recommended process. Staff expect recommendations from the review process to be considered by the Executive Committee at the November 2014 meeting. The Council will need to approve funding amounts for each project since that was not included in the Executive Summary approved by the Council.

10. OTHER UPDATES

Committee members discussed the dates, location and major agenda items for May 2014 Council and Committee meetings.

Executive Director Webb discussed his recent review of TCDD succession planning procedures for the executive director position and noted that those procedures would take approximately 210 days to hire a replacement. Webb suggested that some work could be completed in advance to shorten that process. For example, the Committee could update the Executive Director position description at any time and could gather possible interview questions and sample recruitment materials from other DD Councils. Committee members agreed to begin reviewing this material during upcoming meetings.

11. EXECUTIVE SESSION – ANNUAL EVALUATION OF EXECUTIVE DIRECTOR

Chair Durham announced that the Executive Committee of the Texas Council for Developmental Disabilities would meet in closed session pursuant to Section 551.71 of the Government Code related to personnel matters. A quorum of the Committee was present. The time was 2:05 PM on April 4, 2014.

At 2:28 PM on April 4, 2014, the Executive Committee reconvened in open session. Chair Durham announced that the Committee did not take any action during its closed meeting discussion on personnel matters.

ADJOURN

Chair Durham adjourned the Executive Committee at 2:29 PM.

Roger A. Webb
Secretary to the Council

Date

EXECUTIVE COMMITTEE CLOSED SESSION

Certified Agenda

Wednesday, April 4, 2014

COMMITTEE MEMBERS PRESENT: Chair Mary Durham, Vice-Chair Andrew Crim, Gladys Cortez, Kristen Cox

STAFF PRESENT: Martha Cantu, Operations Director; Sonya Hosey, Grants Management Director; Jessica Ramos, Public Policy Director

CALL TO ORDER

Chair Mary Durham announced that a quorum of the Committee was present and called the meeting to order at 2:05 PM on Friday, April 4, 2014. The Committee met in closed session pursuant to Texas Government Code Chapter 551, Section 551.074, to discuss matters involving personnel.

I. EXECUTIVE DIRECTOR ANNUAL APPRAISAL

Council Chair Durham and other members of the Executive Committee discussed matters related to the annual performance appraisal of Executive Director Roger Webb. Durham and members of the Executive Committee acknowledged Webb's exceptional performance in implementing State Plan activities, oversight of the development of grants projects and overseeing fiscal affairs of the Council, including monitoring grant funds according to state and federal regulations. The Executive Committee further acknowledged Webb's leadership abilities and management of personnel matters, and his supportive role to the Chair, Council members, and national DD councils.

II. RECESS

Chair Durham announced the closed session was concluded 2:28 PM Friday, April, 4, 2014. No actions were taken.

Certified Agenda approved by the Committee:

Mary Durham, Chair

Date

Attachment 1



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Mary Durham, Chair
Andrew Crim, Vice Chair
Roger A. Webb, Executive Director

TO: TCDD Executive Committee

FROM: Sonya Hosey, Grants Management Director
Jessica Ramos, Public Policy Director
Joanna Cordry, Planning Coordinator

SUBJECT: Summary of Outreach and Development Proposals

DATE: March 19, 2014

The TCDD staff review panel reviewed 2 Outreach and Development proposals received this quarter.

Background

The Council offers grants of up to \$10,000 each for up to 18 months to groups made up of people who are black or African American, Hispanic/Latino, Asian, or Native American that are working to improve the lives of individuals with disabilities from ethnic minority cultures. TCDD expects these grants to be an avenue through which TCDD can partner with and learn from individuals who are typically unserved and/or underserved.

TCDD's Goals in Funding These Grants

1. Develop partnerships to increase TCDD's understanding of different values, cultures, and customs that exist in Texas, and how cultural issues may impact how services should be provided; and
2. Support activities that the group has determined will help members of their community who have disabilities to receive support that is culturally appropriate.

Criteria for Evaluation of Proposals

The TCDD staff review panel use the following criteria to evaluate if funding the proposal is consistent with the goals above:

- The group is made up of people who identify with a specific ethnic/cultural minority group who are working to increase access to culturally appropriate supports and services for individuals with disabilities of a similar cultural background.
- Working together will deepen TCDD's understanding of that cultures's values, cultures, and customs.

When proposals meet the criteria noted above, staff will recommend them for consideration for funding. If funded, TCDD grants staff ensure that all activities conducted are allowable under law and TCDD policies. Staff also provide technical assistance to assist the grantee to meet TCDD's expectations. *If proposed activities and budget items are both allowable and reasonable and will result in the intended outcomes, proposals are not expected to meet additional requirements.*

Recommendations:

TCDD staff recommend the Committee review and discuss both applications and fund those that best meet TCDD's goals. The complete proposals, 5-9 pages in length, will be available at the Executive Committee meeting.

Applicant:	Nuevos Horizontes de Starr County	Length of time in existence: 3 years
Group Size:	UNK	Geographic Location: Starr County
Amount Requested:	16,000	Meeting Frequency: weekly
Ethnic/Cultural Group Served:	Hispanic	
Organization Mission:	(1) To give support and education to parents so that our sons and daughters with special needs can be respected, accepted and integrated into the community. (2) To help build independent individuals.	
Planned Activities:	The grant will be used to establish a program to offer support to and enable young adults with disabilities to reach their goals. Nuevos Horizontes will provide mentors and advisors to the young adults and offer internships through which they can further develop and enhance their skills under direct supervision of their mentor. Participants will attend activities at the center, where qualified and licensed professionals such as: speech, occupational, physical therapists; a psychologist; teachers, a cosmetologist, police officers, and various people from the community will help them in projects specifically tailored to promote their interests. The organization plans to build capacity by recruiting additional volunteers, promoting the program, and training board members. The organization also plans to hold bilingual conferences every three months to build the advocacy skills of parents of children with disabilities.	
TCDD Staff Comments	<p>Nuevos Horizontes is an organization that appears to engage in numerous activities related to transitioning Hispanic youth and adults with disabilities on the Texas-Mexico Border. Most of the staff appear to be Hispanic and bilingual, and they plan to conduct activities in both English and Spanish. The organization also seems to be well-established in the community; they have a wide range of community partners, including a Spanish language newspaper and radio station. The applicant meets the criteria of the RFP.</p> <p>Nuevos Horizontes requests TCDD grant funds to support young adults (ages 18-30) with disabilities by providing them with mentors and advisors “to lead them and assist them throughout the way” and by facilitating activities for them to explore goals for the future – an activity frequently identified as a need by families of youth with disabilities. They indicate they will work with a wide range of partners, including: Starr County Community Closet; Down by the Border; Weslaco Parent Support Group; Down Syndrome Support Group; Brownsville Raza; Boys and Girls Club; Pediatric Care Center; Bounce Back; BrightStar Therapy; Enlace Newspaper; Town Crier Newspaper; and Radio Esperanza.</p> <p>The project is located in McAllen, an area in the part of the State that TCDD has only recently began to reach out to successfully; TCDD may potentially learn how to improve access to services and outreach to families and communities in this area.</p> <p>The applicant may need assistance on the front-end to narrow their proposed activities and align them with their funding request. For example, the budget allocates TCDD funds for costs of secretary and music teacher; however, the role of the music teacher in relation to the proposed grant activities is not clear. Additional funds are requested for operating costs for printing, postage, telephone, internet and travel - as would be expected - but the totals for operating costs and travel are incorrect. Match amounts are not determined. If approved by the Council, grants staff will get clarification of the music teacher role and complete final negotiations of the budget for TCDD amount and match.</p> <p>This proposal is consistent with the Council’s goals in offering these grants, and TCDD staff recommends authorizing up to \$10,000.</p>	

Attachment 2

**Texas Council for Developmental Disabilities`
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: A

Grantee: A Circle of Ten, Inc.

Year: 1 of 5

Project Title: Building Community Capacity through Collaboration

Project Location: Gulf Coast

Website: none

TCDD RFP Intent:

The project intent is to establish and/or strengthen a network of appropriately diverse organizations to develop a strategic plan to build the capacity of that community to provide community-based services that will decrease the need for individuals with developmental disabilities to be served in an institution.

Authorized Funding: TCDD has approved up to \$150,000 for up to five years.

Expected Results: Develop a strategic plan, based on a community needs assessment, and identify resources necessary to build the capacity of a community to provide: culturally appropriate, person-centered or family-centered healthcare services (including both physical and mental); behavior supports; respite to community members who have developmental disabilities and their families; and other supports identified by the community support network.

Project Goals and Accomplishments for Planning Year:

Goal: The Expanding Community Collaborative Capacity Opportunities (ECCCO) will strengthen and grow the Gulf Coast Network of 30-50 diverse agencies/individuals collaboratively implementing the Strategic Plan, while increasing agency and community capacity to provide and multiply holistic services to people with disabilities and their families, and decreasing the need for institutionalization.

Accomplishments per goal:

Partnerships were established and/or strengthened with several community organizations to address respite, transportation, employment opportunities, behavior support, mental health, family support services and training. A strategic plan was developed and submitted for TCDD review.

Proposed Goals and Objectives for Year 1 of Phase 2:

Goal: Same as above. **Objectives:** 1) Support and guide network community agencies' program/grant teams and continue increasing their internal and collaborative capacity to implement and sustain the strategic plan. 2) Implement and replicate the strategic plan's pilot projects and provide identified community-based mental healthcare, behavior supports, respite and other services supporting people with developmental disabilities, decreasing the need for institutionalization.

Staff Recommendations:

Public Policy Considerations: Applicant did not present evidence that people at risk of SSLC admission are at risk of committing suicide, though it seems to be the basis for including the NAMI project. Legislation was passed in 2013 that requires Texas school teachers to learn about detecting and educating students with mental or emotional disorders and providing positive behavioral interventions and supports. It is unclear whether the proposed NAMI activity is intended to supplement or supplant those already required efforts. How are these efforts different and/or coordinated? The policy issues sections does not address policy issues pertaining to risk of SSLC admissions nor does it include a plan to address such. This is the best B3C plan we've seen. Based on the above and the grant specialist's comments, I recommend that this application requires more work and is not ready for approval at the April executive committee meeting.

Grant Management Considerations: The needs assessment does not take into account support needs of individuals with complex medical issues as required by the RFP. The grantee indicated that this was not identified as a need and will not be addressed in the strategic plan. Also, the overall plan consists of several apparently independent pilot projects lacking in cohesiveness, i.e. not community collaboration.

Staff Recommendation: Staff recommend approving funding for only 3 or 6 months at this time to allow C10 to revise and resubmit a strategic plan that addresses the key concerns noted in the staff review. A revised strategic plan for Phase 2 could be considered at that time. Estimated funding for 3 months – approximately \$18,000 - \$20,000, estimated funding for 6 months – approximately \$35,000 - \$40,000.

Continuation Budget Detail Summary

	Federal	Match	Totals
Expended Planning Year: (13 months) (Consultant:\$7,100)	\$75,000/\$75,000	\$32,100/\$32,779	\$107,100/\$107,779
Amount requested for Year 1 budget:			
I. Personnel services	80,102	0	80,102
II. Travel	2,632	4,012	6,644
III. Purchased Services (\$31,631 consultants)	48,081	31,434	79,515
IV. Property/Materials	11,385	1,977	13,362
V. Rental/Leasing	6,000	15,000	21,000
VI. Utilities	1,800	0	1,800
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$150,000	\$52,423	\$202,423

Attachment 3

Texas Council for Developmental Disabilities

Executive Committee

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: B

Grantee: Educational Programs Inspiring Communities

Year: 3 of 5

Project Title: Enabling Technology

Project Location: Houston

Website: www.heartprogram.org

TCDD RFP Intent: The project intent is to assist Texans with developmental disabilities in attaining competitive employment opportunities. Grantees will develop and implement a plan to demonstrate to employers, people with developmental disabilities, and/or family members ways in which available assistive technology can enhance job performance and increase employment options. TCDD has approved funding up to \$225,000 per year for up to five years.

Authorized Funding: TCDD has approved up to \$225,000 per year for up to three years with an option of funding years four and five.

Expected Results: By accessing the iPads and the customized software, participants will gain valuable skills and be able to work more independently. Participants will be able to obtain more competitive employment and be more fully included in their communities and more fully connected to the growing online community.

Project Goals and Accomplishments for Year(s) 1 & 2:

Goal: To design, develop, deploy, and evaluate an interactive customized mobile tablet solution that will increase the employability of low-income adults with developmental disabilities in the H.E.A.R.T. Program.

Accomplishments per goal: In year one, the grantee administered a survey to program participants to gauge technology proficiency; Modules for the app were defined and designed. An evaluation was developed to solicit feedback from pilot participants once testing began. In year two, the project partner fully coded and deployed all aspects of the app which were designed and defined in the first year. The app was tested and de-bugged first by project staff. The requisition flow, vending run flow, and return from run were coded and deployed for testing. Participants were provided with training on how to use the iPads per needs assessment. Testing of the entire application by pilot participants began in the last quarter of year two.

Proposed Goals and Objectives for Year 3:

Goal: Same as above

Objectives: Design two new features for the app; Add capabilities to support new vending machine platforms for participant testing; Coding of change requests and/or money handling, Reconciliation, Shopping, Return modules; Completion of the deployment, fine tuning, testing and evaluation by May 31, 2015. Input from the technology partner, the grantee, the PAC, and the program participants will be incorporated into the evaluations. Participant wages will be compared to determine and document whether there was an increase in employment following implementation of this project. Participant timesheets will be compared to determine if there was an increase in efficiency on certain tasks. A formal evaluation will be submitted to TCDD.

Staff Recommendations:

Public Policy Considerations: The grantee identified the lack employment assistance as a barrier to employment for persons in the HCS waiver program. As a result of a broader advocacy effort, all Medicaid waivers will soon include both supported employment and employment assistance. Also, the successful use of accessible technology to improve employment outcomes may be of interest to state agencies involved in employment of people with disabilities or accessible technology, including DARS, TWC, and the Accessibility Council of Texas, a workgroup through DIR. **Grant Management Considerations:** No concerns; high risk monitoring (awards within awards) **Staff Recommendation:** TCDD staff recommends Council to consider continuation funding for this project and recommends discussion about expectations for considering funding for years 4 and 5.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultant: \$175,000)	\$225,000/\$225,000	\$75,000/\$100,456	\$300,000/\$325,456
Expended Year 2 (7 months) (Consultant: \$175,000)	\$225,000/\$193,943	\$85,000/\$128,046	\$310,000/\$321,989
Amount requested for Year 3 budget:			
I. Personnel Services	40,018	0	40,018
II. Travel	0	0	0
III. Purchased Services (\$175,000 consultants)	177,000	90,000	267,000
IV. Property/Materials	863	0	863
V. Rental/Leasing	759	0	759
VI. Utilities	6,360	0	6,360
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$225,000	\$90,000	\$315,000

Attachment 4

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: F

Grantee: Strategic Education Solutions

Year: 3 of 5

Project Title: Enabling Technology

Project Location: Houston

Website: www.strategicedolutions.com

TCDD RFP Intent: The project intent is to assist Texans with developmental disabilities in attaining competitive employment opportunities. Grantees will develop and implement a plan to demonstrate to employers, people with developmental disabilities, and/or family members ways in which available assistive technology can enhance job performance and increase employment options. TCDD has approved funding up to \$225,000 per year for up to five years.

Authorized Funding: TCDD has approved up to \$225,000 per year for up to three years with an option of funding years four and five.

Expected Results: Adults with cognitive disabilities will have access to a low-cost instructional resource that will assist them with career planning, the job search, and sustaining competitive employment.

Project Goals and Accomplishments for Year(s) 1 & 2:

Goal: To provide adults with Cognitive Disabilities and their caregivers a comprehensive, accessible, and low-cost instructional resource that supports them through their career planning, job search, and employment journey.

Accomplishments per goal: The Virtual Job Coach team developed 20 additional user modules in year 2 including modules on preparing for an interview, negotiating a job offer, and researching your career. The grantee recruited one teacher and 10 students from a mixed high school transition class who have been using the training site since September, 2013. The project partner responsible for technology deployment is currently developing a feature that will enable support staff—teachers, job coaches, case workers, etc. to create “classes” of users, assign content on a customized schedule, and monitor users’ progress. A pre-pilot survey was distributed to the year 2 pilot group (post surveys will be distributed in March). *The Project Advisory Committee (PAC) recruited a high school transition teacher and a transition specialist from Region 4. The grantee also facilitated a presentation at SXSW Edu Conference on transition.*

Proposed Goals and Objectives for Year 3:

Goal: Same as above

Objectives: Increase user group within Texas significantly to test wider-scale implementation of the product/program; Develop and implement expansion/sustainability plan for year four to ensure that expansion is strategic and does not diminish the usability of the product; Evaluate project activities and effectiveness; Recruit, convene, and monitor PAC.

Staff Recommendations:

Public Policy Considerations: SES reports that 40% of project participants identified the fear that employment will result in a loss of public benefits as a barrier. These fears are the result of both perceived and real threats. TCDD’s upcoming employment conference project should develop video training materials that communicate options for maintaining benefits and identify when loss of benefits is likely. SES’ experience and perspective also could inform the work of the Employment First Task Force. Because of SES’ unique perspective, they might be called upon to provide comments about the need for policy improvements that address aspects of the identified barrier.

Grant Management Considerations: No concerns; high risk monitoring (awards within awards)

Staff Recommendation: TCDD staff recommends Council to consider continuation funding for this project and recommends discussion about expectations for considering funding for years 4 and 5.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultant: \$147,827)	\$224,967/\$224,967	\$27,617/\$29,995	\$252,584/\$254,962
Expended Year 2 (10 months) (Consultant: \$156,180)	\$225,000/\$165,370	\$50,042/\$36,680	\$275,042/\$202,050
Amount requested for Year 3 budget:			
I. Personnel Services	72,000	39,108	111,108
II. Travel	0	1,442	1,442
III. Purchased Services (\$150,680 consultants)	151,320	30,077	181,397
IV. Property/Materials	1,680	588	2,268
V. Rental/Leasing	0	600	600
VI. Utilities	0	756	756
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$225,000	\$72,571	\$297,571

Attachment 5

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: C

Grantee: Jewish Family Service of Dallas

Year: 3 of 3

Project Title: Inclusive Faith-Based Communities Symposium

Project Location: Dallas (Dallas, Collin, Rockwall, and Denton counties) **Website:** www.jfsdallas.org

TCDD RFP Intent: The project intent is to collaborate with leaders of faith-based organizations in order to compare experiences and share resources so that formal and informal community supports available to people with developmental disabilities may be increased.

Authorized Funding: TCDD has approved up to \$75,000 per year for up to three years.

Expected Results: Faith communities will understand the benefits of inclusion.

Project Goals and Accomplishments for Year(s) 1 & 2:

Goal 1: Continue to increase formal and informal community supports available to individuals with intellectual and developmental disabilities and their families through faith-based communities.

Goal 2: Continue to measure consumer satisfaction with new and increased programming to ensure that individuals with intellectual and developmental disabilities and their families feel a sense of belonging in their faith community.

Accomplishments per goal: Created the Faith Inclusion Network of Dallas (FIND); Trained 175 people in formal/informal supports and reached 98 organizations as a result of Project Advisory Committee (PAC) efforts; Held first symposium in February, 2013 to discuss the challenges and benefits of inclusion and explore and develop successful models for inclusion; Over 150 participants attended the event; Attendees represented more than 20 faith-based organizations (Christian, Jewish, Muslim, and Hindu faiths), 20 community service organizations, and 21 self-advocates and family members; Developed and conducted a survey to measure consumer satisfaction; Produced a 14 minute video promoting the project; Prepared FIND information packets (brochure, video, book, handouts) that will be mailed out to members of the FIND listserv; Added new subpages to the FIND website including a calendar of inclusive events; Plans to host two workshops in April on faith inclusion and current efforts being made by faith-based organizations.

Proposed Goals and Objectives for Year 3:

Goal: Same as above

Objectives: Continue to implement new, and maintain existing, forums for communicating the critical need for formal and informal community supports, the inherent benefits of faith-based community inclusion, and provide a steady stream of available resources; Continue to measure the success of inclusion initiatives, both for the target consumers and the community leaders of target organizations by online vehicles such as surveys, social media, blogs, and webinars.

Staff Recommendations:

Public Policy Considerations: Per their stated goal, the grantee has connected self-advocates with faith leaders and key decision makers on faith inclusion. Building strong ties between disability organizations and faith leaders to promote inclusion and social justice should make each entity more effective in achieving their respective missions, however, the benefits of these relationships are not clearly stated by the grantee.

Grant Management Considerations: Project Director is new to the grant, so the completion of some year 2 activities was delayed. No additional concerns; moderate risk monitoring (award-within-award).

Staff Recommendation: TCDD staff recommends Council to consider continuation funding for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultant: \$11,250)	\$75,000/\$75,000	\$25,000/\$25,000	\$100,000/\$100,000
Expended Year 2 (10 months) (Consultant: \$13,125)	\$75,000/\$30,323	\$25,000/\$10,109	\$100,000/\$40,432
Amount requested for Year 3 budget:			
I. Personnel Services	45,413	15,137	60,550
II. Travel	336	112	448
III. Purchased Services (\$14,486 consultants)	29,251	9,751	39,002
IV. Property/Materials	0	0	0
V. Rental/Leasing	0	0	0
VI. Utilities	0	0	0
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$75,000	\$25,000	\$100,000

Attachment 6

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: D

Grantee: OneStar Foundation

Year: 3 of 3

Project Title: Austin Interfaith Inclusion Network (AIIN)

Project Location: Central Texas

TCDD RFP Intent: The project intent is to collaborate with leaders of faith-based organizations in order to compare experiences and share resources so that formal and informal community supports available to people with developmental disabilities may be increased.

Authorized Funding: TCDD has approved funding of up to \$75,000 per year for up to three years.

Year 1: \$71,453 Year 2: \$64,833 Year 3: \$66,931

Expected Results: The number of inclusion opportunities at faith-based organizations for people with disabilities and their families will increase in Central Texas.

Project Goals and Accomplishments for Year(s) 1-2:

Goal year(s) 1-2: To create and maintain the Austin Interfaith Inclusion Network (AIIN) that increases the number of inclusion opportunities at faith-based organizations for people with disabilities and their families.

Accomplishments per goal: In year one, the grantee created and developed the AIIN. OneStar held their first symposium on October 17, 2012. In year two, a second symposium was held on October 16, 2013. The event was attended by representatives of 99 faith-based communities and one Texas State Representative, Elliot Naishtat. The AIIN continues to grow with over 28 faith and disability community participants attending quarterly meetings on average. A survey on year one action plans and inclusion was distributed to symposium participants in September of 2013. Held first faith and inclusion awards and recognition event with nine nominees and three awards given out at the second symposium. The grantee collected information regarding inclusion successes, concerns, and barriers through focus groups and outreach to faith-based organizations from January to September, 2013. Additional resources were collected and shared via OneStar Foundation's website.

Proposed Goals and Objectives for Year 3 :

Goal(s): Same as above

Objective(s): Engage 25+ AIIN and PAC members in quarterly meetings and trainings; Evaluate impact of year one and two grant activities; Engage 30+ faith-based partners in outreach and training; Engage 100+ participants in faith and inclusion trainings statewide.

Staff Recommendations: Public Policy Considerations: The Austin Interfaith Inclusion Network of Texas faith and disability communities continue dialogue on attitudinal, administrative, architectural and programmatic barriers identified by people with disabilities as barriers to faith inclusion. Finding practical solutions to these barriers to the inclusion of people with disabilities in faith communities will expand dialogue on how to improve inclusion everywhere. **Grants Management Considerations:** No concerns; moderate risk monitoring (awards-within-awards). **Staff Recommendation:** TCDD staff recommends Council to consider continued funding for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultant: \$13,000)	\$71,453/\$71,453	\$23,818/\$26,298	\$95,271/\$97,75
Expended Year 2 (7 months) (Consultant: \$10,000)	\$64,833/\$41,458	\$27,785/\$23,680	1
Amount requested for next year budget:			
I. Personnel services	5,641	0	5,641
II. Travel	6,020	0	6,020
III. Purchased services (\$31,680 consultants)	44,902	18,299	63,201
IV. Equipment/Supplies	3,000	0	3,000
V. Rental/leasing	437	0	437
VI. Utilities	238	0	238
VII. Other	6,693	1,800	8,493
Budget period totals	\$66,931	\$20,099	\$87,030

Attachment 7

Texas Council for Developmental Disabilities

Executive Committee

Review of Proposed Activities & Budget

Date: 4/4/2014

Item: E

Grantee: SafePlace

Year: 4 of 4

Project Title: Meaningful Relationships

Project Location: Austin, Seguin, Travis and Guadalupe Counties

Website: None

TCDD RFP Intent: The project intent is to try to ensure that people with developmental disabilities will become more satisfied and happier with their personal relationships after participating in project activities and organizations will change their policy and/or procedures to improve their ability to provide support to people with developmental disabilities to establish and maintain meaningful relationships.

Authorized Funding: TCDD has approved up to \$125,000 for up to 3 years. After successfully completing three years and achieving the outcomes stated above, the grantee may apply for funds for one additional year.

Expected Results: At least 60 people with developmental disabilities will indicate that they have more satisfied and happier personal relationships; and 3 organizations will change their policy and/or procedures to improve their ability to provide support to people with developmental disabilities to establish and maintain meaningful relationships at the end of the project period.

Project Goals and Accomplishments for Year 3:

Goal: To create lasting change for community inclusion by demonstrating a replicable, sustainable, successful and self-directed model for adults with developmental disabilities to develop lasting and meaningful relationships with other people based on shared interests.

Accomplishments per goal: 3 agencies were chosen to participate in year 3 activities; 46 adults were identified and recruited to participate and currently there are 33 that are actively participating; 12 participate on a regular basis in self-chosen recreational activities; 7 of the year 2 participants regularly participate in self-chosen activities and are provided follow-along services.

Proposed Goals and Objectives for Year 4:

Goal: Same as above

Objectives: Support at least 20 people with developmental disabilities to increase their satisfaction and happiness with personal relationships based on self-chosen common interests; at least 1 disability service provider organization will change or develop (and institutionalize) new policies and/or procedures to improve its ability to provide support to people with developmental disabilities to establish and maintain meaningful relationships with others; up to 5 disability service provider agencies, 20 project participants with developmental disabilities, and other stakeholders will participate in focus groups and roundtable discussions to identify creative solutions to barriers among residential and community based services to support adults with developmental disabilities in developing personal relationships through integrated and self-selected activities and social contact with community members with shared interest; and, provide education, training, technical assistance and coaching to partner agency staff to increase their capacity to work with recreational, volunteer, faith-based, leisure, civic or other organizations chosen by project participants to gain access to integrated activities and programs, which will increase opportunities for people with developmental disabilities now and in the future to connect with others who have common interests.

Staff Recommendations:

Public Policy Considerations: Despite organizational commitment on the part of LTSS providers, staff turnover, staff shortages and rate reductions severely curtailed the inclusion of individuals in their communities. At the same time, the grantee noted the value of peer consultants and their institutional knowledge in mitigating staff turnover. This will be useful in developing the case to expand peer to peer opportunities in the LTSS system. The grantee also mentioned working on grief and loss training modules. The grantee might like to know that the Institute for Person Centered Practices is engaging in similar activities.

Grant Management Considerations: No concerns; considerable risk monitoring (awards within awards).

Staff Recommendations: TCDD staff recommends the Council to consider continued funding.

Continuation Budget Detail Summary

	Federal	Match	Totals
Expended Year 1 (Consultants: \$17,250)	\$105,475/\$105,475	\$35,176/\$35,176	\$140,651/\$140,651
Expended Year 2 (Consultant: \$8700)	\$117,022/\$117,022	\$48,571/\$48,571	\$165,593/\$165,593
Expended Year 3 (based on 6 months) (Consultant: \$8700)	\$123,527/\$54,809	\$45,744/\$21,531	\$169,271/\$76,340
Amount requested for Year 4 budget:			
I. Personnel Services	96,619	35,200	131,819
II. Travel	3150	120	3270
III. Purchased Services (Consultants: \$8320)	14,660	1641	16,301
IV. Property/Materials	600	60	660
V. Rental/Leasing	0	541	541
VI. Utilities	0	1522	1522
VII. Other (Indirect Costs)			
Budget period totals	\$115,029	\$39,084	\$154,113

Attachment 8

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: G

Grantee: Texas A&M University

Year: 3 of 3

Project Title: Leadership Development and Advocacy Skills Training Projects

Project Location: Brazos County

Website: <http://projectlead.tamu.edu/>

TCDD RFP Intent: The project intent is to continue development of a network of training programs and resources to assist Texans with developmental disabilities and their families to have support and training needed to be strong leaders and advocates.

Authorized Funding: TCDD has approved up to \$75,000 for up to 3 years.

Expected Results: At least 300 individuals, including at least 125 self-advocates and 100 family members, will receive training regarding advocacy, leadership, and community organizing through project activities during the three years.

Project Goals and Accomplishments for Year 2:

Goal: To increase the leadership and advocacy skills of 102 people (67 high school students and 35 parents of students with disabilities) by providing training in high school classrooms in phase 1, taking over 3 months, presenting support information to parents at parent organizations, providing ongoing mentoring for skill practice to 30 selected high school students in phase 2, taking place over a second 3 month period, and providing an end of the school/project year 3-day celebration/reflection/future planning session.

Accomplishments per goal: The project worked in 4 schools in the Bryan and College Station school districts. There are 102 students with varying disabilities and instructional settings participating in the project and all are at risk of dropping out of school. These students participate in 15 weekly classroom sessions using a self-determination curriculum. All of the students will participate in the second phase which will consist of completing a community or school leadership project. The students that complete their project will then be invited to attend a camp training. Parents are also expected to participate in the 6 parent seminars. To date, 3 parent seminars have been held and 70 parents have participated in these seminars.

Proposed Goals and Objectives for Year 3:

Goal: Same as above

Objectives: Successfully organize and provide phase 1 training on leadership and advocacy during a semester period; provide information to parents of students with disabilities concerning the support of leadership and advocacy skills of their students; upon completion of phase 1 training, project staff, advisors, and mentors will provide regular and ongoing mentoring to participants during phase 2 to facilitate practice of the learned leadership and advocacy skills through community projects; and, upon completion of skills practice, project staff will provide a follow-up celebratory event to include participants who complete their community projects.

Staff Recommendations:

Public Policy Considerations: The curriculum used in this project, 1-2-3 Break, includes a focus on self-determination, disability advocacy, public policies, rights and responsibilities and ends with a community leadership project. THIS is how policy change happens: change to the individual's awareness - to civic participation - to policy change that corrects injustice. **Grants Management Considerations:** No concerns; moderate risk grantee required to submit RAR's monthly. **Staff Recommendations:** TCDD staff recommends the Council to consider continued funding.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultants: \$3640)	\$75,000/\$75,000	\$24,886/\$24,746	\$99,886/\$99,746
Expended Year 2 (6 months) (Consultant: \$3030)	\$75,000/\$30,344	\$25,000/\$10,105	\$100,000/\$40,449
Amount requested for Year 2 budget:			
I. Personnel Services	61,382	795	62,177
II. Travel	392	0	392
III. Purchased Services (Consultants: \$2200)	5528	0	5528
IV. Property/Materials	880	0	748
V. Rental/Leasing	0	0	0
VI. Utilities	0	0	0
VII. Other (Indirect Costs)	6818	24,205	31,023
Budget period totals	\$75,000	\$25,000	\$100,000

Attachment 9

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: H

Grantee: Texas Advocates

Year: 3 of 3

Project Title: LDATA-New: Project SAVE (Self Advocate Voices Engaged)

Project Location: Travis, Williamson, Bexar, Cameron, Fort Bend, Lubbock, El Paso, Denton

Website: http://www.thearcoftexas.org/site/PageServer?pagename=arctx_ProjectMove_ProjectSave

TCDD RFP Intent:

The intent of the new Leadership Development and Advocacy Skills Training Projects RFP is to create programs that provide leadership development and advocacy skills training for people with developmental disabilities, their families, and their allies.

Authorized Funding: TCDD has approved up to \$75,000 for up to three years.

Expected Results: At least 300 individuals, including at least 125 self-advocates and 100 family members, will receive training regarding advocacy, leadership, and community organizing through project activities during the three years.

Project Goals and Accomplishments for Years 1-2:

Goal: Texas Advocates will train and support State Supported Living Center (SSLC) residents and community organizations so that **Self Advocate Voices** are **Engaged** to create change for themselves and their community. Self Advocates will learn to speak up for themselves on real life issues such as transition and employment. For Year 2, the project goal was to conduct trainings in at least 4 communities and present at conferences, reaching a grand total of 121 individuals.

Accomplishments per goal:

Texas Advocates conducted a total of 23 trainings in 4 communities for a total of 71 participants. Project staff presented at community events, the Autreat self-advocate conference, Inclusion Works, and TALAC, reaching an additional 45 individuals for a total of 116 participants.

Proposed Goals and Objectives for Year 3:

Goal: Same as above.

Objectives: 1) Training 20 self-advocates a piece (60 total) in Lubbock, El Paso, and Denton 2) Provide a peer-led community event for 20 participants in Lubbock, El Paso, and Denton 3) Provide a community event, led by SAVE graduates, for 20 participants in a new SSLC community such as Brenham 4) Training and supporting 10 self-advocates from years 1-3 of the project to come to Austin to interact with legislators

Staff Recommendations: Public Policy Considerations: Because of Project SAVE, TCDD staff have a greater awareness of individual SSLC strengths and weaknesses, SSLC residents are participating in more community events and organizations and SSLC staff are developing respectful relationships with community based self-advocates.

Grant Management Considerations: No concerns; moderate risk monitoring due to award amount and sub-awards. **Staff Recommendation:** TCDD staff recommends Council to consider continued funding for this project.

Continuation Budget Detail Summary			
	Federal	Match	Totals
Expended Year 1 (Consultant: \$51,622)	\$75,000/\$75,000	\$14,729/\$17,912	\$89,729/\$92,912
Expended Year 2 (7 months)(Consultant: \$50,822)	\$75,000/\$39,790	\$14,729/\$7,839	\$89,729/\$47,629
Amount requested for Year 2 budget:			
I. Personnel services	0	13,553	13,553
II. Travel	0	0	0
III. Purchased services (\$65,325 consultants)	71,860	0	71,860
IV. Property/Materials	2,240	0	2,240
V. Rental/Leasing	300	1,200	1,500
VI. Utilities	600	0	600
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$75,000	\$14,753	\$89,753

Attachment 10

**Texas Council for Developmental Disabilities
Executive Committee**

Date: 4/4/2014

Review of Proposed Activities & Budget

ITEM: I

Grantee: The Arc of Texas

Year: 3 of 3

Project Title: LDATA-New: Project MOVE (Mobilized Organized Voices Empowered)

Project Location: Austin, San Antonio, Rio Grande Valley, and the Amarillo/Central Plains region **Website:** http://www.thearcoftexas.org/site/PageServer?pagename=arctx_ProjectMove_ProjectSave

TCDD RFP Intent:

The intent of the new Leadership Development and Advocacy Skills Training Projects RFP is to create programs that provide leadership development and advocacy skills training for people with developmental disabilities, their families, and their allies.

Authorized Funding: TCDD has approved up to \$75,000 for up to three years.

Expected Results: At least 300 individuals, including at least 125 self-advocates and 100 family members, will receive training regarding advocacy, leadership, and community organizing through project activities during the three years.

Project Goals and Accomplishments for Years 1- 2:

Goal: Project MOVE (Mobilized Organized Voices Empowered) will provide training and ongoing support to **mobilize** and **organize** self advocates, families, and allies to use their **voices** together to **empower** communities to create meaningful change for themselves, their community, and Texas. For Year 2, the project goal was to conduct trainings for at least 141 individuals in at least 3 communities.

Accomplishments per goal:

The Arc partnered with local Arc chapters, Texas Advocates chapters, local Easter Seals, local Down Syndrome Associations and other relevant organizations in each target area to implement Project MOVE. As of December 2013, recruitment and training has taken place in 5 communities for 124 individuals in Year 2. A grand total of 8 communities and 234 individuals have been trained in Years 1 and 2 combined. Additional trainings have been scheduled in San Antonio, Austin, San Angelo and the Rio Grande Valley.

Proposed Goals and Objectives for Year 3:

Goal: Same as above.

Objectives: 1) Select at least one new community for training (staff have selected North Texas, Fort Bend, and Temple/Georgetown); 2) Continue to work with some or all of the current training communities; 3) Provide training in 6 communities for at least 60 new participants and new community members; 4) Develop advocacy toolkits that will include information on advocacy, legislative advocacy, partnerships and peer supports, disability policy issues, etc.

Staff Recommendations: Public Policy Considerations: Grassroots organizing and community training are key to effective policy changes for persons with developmental disabilities. Staff continues to look forward to details re the outcomes associated with policy change efforts chosen by local groups trained by Project MOVE.

Grant Management Considerations: No concerns; moderate risk monitoring (award-within-award).

Staff Recommendation: TCDD staff recommends Council to consider continued funding for this project.

Continuation Budget Detail Summary

	Federal	Match	Totals
Expended Year 1 (Consultant: \$3,800)	\$75,000/\$75,000	\$12,513/\$19,729	\$87,513/\$94,729
Expended Year 2 (7 months)(Consultant: \$2,400)	\$75,000/\$32,876	\$12,190/\$10,925	\$87,190/\$43,801
Amount requested for Year 2 budget:			
I. Personnel services	53,532	11,315	64,847
II. Travel	6,137	0	6,137
III. Purchased services (\$2,400 consultants)	11,981	0	11,981
IV. Property/Materials	2,450	0	2,450
V. Rental/Leasing	300	1,200	1,500
VI. Utilities	600	0	600
VII. Other (Indirect Costs)	0	0	0
Budget period totals	\$75,000	\$12,515	\$87,515