

FY 2016 Operating Expense Budget**Tab 9****Background:**

A proposed Operating Budget to support staff and Council operations for Fiscal Year 2016 is enclosed. This proposed budget assumes federal funding for FY 2016 to be \$4,745,717. The proposed FY 2016 Operating Budget estimates increases for various expense categories based on previous year expenditures. Funds not used for Council and staff support will be made available for grant projects as the fiscal year progresses.

The proposed budget includes funds for 17 filled full time staff positions and increased by \$157,336.

Executive Committee**Agenda Item 12.****Expected Action:**

The Executive Committee will review the information provided and may recommend Council approval.

Council**Agenda Item 8.****Expected Action:**

The Council will consider Executive Committee recommendations on this subject.

TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES

PROPOSED FY 2016 BUDGET

	BUDGETED FY 2015 (10/14-9/15)	% OF WHOLE	PROJECTED YEAR END EXPENDITURE FY 2015 (10/14-9/15)	% OF WHOLE	PROPOSED BUDGET FY 2016 (10/15-9/16)	% OF WHOLE	VARIANCE	NOTES
Revenues								
<i>Federal Allotment</i>	\$4,742,116	100.0%	\$4,742,116	100.0%	\$4,745,717	100.0%	\$3,601	1
		0.0%		0.0%				
Total Revenues	\$4,742,116	100.0%	\$4,742,116	100.0%	\$4,745,717	100.0%	\$3,601	
Expenses								
Council Operations	17 FTE		17 FTE		17 FTE			
Salaries	\$981,511	20.7%	936,582.04	19.8%	\$1,033,324	21.8%	\$51,813	
Benefits	234,933	5.0%	282,698.01	6.0%	304,784	6.4%	69,851	
Professional Services	96,014	2.0%	63,494.59	1.3%	108,000	2.3%	11,986	2
Out-of-State Travel	27,000	0.6%	6,302.95	0.1%	25,000	0.5%	(2,000)	3
In-State Travel	58,000	1.2%	56,962.33	1.2%	58,000	1.2%	0	3
Supplies	12,000	0.3%	12,551.69	0.3%	12,000	0.3%	0	
Utilities	32,000	0.7%	25,209.25	0.5%	32,000	0.7%	0	4
Rent - Building - Space	64,570	1.4%	60,848.41	1.3%	69,989	1.5%	5,419	5
Rent - Computers - Equip	35,000	0.7%	23,150.35	0.5%	40,000	0.8%	5,000	6
Capital Expenditures	0	0.0%	-	0.0%	0	0.0%	0	
Other Oper. Expenses	105,100	2.2%	44,394.99	0.9%	120,367	2.5%	15,267	7
Total Operating Expenses	\$1,646,128	34.7%	\$1,512,195	31.9%	\$1,803,464	38.0%	\$157,336	
Admin. Reimb. To TEA	\$50,000	1.1%	\$50,000	1.1%	\$50,000	1.1%		
Available for Grants	\$3,045,988	64.2%	\$3,179,921	67.1%	\$2,892,253	60.9%	(\$153,735)	
TOTAL EXPENSES	\$4,742,116	100%	\$4,742,116	100%	\$4,745,717	100%	\$3,601	

NOTES:

¹ Overall increase of FY 16 is \$157,336

² Professional Services: Training - \$15,000; Auditor - \$41,700 (Internal \$37,700 & Peer \$4,000); CPA Desk Reviews - \$8,000; Legal Services - \$3,000; Job Coaches - \$5,500; Review Panelist - \$4,000; Web Hosting - \$1,800; Computer Programming w/TEA \$5,000; Other contracted \$24,000 (Consultants \$6,000 & Temp Services \$18,000)

³ Travel - In-State Council - \$41,500; Out-of-State Council - \$12,250

Travel - In-State Staff - \$16,500; Out-of-State Staff - \$12,250

⁴ Utilities - \$11,260; Telecommunications - \$17,740; Dedicated Circuit - \$3,000

⁵ Rent-Building & Space: Office & Storage Space - \$46,389; Quarterly Council Facility Rooms - \$23,600

⁶ Rent-Machine - Rental of laptops - \$8,890; Quarterly Council AV rental - \$26,500; Rental of copier - \$4,610

⁷ Other OE: NACDD Dues - \$22,000; Contingency for 18th FTE - \$0, Printing,

Registration, Publications, Maintenance & Repair, Postage, Cleaning, Delivery, Advertising, Interpreter/translator, Security, Furniture & Equipment, Software, and Awards - \$98,367