

Background:

A proposed Operating Budget to support staff and Council operations for Fiscal Year 2011 is enclosed. This proposed budget estimates increases for various expense categories and includes various assumptions about activities and expenditures. Funds not required for Council and staff support will be made available for grant projects as the fiscal year progresses.

The proposed budget includes funds for 18 full time staff positions.

Committee of the Whole

Agenda Item 12.

Expected Action:

The Committee will review the proposed Operating Budget for FY 2011 and determine a recommendation for Council for consideration.

Council

Agenda Item 13.

Expected Action:

The Council will consider the Operating Budget for FY 2011 as recommended by the Committee and make a final decision.

**TEXAS COUNCIL FOR DEVELOPMENTAL DISABILITIES
PROPOSED FY 2011 BUDGET**

	BUDGETED FY 2010 (10/09-9/10)	% OF WHOLE	PROJECTED YEAR END EXPENDITURES FY 2010 (10/09-9/10)	% OF WHOLE	PROPOSED BUDGET FY 2011 (10/10-9/11)	% OF WHOLE	VARIANCE	NOTES
Revenues								
<i>Federal Allotment</i>	\$5,106,030	100.0%	\$5,106,030	100.0%	\$5,106,030	100.0%	\$0	1
		0.0%		0.0%				
Total Revenues	\$5,106,030	100.0%	\$5,106,030	100.0%	\$5,106,030	100.0%	\$0	
Expenses								
<i>Council Operations</i>	<i>18 FTE</i>		<i>18 FTE</i>		<i>18 FTE</i>			
Salaries	\$1,028,000	20.1%	\$929,231	18.2%	\$1,020,785	20.0%	(\$7,215)	
Benefits	278,100	5.4%	262,215	5.1%	290,028	5.7%	11,928	
Professional Services	94,000	1.8%	62,268	1.2%	87,680	1.7%	(6,320)	2
Travel - Council	62,000	1.2%	50,407	1.0%	59,500	1.2%	(2,500)	3
Travel - Staff	26,000	0.5%	26,031	0.5%	22,000	0.4%	(4,000)	3
Supplies	12,000	0.2%	7,666	0.2%	12,000	0.2%	0	
Utilities	38,750	0.8%	36,200	0.7%	41,700	0.8%	2,950	4
Rent - Building - Space	63,200	1.2%	62,588	1.2%	79,546	1.6%	16,346	5
Rent - Computers - Equip	53,300	1.0%	55,127	1.1%	64,220	1.3%	10,920	6
Capital Expenditures	0	0.0%	0	0.0%	0	0.0%	0	
Other Oper. Expenses	97,900	1.9%	66,041	1.3%	85,580	1.7%	(12,320)	7
Total Operating Expenses	\$1,753,250	34.3%	\$1,557,774	30.5%	\$1,763,039	34.5%	\$9,789	
Admin. Reimb. To TEA	\$50,000	1.0%	\$50,000	1.0%	\$50,000	1.0%		
Available for Grants	\$3,302,780	64.7%	\$3,498,256	68.5%	\$3,292,991	64.5%	(\$9,789)	
TOTAL EXPENSES	\$5,106,030	100%	\$5,106,030	100%	\$5,106,030	100%	\$0	

NOTES:

¹ Level funding with FY 2010

² Professional Services: Training - \$3,000; Auditor - \$25,000; CPA Desk Reviews - \$12,000; Legal Services - \$3,000; Facilitator/Tech Writer - \$3,000; Review Panelist - \$8,000; DD Suite - \$5,000; Temp. Employment Agencies - \$1,500; Web Hosting - \$1,800; Computer Programming w/TEA \$22,380; Other contracted \$3,000

³ Travel - In-State Council - \$48,000; Out-of-State Council - \$11,500
Travel - In-State Staff - \$15,000; Out-of-State Staff - \$7,000

⁴ Utilities -\$9,660; Telecommunications - \$21,180; Dedicated Circuit - \$10,860

⁵ Rent-Building & Space: Office & Storage Space - \$44,546; Meeting Rooms - \$35,000

⁶ Rent-Machine - Rental of laptops - \$22,800; Rental of AV for meetings - \$35,000; Rental of copier - \$6,420

⁷ Other OE: Membership - \$20,000; Printing - \$8,000; Registration, Publications, Maintenance & Repair, Postage, Cleaning, Delivery, Advertising, Interpreter/translator, Security, Furniture & Equipment, Software, Phone and Awards - \$57,580