

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- FY 2010 Expense Budgets – Expenses are reported that were expended from October 1, 2009, thru September 30, 2010. All expenses are reported by expense category and by type of staff activity, and are compared to the amounts budgeted for the fiscal year. Although some anticipated expenses have not yet cleared, we are expecting year end expenditures to be approximately \$230,000 less than budgeted for the year.
- Summary of Funds FY 2008-2011 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year are summarized, with a projected year-end balance.
- Grants/Contracts Projections 2008-2011 – Reports expenditures/anticipated awards for each grant project for federal fiscal years 2008 through 2011.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

Notes:

- ◆ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ◆ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

<p><u>Executive Committee</u></p> <p><u>Agenda Item 10.</u></p>	<p><u>Expected Action:</u></p> <p>The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.</p>
<p><u>Council</u></p> <p><u>Agenda Item 18. E.</u></p>	<p><u>Expected Action:</u></p> <p>The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report.</p>

Texas Council for Developmental Disabilities

FY 10 Expense Budget

Oct. 1, 2009 thru
Sep. 30, 2010

Revenues	Budget			
Federal Allotment ¹	\$ 5,106,030			
Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	\$ 1,028,000	\$ 1,028,000	\$ 922,573	105,427
Benefits	278,100	278,100	265,754	12,346
Total Personnel	\$ 1,306,100	\$ 1,306,100	\$ 1,188,327	117,773
Operating				
Professional Services ²	\$ 94,000	\$ 94,000	\$ 56,458	\$ 37,542
Travel - Council ³	62,000	\$ 62,000	49,149	12,851
Travel - Staff ³	26,000	\$ 26,000	17,949	8,051
Supplies	12,000	\$ 12,000	9,667	2,333
Utilities	38,750	\$ 38,750	34,026	4,724
Rent - Building - Space	63,200	\$ 63,200	56,717	6,483
Rent - Computers - Equip ⁴	53,300	\$ 53,300	48,065	5,235
Capital Expenditures	-	-	-	-
Other OE ⁵	97,900	\$ 97,900	62,030	35,870
Total Operating	\$ 447,150	\$ 447,150	\$ 334,060	113,090
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	\$ 1,753,250	\$ 1,753,250	\$ 1,522,387	\$ 230,863
Admin Reim to TEA	50,000	100.0%	86.8%	
Grants ⁶	3,302,780		3,533,643	\$ (230,863)
TOTAL	\$ 5,106,030		5,106,030	

Expenditures by Function

Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 196,562	\$ 265,070	\$ 189,347	\$ 525,332	\$ 346,075

NOTES:

¹ Final Allotment per ADD Notice dated February 4, 2010.

² Auditor - \$25,000/\$17,895; CPA Desk Reviews - \$10,000/\$7,500; Legal Svs - \$3,000/\$162
Other Professional Services (Web Hosting & Surveys) - \$12,000/\$14,025; Data Center Services - \$13,000/\$16,876

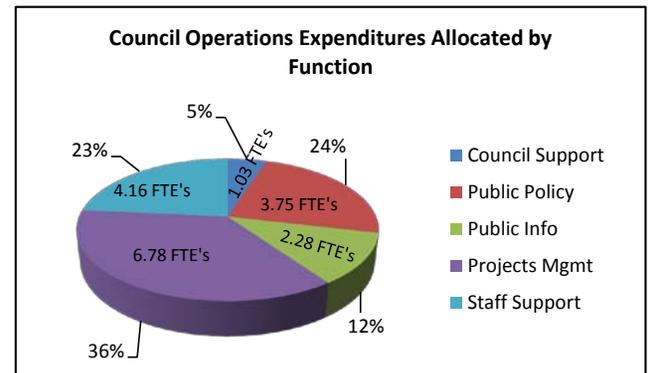
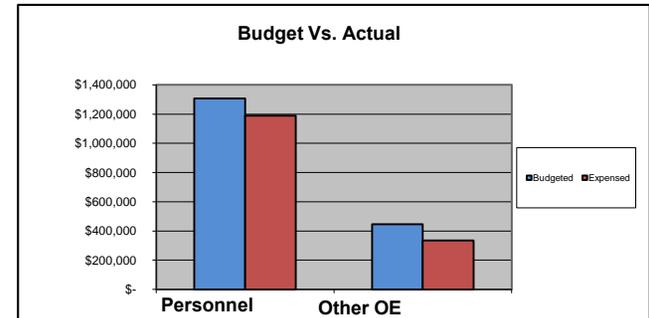
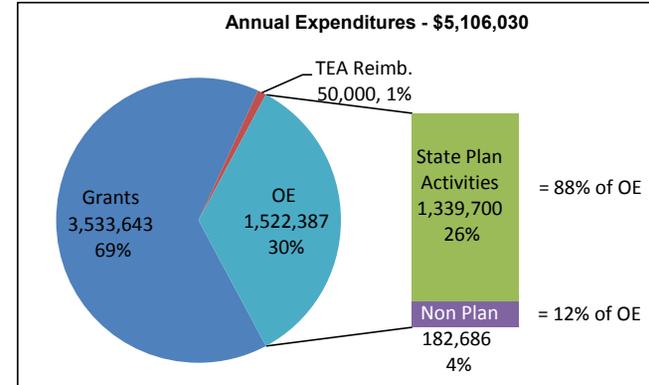
³ Travel - In-State Council - \$48,000 /\$40,426; Out-of-State Council - \$14,000 /\$8,723

Travel - In-State Staff - \$15,000 /\$8,316; Out-of-State Staff - \$11,000 /\$9,633

⁴ Computer lease - \$22,100/\$16,091; AV Equipment - \$25,000/\$25,899; Copier - \$6,200/\$6,075

⁵ Other OE - NACDD Dues - \$19,124, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.

⁶ Grants - When OE expended is less than OE budgeted, the original grant (budgeted) amount will increase; a negative variance represents an increase in funds for grants.



**Texas Council for Developmental Disabilities
 Summary of Funds FY 2008 - 2011
 October 2010**

Model Key
 Numbers in black represent budget numbers or actuals for the current or prior years.
 Numbers in blue represent forecast numbers.

Line Item	FY 2008	FY 2009	FY 2010	FY 2011
REVENUES				
Federal Allotment				
Budgeted	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Actual/Projected	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Budget variance (Budget - Actual)	\$0	\$0	\$0	\$0
Prior year variance	\$141,674	\$222,013	\$292,277	\$70,264
EXPENDITURES				
Operating Expenses				
Budgeted	\$1,562,545	\$1,526,278	\$1,803,250	\$1,813,039
Actual/Projected	\$1,497,430	\$1,526,278	\$1,603,250	\$1,813,039
Balance Available for Grants (Budget - Actual)	\$65,115	\$0	\$200,000	\$0
Grants and Projects Expenses				
Budgeted	\$3,316,323	\$3,509,488	\$3,302,780	\$3,292,991
Actual/Projected	\$3,316,323	\$3,509,488	\$3,478,988	\$1,820,279
Budget variance (Budget - Actual)	\$0	\$0	(\$176,208)	\$1,472,712
Total Expenditures	\$4,813,753	\$5,035,766	\$5,082,238	\$3,633,318
UNOBLIGATED FOR FUTURE YEARS & PROJECTS:	\$0	\$0	\$23,792	\$1,472,712

NOTES:

- 1) 2009 Balance was fully obligated by the end of Sept. 2010.
- 2) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 3) Remaining balance of funds is available for award in subsequent year.

GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Advocacy, Inc	Texas Community Integration Project (TCIP)	67,500	67,500					
Baylor College of Medicine	Transition Medicine Program	100,000	100,000	100,000	33,332			
Biennial Report	Biennial Report-Printing & Production	94,567	79,486	30,581	8,750	125,000	9,000	
Brighton School, Inc.	L&A Specialized Advocacy Training 1	56,250	54,945	150,000	95,263			18,750
College Education Program Project	College Education Program Project					75,000		75,000
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	82,913	82,913	31,072	23,745			
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	69,007	65,189	111,811	88,902	175,000		125,000
Easter Seals	ASSET	28,966	28,966	125,000	50,000	25,000		
Easter Seals	TX Disability Policy Consortium			106,103	95,994			
Enabling Technologies	Enabling Technologies					400,000		
EveryChild, Inc.	Family Based Alternatives Expansion Project II	84,276	84,276					
Faith Based Communities	Faith Based Communities					50,000		50,000
Family to Family Network Inc	L&A Local Basic Advocacy Training 1			119,000	89,644	31,000		75,000
Goodwill Industries of Central East Texas	Youth Leadership Training 2	50,000	50,000	51,463	37,294			
Grants for Outreach & Development	Grants for Outreach & Development					100,000		
Healthy Relationships	Healthy Relationships					125,000		125,000
Imagine Enterprises Inc	Self-Determination	175,000	175,000	70,768	70,768			
Imagine Enterprises Inc	Youth Leadership Training 3			50,000	50,000	50,000	10,917	
Knowbility, Inc	Field-Initated Employment 1	129,967	129,967	198,082	198,082			

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Lower Rio Grande Valley Workforce Development Board	Field-Initated Employment 2	120,147	105,516	70,222	52,190			
Marketing Plan	Marketing Plan					100,000		
NAMI Texas	L&A Specialized Advocacy Training 2	67,550	64,162	150,000	93,112			10,838
Outreach Consultant Activities	Outreach Consultant Activities					500,000		
Outreach Training Activities	Outreach Training Activities					15,000		
Parents Anonymous, Inc.	African American Family Support Conference					50,000	2,684	35,000
Parents Anonymous, Inc.	Statewide Advocacy Network	175,000	175,000	100,000	33,985			25,000
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	71,178	70,762	19,275	19,275			
PP Collaboration Activities	PP Collaboration Activities					500,000		100,000
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance					113,557		50,000
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000	52,000	52,000			
Region 17 ESC	PBS-HS	61,000	56,729	200,000	138,910	40,000		120,000
Region 17 ESC	PBS-ID	115,000	109,058	215,000	132,408	15,000		115,000
Region 17 ESC	Positive Behavioral Supports Project (Lubbock)	58,995	58,995					
Region 19 ESC	Youth Leadership Training 5	50,000	47,813	81,099	44,794	18,901		
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	56,249	51,185	124,775	74,891	25,225		18,751
State Plan Project Activities	State Plan Project Activities					25,000		
Strategic Communications	PPA-Strategic Communications-Website (Waiting List)							
Syracuse University	L&A Advocacy U	131,250	131,250	50,000	15,006	25,000		18,750

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
TACCRRRA (Texas Association for Child Care Resource and Referral Agencies)	Positive Behavioral Supports (San Antonio)	100,000	100,000					
TDHCA/TCDD Trng on Accessibility Issues	TDHCA Trng on Accessibility Issues					50,000		50,000
Texana MHMR Center	Positive Behavioral Supports Project (Rosenberg)	11,851	11,851					
Texas A&M Research Foundation	Field-Initiated Employment 3	25,000	25,000	125,000	111,171			
Texas A&M Research Foundation	Youth Leadership Training Statewide	18,746	18,746	75,000	75,000	75,000		
Texas A&M University	L&A Statewide Advanced Training			250,000	115,146	50,000		150,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	200,000	200,000	127,877	105,877	72,072		
Texas Center for Disability Studies	CDS Video (Medicaid 101)	24,931	19,926					
Texas Center for Disability Studies	PPA-State School Capacity Building-Moving Out of Institutions Video	23,281	21,443					
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	29,825	21,917	36,697	25,858	40,839	3,264	30,000
Texas Citizen Fund	Para-Transit Transportation Activities	212,314	212,314					
Texas Department of Aging and Disability Services	Website	30,846						
Texas Tech University	Teacher Preparation for Inclusive Education Project	149,953	149,953	169,452	154,452	230,456		200,000
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	55,598	55,598	149,958	99,610			19,441
The Arc of Texas	L&A Specialized Advocacy Training 3	56,251	52,739	75,000	69,788	75,000		18,749
The Arc of Texas	Texas Microboard Collaboration	51,112	9,462	117,650	94,557	108,000		115,000
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	278,181	278,181	45,350	29,729	20,000		

Grantee Name	Project Title	2008		2009		2010		2011	
		Budget/Expenses							
United Cerebral Palsy	ASSET 1	71,034	71,034						
United Cerebral Palsy	TX Disability Policy Consortium 1	111,953	53,444	31,431	31,431				
Volunteer Advocate Pilot Projects	Volunteer Advocate Pilot Program					150,000		150,000	
VSA Arts of Texas	Self-Employment 2	143,341	112,114	176,617	95,428				125,000
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	3,491,032	3,254,434	3,586,283	2,506,392	3,455,050	25,865	1,820,279	
	Stipends	75,000	61,889	75,000	61,269	75,000	23,938	75,000	0
	Total Grants	3,566,032	3,316,323	3,661,283	2,567,661	3,530,050	49,803	1,895,279	

	2008	2009	2010	2011
Federal Allotment:	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Operating Expenses:	1,497,430	1,526,278	1,803,250	1,813,039
Available for Grants:	3,241,323	3,434,488	3,227,780	3,217,991
Available for Stipends:	75,000	75,000	75,000	75,000
Total Available Funds:	3,316,323	3,509,488	3,302,780	3,292,991
Grants/Stipends Awarded/ Final Obligations:	3,316,323	3,509,488	3,478,988	1,820,279
Stipends Balance:	13,111	13,731	51,062	75,000
Grants Balance:	-13,111	-13,731	-227,270	1,397,712
Balance/Deficit:	\$0	\$0	(\$176,208)	\$1,472,712
Est Available for Reobligation-OE	0	0	200,000	0
Projected Balance/Deficit	\$0	\$0	\$23,792	\$1,472,712
Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 09 balance will be obligated by Sept 10.				

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-10					
Volar Center for Independent Living	Oct-2008	5,955	83	0	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2008	5,965	71	9	<input checked="" type="checkbox"/>
The Arc of Texas	Oct-2008	5,940	60	12	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2009	6,000	33	0	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2009	5,990	35	0	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Mar-2009	6,000	24	7	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2009	3,000	19	12	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2009	1,200	20	3	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2009	5,995	40	6	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2009	3,945	13	3	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2009	5,962	62	0	<input checked="" type="checkbox"/>
Imagine Enterprises Inc	Sep-2009	6,000	36	9	<input checked="" type="checkbox"/>
TOTALS:		\$61,952	496	61	

FYE 9-30-11

Volar Center for Independent Living	Oct-2010	5,995			<input type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	6,000			<input type="checkbox"/>
NAMI Texas	Oct-2010	5,980			<input type="checkbox"/>
TOTALS:		\$17,975			

**NOTE: Budgeted amount
used if stipend not closed.**