

FY 2015 Operating Expense Budget**Tab 7****Background:**

A proposed Operating Budget to support staff and Council operations for Fiscal Year 2015 is enclosed. This proposed budget assumes federal funding for FY 15 will be level with funds allotted to TCDD for the current year. The proposed FY 15 Operating Budget estimates decreases for various expense categories based on actual expenditures from the last two fiscal years. Funds not required for Council and staff support will be made available for grant projects as the fiscal year progresses.

The proposed budget includes funds for 17 full time staff positions.

Executive Committee**Agenda Item 10.****Expected Action:**

The Committee will review and offer input on the Operating Expense budget recommendations for FY 2015 and recommend Council approval.

Council**Agenda Item 9.****Expected Action:**

The Council will discuss recommendations and determine approval of FY 2015 Operating Expense Budget

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

PROPOSED FY 2015 BUDGET

	BUDGETED		PROJECTED		PROPOSED		VARIANCE	NOTES
	FY 2014	% OF	YEAR END	% OF	BUDGET	% OF		
	(10/13-9/14)	WHOLE	EXPENDITURES	WHOLE	FY 2015	WHOLE		
			FY 2014		(10/14-9/15)			
			(10/13-9/14)					
Revenues								
<i>Federal Allotment</i>	\$4,804,064	100.0%	\$4,804,064	100.0%	\$4,804,064	100.0%	\$0	1
		0.0%		0.0%				
Total Revenues	\$4,804,064	100.0%	\$4,804,064	100.0%	\$4,804,064	100.0%	\$0	
Expenses								
Council Operations	17 FTE		17 FTE		17 FTE			
Salaries	\$909,359	18.9%	902,030	18.8%	\$871,924	18.1%	(\$37,435)	
Benefits	261,249	5.4%	312,933	6.5%	259,320	5.4%	(1,929)	
Professional Services	75,000	1.6%	92,547	1.9%	96,014	2.0%	21,014	2
Out-of-State Travel	27,000	0.6%	7,866	0.2%	27,000	0.6%	0	3
In-State Travel	63,000	1.3%	41,322	0.9%	58,000	1.2%	(5,000)	3
Supplies	10,000	0.2%	14,135	0.3%	12,000	0.2%	2,000	
Utilities	35,000	0.7%	24,993	0.5%	32,000	0.7%	(3,000)	4
Rent - Building - Space	69,450	1.4%	60,541	1.3%	64,570	1.3%	(4,880)	5
Rent - Computers - Equip	46,000	1.0%	37,795	0.8%	35,000	0.7%	(11,000)	6
Capital Expenditures	0	0.0%	-	0.0%	0	0.0%	0	
Other Oper. Expenses	132,150	2.8%	59,868	1.2%	105,100	2.2%	(27,050)	7
Total Operating Expenses	\$1,628,208	33.9%	\$1,554,029	32.3%	\$1,560,928	32.5%	(\$67,280)	
Admin. Reimb. To TEA	\$50,000	1.0%	\$50,000	1.0%	\$50,000	1.0%		
Available for Grants	\$3,125,856	65.1%	\$3,200,035	66.6%	\$3,193,136	66.5%	\$67,280	
TOTAL EXPENSES	\$4,804,064	100%	\$4,804,064	100%	\$4,804,064	100%	\$0	

NOTES:

¹ Level funding with FY 2014

² Professional Services: Training - \$3,000; Auditor - \$39,000 (Internal \$35,000 & Peer \$4,000); CPA Desk Reviews - \$8,000; Legal Services - \$3,000; Job Coaches - \$4,000; Review Panelist - \$3,000; Web Hosting - \$3,000; Computer Programming w/TEA \$16,014; Other contracted \$17,000 (Consultants \$5,000 & Temp Services \$12,000)

³ Travel - In-State Council - \$41,000; Out-of-State Council - \$15,500
Travel - In-State Staff - \$17,000; Out-of-State Staff - \$11,500

⁴ Utilities - \$11,260; Telecommunications - \$17,740; Dedicated Circuit - \$3,000

⁵ Rent-Building & Space: Office & Storage Space - \$41,770; Quarterly Council Facility Rooms - \$22,800

⁶ Rent-Machine - Rental of laptops - \$8,900; Quarterly Council AV rental - \$21,420; Rental of copier - \$4,680

⁷ Other OE: NACDD Dues - \$21,000; Contingency for 18th FTE - \$0, Printing, Registration, Publications, Maintenance & Repair, Postage, Cleaning, Delivery, Advertising, Interpreter/translator, Security, Furniture & Equipment, Software, and Awards - \$84,100