

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- FY 2009-2010 Operating Expense (OE) Budgets – Expenses are reported that were expended (spent) from October 1, 2009, thru April 8, 2010. All expenses are reported by expense category and by type of staff activity, and are compared to the amounts budgeted for the fiscal year.

Review of FY 2009 expenditures this quarter resulted in no changes compared to summary information provided in the February 2010 quarterly report:

FY 2009 OE total \$1,551,241 (includes \$50,000 Admin Reimbursement to TEA).

- Summary of Funds FY 2008-2011 – Revenues and expenditures budgeted and expended/projected for each fiscal year are summarized, with a projected year-end balance.
- Grants/Contracts Projections 2008-2011 – Reports expenditures/anticipated awards for each grant project by the funding fiscal year for federal fiscal years 2008 through 2011. Totals summarized on the final page reflect funds remaining for each fiscal year. Balances may not reflect remaining final expenditures in prior years. Funds available for FY 2009 and future years are generally available for re-obligation to other projects.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals receiving a stipend from each grant, and how many of the individuals also received stipend support previously from that organization.

Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

Important Terms:

Expenditures: The amount spent.

Executive Committee

Agenda Item 9.

Expected Action:

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

Council

Agenda Item 13. C.

Expected Action:

The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report.

Texas Council for Developmental Disabilities

FY 10 Expense Budget

Oct. 1, 2009 thru
Apr. 8, 2010

Revenues	Budget			
Federal Allotment ¹	\$ 5,106,030			
Expenses (Council Operations)				
	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	\$ 1,028,000	\$ 514,000	\$ 459,162	54,838
Benefits	278,100	\$ 139,050	133,852	5,198
Total Personnel	\$ 1,306,100	\$ 653,050	\$ 593,014	60,036
Operating				
Professional Services ²	\$ 94,000	\$ 47,000	\$ 19,272	\$ 27,728
Travel - Council ³	62,000	\$ 31,000	27,052	3,949
Travel - Staff ³	26,000	\$ 13,000	10,025	2,975
Supplies	12,000	\$ 6,000	4,269	1,731
Utilities	38,750	\$ 19,375	17,785	1,590
Rent - Building - Space	63,200	\$ 31,600	25,952	5,648
Rent - Computers - Equip ⁴	53,300	\$ 26,650	24,647	2,003
Capital Expenditures	-	-	-	-
Other OE ⁵	97,900	\$ 58,512	47,492	11,020
Total Operating	\$ 447,150	\$ 233,137	\$ 176,492	56,645
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	\$ 1,753,250	\$ 886,187	\$ 769,506	\$ 116,681
Admin Reim to TEA	50,000	50.5%	43.9%	
Grants	3,302,780			
TOTAL	\$ 5,106,030			

Expenditures by Function

Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 106,449	\$ 136,790	\$ 96,416	\$ 248,148	\$ 181,704

NOTES:

¹ Final Allotment per ADD Notice dated February 4, 2010.

² Auditor - \$25,000/\$2,559; CPA Desk Reviews - \$10,000/\$2,250; Legal Svs - \$3,000/\$0

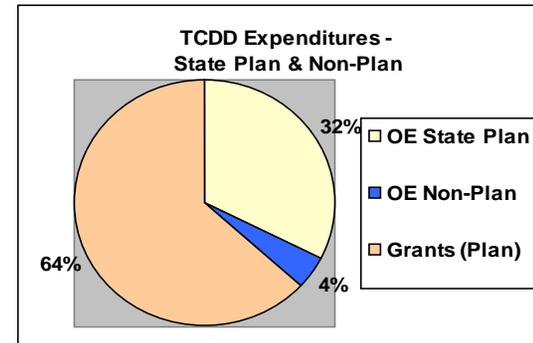
Other Professional Services (Web Hosting & Surveys) - \$12,000/\$6,025; Data Center Services - \$13,000/\$8,438

³ Travel - In-State Council - \$43,000/\$21,026; Out-of-State Council - \$19,000/\$6,025

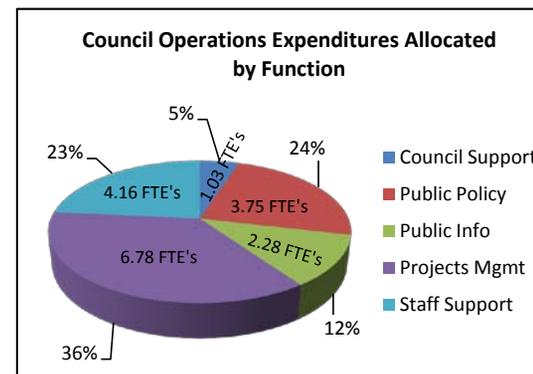
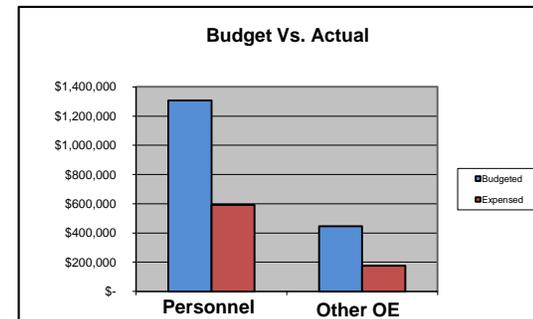
Travel - In-State Staff - \$10,000/\$2,760; Out-of-State Staff - \$16,000/\$7,265

⁴ Computer lease - \$22,100/\$8,063; AV Equipment - \$25,000/\$13,543; Copier - \$6,200/\$3,041

⁵ Other OE - NACDD Dues - \$19,124, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



Note: OE State Plan = 88% of Council and Staff
OE Non-Plan = 12%



Texas Council for Developmental Disabilities
Summary of Funds FY 2008 - 2011
April 2010

Model Key
 Numbers in black represent budget numbers or actuals for the current or prior years.
 Numbers in blue represent forecast numbers.

Line Item	FY 2008	FY 2009	FY 2010	FY 2011
REVENUES				
Federal Allotment				
Budgeted	\$4,813,753	\$5,035,766	\$5,106,030	\$5,208,000
Actual/Projected	\$4,813,753	\$5,035,766	\$5,106,030	\$5,208,000
Budget variance (Budget - Actual)	\$0	\$0	\$0	\$0
Prior year variance	\$141,674	\$222,013	\$292,277	\$172,234
EXPENDITURES				
Operating Expenses				
Budgeted	\$1,562,545	\$1,654,071	\$1,803,250	\$1,839,250
Actual/Projected	\$1,497,430	\$1,526,371	\$1,803,250	\$1,839,250
Balance Available for Grants (Budget - Actual)	\$65,115	\$127,700	\$0	\$0
Grants and Projects Expenses				
Budgeted	\$3,316,323	\$3,381,695	\$3,302,780	\$3,368,750
Actual/Projected	\$3,316,323	\$3,218,846	\$2,981,000	\$2,205,280
Budget variance (Budget - Actual)	\$0	\$162,849	\$321,780	\$1,163,470
Total Expenditures	\$4,813,753	\$4,745,217	\$4,784,250	\$4,044,530
BALANCE/DEFICIT	\$0	\$290,549	\$321,780	\$1,163,470

GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2008		2009		2010	2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Advocacy, Inc	Texas Community Integration Project (TCIP)	67,500	67,500				
Baylor College of Medicine	Transition Medicine Program	100,000	100,000	100,000			
Biennial Report	Biennial Report-Printing & Production	94,567	79,486	15,500	7,000	125,000	
Brighton School, Inc.	L&A Specialized Advocacy Training 1	56,250	54,945	75,000	55,962	75,000	18,750
College Education Program Project	College Education Program Project			75,000		75,000	75,000
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	82,913	82,913	31,072	23,745		
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	69,007	65,189	171,600	25,241	125,000	125,000
Easter Seals	ASSET	28,966	28,966	50,000	5,457	100,000	
Easter Seals	TX Disability Policy Consortium			82,309	31,690		
Enabling Technologies	Enabling Technologies					200,000	200,000
EveryChild, Inc.	Family Based Alternatives Expansion Project II	84,276	84,276				
Faith Based Communities	Faith Based Communities					100,000	
Family to Family Network Inc	L&A Local Basic Advocacy Training 1			75,000	43,949	75,000	75,000
Goodwill Industries of Central East Texas	Youth Leadership Training 2	50,000	50,000	34,088	18,975	50,000	
Healthy Relationships	Healthy Relationships					125,000	125,000
Imagine Enterprises Inc	Self-Determination	175,000	175,000	70,768	70,768		
Imagine Enterprises Inc	Youth Leadership Training 3			50,000	45,633	50,000	
Knowbility, Inc	Field-Initated Employment 1	129,967	129,967	198,082	127,178		
Lower Rio Grande Valley Workforce Development Board	Field-Initated Employment 2	120,147	105,516	70,222	24,771		

Grantee Name	Project Title	2008		2009		2010	2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Marketing Plan	Marketing Plan			100,000			
NAMI Texas	L&A Specialized Advocacy Training 2	67,550	64,162	75,000	52,478	75,000	10,838
Outreach Consultant Activities	Outreach					400,000	400,000
Outreach Training Activities	Outreach Training Activities			15,000			
Parents Anonymous, Inc.	Statewide Advocacy Network	175,000	148,808			100,000	25,000
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	71,178	70,762	19,275	19,275		
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000	52,000	40,605		
Region 17 ESC	PBS-HS	61,000	56,729	120,000	86,512	120,000	120,000
Region 17 ESC	PBS-ID	115,000	109,058	115,000	62,959	115,000	115,000
Region 17 ESC	Positive Behavioral Supports Project (Lubbock)	58,995	58,995				
Region 19 ESC	Youth Leadership Training 5	50,000	47,813	50,000	32,154	50,000	
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	56,249	51,185	75,000	37,006	75,000	18,751
State School Capacity Building	PPA-State School Capacity Building-Balance			63,557		50,000	50,000
Strategic Communications	PPA-Strategic Communications-Website (Waiting List)						
Syracuse University	L&A Advocacy U	131,250	103,918			75,000	18,750
TACCRRRA (Texas Association for Child Care Resource and Referral Agencies)	Positive Behavioral Supports (San Antonio)	100,000	100,000				
TDHCA/TCDD Trng on Accessibility Issues	TDHCA Trng on Accessibility Issues					50,000	50,000
Texana MHMR Center	Positive Behavioral Supports Project (Rosenberg)	11,851	11,851				

Grantee Name	Project Title	2008		2009		2010	2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Texas A&M Research Foundation	Field-Initiated Employment 3	25,000	25,000	125,000	41,241		
Texas A&M Research Foundation	Youth Leadership Training Statewide	18,746	18,746	75,000	14,587	75,000	
Texas A&M University	L&A Statewide Advanced Training			150,000	34,998	150,000	150,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	200,000	200,000	199,949	30,215		
Texas Center for Disability Studies	CDS Video (Medicaid 101)	24,931	19,926				
Texas Center for Disability Studies	PPA-State School Capacity Building-Moving Out of Institutions Video	23,281	21,443				
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	29,825	21,917	27,908	10,822		
Texas Citizen Fund	Para-Transit Transportation Activities	212,314	189,020				
Texas Department of Aging and Disability Services	Website	30,846					
Texas Tech University	Teacher Preparation for Inclusive Education Project	149,953	149,953	399,918	20,753		200,000
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	55,598	55,598	74,961	40,140	75,000	19,441
The Arc of Texas	L&A Specialized Advocacy Training 3	56,251	52,739	75,000	34,014	75,000	18,750
The Arc of Texas	Texas Microboard Collaboration	51,112	9,462	133,650	38,533	115,000	115,000
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	278,181	174,950	65,350			
United Cerebral Palsy of Texas	ASSET 1	71,034	71,034				
United Cerebral Palsy of Texas	TX Disability Policy Consortium 1	111,953	53,444	31,431	31,431		
Volunteer Advocate Pilot Projects	Volunteer Advocate Pilot Program					150,000	150,000
VSA Arts of Texas	Self-Employment 2	143,341	112,114	51,617	17,412	125,000	125,000

Grantee Name	Project Title	2008		2009		2010		2011	
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	3,491,032	3,074,385	3,193,257	1,125,504	2,975,000		2,205,280	
	Stipends	75,000	61,889	75,000	60,165	75,000	6,000	75,000	0
	Total Grants	3,566,032	3,136,274	3,268,257	1,185,669	3,050,000		2,280,280	

	2008	2009	2010	2011
Federal Allotment:	\$4,813,753	\$5,035,766	\$5,106,030	\$5,208,000
Operating Expenses:	1,497,430	1,654,071	1,803,250	1,839,250
Available for Grants:	3,241,323	3,306,695	3,227,780	3,293,750
Available for Stipends:	75,000	75,000	75,000	75,000
Total Available Funds:	3,316,323	3,381,695	3,302,780	3,368,750
Grants/Stipends Awarded/ Final Obligations:	3,316,323	3,218,846	2,981,000	2,205,280
Stipends Balance:	13,111	14,835	69,000	75,000
Grants Balance:	-13,111	148,014	252,780	1,088,470
Balance/Deficit:	\$0	\$162,849	\$321,780	\$1,163,470
Est Available for Reobligation-OE	0	127,700	0	0
Projected Balance/Deficit	\$0	\$290,549	\$321,780	\$1,163,470
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 09 balance will be obligated by Sept 10.</p>				

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-09					
Volar Center for Independent Living	Oct-2008	5,955	83	0	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2008	5,965	71	9	<input checked="" type="checkbox"/>
The Arc of Texas	Oct-2008	5,940	60	12	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2009	6,000	33	0	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2009	5,990	35	0	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Mar-2009	6,000	24	7	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2009	3,000	19	12	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2009	1,200	20	3	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2009	5,995	40	6	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2009	3,945	13	3	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2009	5,962	62	0	<input type="checkbox"/>
Imagine Enterprises Inc	Sep-2009	6,000			<input type="checkbox"/>
TOTALS:		\$61,952	460	52	

FYE 9-30-10

The Arc of Texas	Oct-2009	5,950			<input type="checkbox"/>
NAMI Texas	Oct-2009	5,980	52	3	<input checked="" type="checkbox"/>
Volar Center for Independent Living	Dec-2009	5,955	83	17	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2010	6,000			<input type="checkbox"/>
ADDA-SR	Feb-2010	5,950	37	0	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Mar-2010	6,000			<input type="checkbox"/>
SW Chapter Autism Society of America	Mar-2010	1,200			<input type="checkbox"/>
Easter Seals	Apr-2010	6,000			<input type="checkbox"/>
Texas Parent to Parent	Jun-2010	6,000			<input type="checkbox"/>
Autism Society of Greater Austin	Jul-2010	5,168			<input type="checkbox"/>
TOTALS:		\$54,203	172	20	

NOTE: Budgeted amount used if stipend not closed.