

**Background:**

Minutes of the August 6, 2010, Council meeting and August 5, 2010, Committee of the Whole meeting are attached for review.

**Council Meeting**

**Agenda Item 3. A.**

**Expected Action:**

The Council will review, revise as appropriate, and approve the minutes.

**COUNCIL MEETING  
DRAFT MINUTES  
AUGUST 6, 2010**

**COUNCIL MEMBERS PRESENT**

Brenda Coleman-Beattie,  
Council Chair  
Hunter Adkins  
Patty Anderson, AI  
Kristine Bissmeyer  
Lynn Blackmore, DARS  
Margaret Christen, TEA  
Kristen Cox

Andy Crim  
Mateo Delgado  
Mary Durheim  
Marcia Dwyer  
Sandy Graham, UT CDS  
Kathy Griffis-Bailey, DSHS  
Cindy Johnston  
Jeff Kaufmann, DADS

Diana Kern  
John Morris  
Deneesa Rasmussen  
Joe Rivas  
Amy Sharp, A&M CDD  
Lora Taylor  
Rick Tisch

**COUNCIL MEMBERS ABSENT**

Kimberly Blackmon  
Frank Genco, HHSC

Dana Perry  
Susan Vardell

**STAFF MEMBERS PRESENT**

Roger A. Webb,  
Executive Director  
Jeri Barnard  
Martha Cantu  
Joanna Cordry

Cynthia Ellison  
Sonya Hosey  
Wendy Jones  
Cassie Laws-Fisher  
Angela Lello

Melissa Rosser  
Koren Vogel  
Lucy Walker

**GUESTS PRESENT**

Chase Bearden  
Angie English, Gov's Comm.  
on Persons w/ Disabilities  
Robert Fine, A-V Technician  
Don Henderson

DeAnn Lechtenberger,  
TX Tech Univ.  
Rachel McClure, TACIL  
Beth Mitchell, Adv. Inc.  
Sandra Reeves

Ileene Robinson  
Nona Rogers  
Charleen Searight  
Tim Seegers  
Bryson Smith

**CALL TO ORDER**

The Texas Council for Developmental Disabilities met on Friday, August 6, 2010 in the Hill Country C&D room of the Hyatt Regency Austin, 208 Barton Springs Rd, Austin, TX 78704. Council Chair Brenda Coleman-Beattie called the meeting to order at 9:00 AM.

**1. INTRODUCTIONS**

Council members, staff and guests were introduced.

**2. PRESENTATIONS**

Chair Coleman-Beattie presented former Council member Don Henderson with a plaque for his service to the Council. Mr. Henderson recently retired from the Texas Department of Aging and Disability Services. Executive Director Roger Webb also offered comments on Henderson's service to the state and for Texans with disabilities.

Angie English of the Governor's Committee on People with Disabilities spoke on the activities of the Governor's Committee, read a proclamation from Governor Perry recognizing the 20<sup>th</sup> Anniversary of the Americans with Disabilities Act (ADA), and gave a short presentation on contributions of Texans with disabilities.

### 3. PUBLIC COMMENTS

Public comments were offered by the following individuals:

- Chase Bearden, Coalition of Texans with Disabilities, asked the Council to consider revisions to the stipend grant program to allow multiple organizations to receive full grant awards when jointly hosting an event. CTD is hosting its annual convention this year jointly with the VOLAR Center for Independent Living in El Paso. Council policies for stipends allow an organization to apply for up to \$6,000 per year, per event. Because the two organizations are co-sponsoring a joint event, TCDD staff indicated that each organization can only receive ½ of the \$6,000. Bearden noted that this will decrease the number of people who can attend the event and asked the Council to amend its policy to allow each organization to receive the full amount of stipends. Coleman-Beattie noted that this could be considered if the Council wishes to review that issue.
- Charleen Searight provided comments indicating she was distressed that the Public Policy Committee recommended Council approval of a moratorium on admission to State Supported Living Centers (SSLCs).
- Sandra Reeves spoke about the mission of TCDD in relation to the DD Act and cited several federal sources that in her perspective support institutional care.
- Ileene Robinson asked Council members if they had visited group homes or SSLCs and asked that the vote on the moratorium be “tabled” until DADS Commissioner Traylor can speak to the Council about the positive parts of the Department of Justice reports or until members can visit SSLCs.
- Nona Rogers stated that she is not in favor of a moratorium on SSLCs.
- Rachel McClure, TACIL, discussed self-advocacy activities and invited members to a press conference and rally on September 1<sup>st</sup> that will focus on the budget crisis and potential cuts to services.
- Comments regarding the moratorium on SSLC admissions that were provided by email were provided to members.

### 4. CONSENT ITEMS

Chair Coleman-Beattie asked for a motion to approve minutes of the May 2010 Council and Committee of the Whole meetings and to approve excused absences for the Council and Committee meetings.

**MOTION:** To approve the minutes of the May 6, 2010, Committee of the Whole and the May 7, 2010 Council meetings and the excused absences of Kimberly Blackmon, Frank Genco, Dana Perry and Susan Vardell.

**MADE BY:** Kristen Cox

**SECOND:** Cindy Johnston

The motion **passed** unanimously.

### 5. EXECUTIVE DIRECTOR'S REPORT

Webb discussed options for the November Council and Committee meetings to accommodate a presentation by Graham Mulholland of the Pennsylvania DD Council. Mulholland is available to discuss a model developed by the PA Council that uses indicators of success for Council activities as a guide in prioritizing state plan activities. TCDD meetings will likely be moved to earlier in the first week of November. Staff will advise members when dates and times are set.

**6. EMERGENCY BACKUP PLANS AND SUCCESSION PLANNING PROCEDURES**

Coleman-Beattie reminded members of the Committee of the Whole presentation on Emergency Backup Plans and Succession Planning Procedures. Draft documents are also included in meeting materials. No further comments were provided at this meeting.

**MOTION:** To approve the Emergency Backup Plans and Succession Planning Procedures as presented.

**MADE BY:** Amy Sharp

**SECOND:** Mateo Delgado

The motion **passed** unanimously.

**7. PRESENTATION BY PROJECT IDEAL**

Grants Management Specialist Wendy Jones introduced Dr. DeAnn Lechtenberger of Project IDEAL, Texas Tech University, to discuss that project which provides training for general education teachers on how to best support students with disabilities. Lechtenberger provided materials for Council members and provided an overview of project activities to the Council.

**8. TCDD GRANT PROJECT AND AWARD APPROVAL PROCESS**

Due to time constraints, Council member Kristen Cox suggested postponing the discussion on the award approval process for grant projects.

**MOTION:** To table the discussion on grant project and award approval process.

**MADE BY:** Kristen Cox

**SECOND:** Diana Kern

The motion **passed** unanimously.

Members next discussed the current stipends grant program. Webb indicated that jointly sponsored events were not specifically addressed in the current Request for Proposals (RFP) material. Staff were thus not comfortable interpreting the current RFP to allow two full grant awards for a co-sponsored event, but would be comfortable with that guidance from the Council. Should that be the Council's desire, staff can draft revisions to consider next quarter to clarify that matter.

**MOTION:** To direct staff to develop revisions to the Stipend Grant (RFP) for consideration at the November meetings to clarify that two organizations jointly sponsoring a conference are each eligible for an award of up to \$6,000, and to approve such awards as appropriate for the conference jointly sponsored by the Coalition of Texans with Disabilities and VOLAR Independent Living Center.

**MADE BY:** Kristen Cox

**SECOND:** John Morris

The motion **passed** unanimously.

**9. REVISIONS TO TCDD POSITION STATEMENTS**

Public Policy Committee Chair Rick Tisch reported that the Public Policy Committee reviewed the Access to Health Care and Community Living Position Statements. The Access to Health Care Statement was recommended for approval as proposed in meeting materials. The Committee made one additional revision to the Community Living Statement to remove the word “parental” in regards to enduring and nurturing relationships. (Attachments 1 & 2)

**MOTION:** To approve the Access to Health Care and Community Living Position Statements as presented by the Committee.

**MADE BY:** Rick Tisch for the Public Policy Committee  
(Motions from Committee do not need a second)

The motion **passed**. Lora Taylor was opposed and Lynn Blackmore abstained from voting.

**10. PUBLIC POLICY ITEMS**

Tisch reviewed the discussion by the Public Policy Committee concerning a request from Advocacy, Inc. (AI) for the Council to support a call for a moratorium on admissions to state supported living centers. The Committee received a presentation from AI attorney Beth Mitchell, who provided background information on the proposal for a moratorium in light of the conditions reported by review teams monitoring facilities pursuant to the DOJ Settlement Agreement. Advocacy, Inc. recommends a moratorium on new admissions until the state can assure that residents are safe and are receiving appropriate services. The Committee also received public comments from a number of individuals who oppose this action.

**MOTION:** To support Advocacy, Inc.'s proposal to call for a moratorium on admissions to state supported living centers.

**MADE BY:** Rick Tisch for the Public Policy Committee

Council member Lora Taylor commented that she felt that other information in the monitoring reports was not fully discussed. Taylor also indicated that during her tours of SSLCs she noticed improvements that were made in response to the monitoring reports. She supports asking DADS Commissioner Chris Traylor to speak to the Council before a vote is taken on this item.

Council member Amy Sharp summarized the history of Council discussions on this topic including prior reports completed for the Council by HSRI for the Council's 2008 Biennial Disability Report that support community living efforts. Sharp also noted that DD Councils are given a specific purpose by ADD that includes contributing to a consumer and family centered and directed comprehensive system of community services so that persons with developmental disabilities can be fully integrated into all facets of community life.

Council member Joe Rivas added comments on his perspective about improper training by SSLC employees. Council member Diana Kern commented on the culture of care in institutional settings and acknowledged the great amount of time needed to “change the system”. She suggested that a moratorium would move the process forward.

The motion **passed** with Lora Taylor and Kris Bissmeyer opposed. Kathy Griffis-Bailey, Jeff Kaufmann, Lynn Blackmore and Margaret Christen abstained from voting.

Tisch further reported that the Committee did not take any action on the Texas Revenue Coalition but directed staff to monitor the efforts of that organization.

## 11. **CONSIDERATION OF FUTURE FUNDING ACTIVITIES**

Council member Andy Crim reported on Project Development Committee activities.

**MOTION:** To remove the Parent Transition Guide from the Future Project Funding Priorities list due to an overlap in services by other agencies.

**MADE BY:** Andy Crim for the Project Development Committee

The motion **passed** unanimously.

The Committee discussed possible next steps regarding the Higher Education RFP that did not receive any applications. Members were advised that federal agencies have a similar RFP. Staff were directed to research responses to that initiative and determine if any collaboration efforts might be pursued.

Leadership and Advocacy Training projects that end in 2011 were also discussed. Staff were asked to look at sustainability and the potential for future activities from those projects.

Coleman-Beattie reviewed continuation grant awards, an award to Parents Anonymous for the African American Family Support Conference, and an award for a short extension of the Texas A&M Brazos Valley Employment project that were all approved by the Executive Committee. Coleman-Beattie also noted stipend grant awards approved this quarter by the Executive Director.

**MOTION:** To concur with grant awards as recommended by the Executive Committee for continuation grants, the African American Family Support Conference, an extension of the Texas A&M employment project, and stipends awards.

**MADE BY:** Brenda Coleman-Beattie for the Executive Committee

The motion **passed** without opposition. Brenda Coleman-Beattie, Diana Kern and Amy Sharp abstained from voting.

## 12. **CONSIDERATION OF TCDD FY 2011 OPERATING BUDGET**

Operations Director Martha Cantu presented the proposed operating expense budget for fiscal year 2011. She noted that the proposed budget assumes level federal funds with FY 2010. The budget includes funds for 18 full time staff positions although one position is currently vacant. Increases to the budget include utilities, storage space, benefits, and meeting costs. Decreases include salaries, professional services and out-of-state travel. Coleman-Beattie indicated that she felt it prudent to bring the proposed budget to the full Council without a recommendation even though it was discussed in the Executive Committee.

The portion of funds proposed for operating expenses versus grants was discussed. Cantu reviewed a summary of expenses over the past five years and noted that while the portion budgeted for operating expenses has grown slightly, unexpended funds roll back to grants at the end of the fiscal year. Webb indicated that the DD Act requires 70% of the Council's funds be spent on state plan activities, 88% of staff activities and expenses are also allocated as state plan activities. Staff noted that more detail is available should members be interested and agreed to include additional details in future budget documents.

**MOTION:** To approve the TCDD FY 2011 Operating Budget as presented.

**MADE BY:** Brenda Coleman Beattie for the Executive Committee.

**SECOND:** Lora Taylor

The motion **passed** unanimously.

**13. MEMORANDUM OF UNDERSTANDING BETWEEN TCDD AND TEA**

Coleman-Beattie reported that no revisions were made to the Memorandum of Understanding (MOU) between TCDD and the designated state agency, the Texas Education Agency (TEA) for the coming year. She praised the working relationship between the two agencies. An amendment will be developed to extend the MOU for another year.

**MOTION:** To approve the MOU between TCDD and TEA as presented.

**MADE BY:** Brenda Coleman-Beattie for the Executive Committee

The motion **passed** unanimously.

**14. EXECUTIVE COMMITTEE REPORT**

Coleman-Beattie noted that individuals were approved to add to the panel of potential review panel members. These individuals are eligible to provide independent review of responses to TCDD RFPs. The names of review panel members will be included for members in the future.

Cantu reviewed the quarterly financial report and no concerns were noted. Conflict of interest disclosures were reviewed by the Committee with no concerns noted.

Procedures regarding unsolicited requests for project extensions were approved.

**15. PUBLIC POLICY COMMITTEE REPORT**

Council member Kris Bissmeyer provided a synopsis of the Public Policy Committee meeting's discussions. In addition to the items that received previous action, the 2010 Biennial Disability Report, federal policy matters and the 2011-2012 public policy priorities were discussed.

**16. PROJECT DEVELOPMENT COMMITTEE REPORT**

Crim reported that the Project Development Committee supported the sub-committee's recommendation to not pursue any of the three unsolicited proposals that were reviewed.

**17. AUDIT COMMITTEE REPORT**

Audit Committee Chair Mary Durham reported on Audit Committee activities including the upcoming review of the Internal Audit Report for FY 2010 and Internal Audit Plan for FY 2011. These will be completed at the end of the fiscal year (August 31) and must be submitted to the State Auditor's Office (SAO) by November 1. Since the Council will not meet prior to that deadline, the Audit Committee will meet in October to approve the reports for submission as allowed by Council Policies. These items will again be reviewed at the November meeting by the full Council and amendments can be submitted to the SAO if necessary.

A Request for Qualifications has been posted to re-solicit internal auditing services. The Committee and Council are pleased with the work of Jaye Stepp as internal auditor. In accordance with best practices, TCDD deems it appropriate to solicit new offers periodically for this service

**18. ANNOUNCEMENTS AND UPDATES**

Council member Sharp reported on the Person Centered Planning Institute recently established by the Center for Disability and Development at Texas A&M and the Center for Disability Services at UT-Austin. The Institute has trainings planned for the fall.

Cordry provided materials regarding the OneStar AmeriCorps program.

Coleman-Beattie noted that the TCDD 2010 Biennial Disability Report will be dedicated to our late Council member Rene Requenez.

**ADJOURN**

Chair Coleman-Beattie adjourned the Council meeting at 11:46 AM.

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Roger A. Webb  
Secretary to the Council

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Date

**COMMITTEE OF THE WHOLE  
DRAFT MINUTES  
AUGUST 5, 2010**

**Thursday, August 5, 2010**

**COUNCIL MEMBERS PRESENT**

Brenda Coleman-Beattie, Council Chair	Andy Crim	Jeff Kaufmann, DADS
Hunter Adkins	Mateo Delgado	Diana Kern
Patty Anderson, AI	Mary Durheim	John Morris
Kristine Bissmeyer	Marcia Dwyer	Deneesa Rassmussen
Lynn Blackmore, DARS	Frank Genco, HHSC	Joe Rivas
Margaret Christen, TEA	Sandy Graham, UT CDS	Amy Sharp, A&M CDD
Kristen Cox	Kathy Griffis-Bailey, DSHS	Lora Taylor
	Cindy Johnston	Rick Tisch

**COUNCIL MEMBERS ABSENT**

Kimberly Blackmon	Dana Perry	Susan Vardell
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**STAFF MEMBERS PRESENT**

Roger A. Webb, Executive Director	Joanna Cordry	Angela Lello
Jeri Barnard	Cynthia Ellison	Melissa Rosser
Martha Cantu	Wendy Jones	Koren Vogel
Belinda Carlton	Sonya Hosey	Lucy Walker
	Cassie Laws-Fisher	

**GUESTS PRESENT**

Patrick Herndon	Sandra Reeves	Don Tebbe,
Erma Canfield	Ileen Robinson	TransitionGuides
Robert Fine, A-V Tech	Debbie Salinas Valdez	Brandy Thomas, attendant
Rachel McClure		Clare Seagraves, HHSC

**CALL TO ORDER:**

The Committee of the Whole of the Texas Council for Developmental Disabilities met on Thursday, August 5, 2010, in the Hill Country C&D Room of the Hyatt Regency Austin, 208 Barton Springs Rd. Austin, TX 78704. Council Chair Brenda Coleman-Beattie called the meeting to order at 9:01 AM.

**1. INTRODUCTION**

Committee members, staff and guests were introduced.

**2. PUBLIC COMMENTS**

Public comments were offered by the following individuals:

- Ileene Robinson spoke about the Public Policy Committee agenda item concerning a moratorium on admissions to State Supported Living Centers (SSLCs) and asked that Council members consider the choice of a SSLC as an option for Texans with severe disabilities. She noted that she had recently taken a Council member on a tour and asked other members to tour other facilities as well.
- Sandra Reeves also spoke about SSLCs, asking for diverse options for people with intellectual disabilities including ICFs/MR for those with the most severe disabilities and those who are medically fragile.
- Debbie Salinas Valdez spoke about her concern regarding state laws for paid, certified guardians. She noted that oversight and standards for these guardians are not sufficient to meet the needs of individuals with developmental disabilities. She also stated that

there are no standards for family guardianship, leaving family guardians at risk of allegations of abuse and neglect and in danger of losing their family member to a paid guardianship program. She suggested that guardianship has become a growing business because guardians make money for persons in their care.

- Dr. Patrick Herndon also spoke on guardianship issues stating that the problem is with the Texas state probate and family laws which allow for permanent removal of a person's rights but do not provide needed services. He asked the Council to research this issue and develop alternatives to guardianship.

Coleman-Beattie noted that the Public Policy Committee would discuss a request from Advocacy, Inc., to join in a call for a moratorium on admissions to state schools. She also commented on guardianship matters by noting that the Council has been addressing that issue in recent activities. Planning Coordinator Joanna Cordry noted that TCDD has posted a Request for Proposals for a peer advocate support project as an alternative to guardianship. Public Policy Director Angela Lello indicated that public policy staff are working with legislative offices to determine their intent for action on that issue in the upcoming legislative session.

### **3. CONFERENCE REPORT**

Council member Lora Taylor reported on her experience at the ADD Technical Assistance Institute in June 2010. She noted an especially inspiring session by Allen Bergman and spoke about her experiences after the conference. She indicated that after a conversation in which she argued for closure of SSLCs, she visited the Richmond and Brenham SSLCs and changed her opinion. She now feels she should advocate for the choice of care at SSLCs and asked other Council members to visit the SSLCs and form their own opinions.

Margaret Christen spoke about her experience at the ADD Technical Assistance Institute and expressed her opinion about advocating for a continuum of services and supports for people with developmental disabilities.

Cordry spoke about the conference as well, noting that she attended a different track that focused on evidence-based practices and getting the best impact from DD Council projects. She stated that the new ADD Commissioner, Sharon Lewis, will work with Councils to develop realistic outcomes measures to report to ADD. Cordry also appreciated the opportunity to meet with staff and members of other Councils to talk about their activities and outlook for the future.

### **4. REVIEW OF KEY AGENDA ITEMS**

Public Policy Committee Chair Rick Tisch and Council member Andy Crim (serving as chair of the Project Development Committee) provided overviews of key discussion items planned for their respective committees.

### **5. CHAIR'S REMARKS**

Excused absences for this meeting include Kimberly Blackmon, Dana Perry and Susan Vardell.

Coleman-Beattie reported on activities surrounding the 20<sup>th</sup> anniversary of the Americans with Disabilities Act (ADA) that took place in July. Angie English, the Executive Director of the Governor's Committee on People with Disabilities, will join the Council during these meetings to present a proclamation issued by Governor Perry on the anniversary of the ADA.

Jeff Kaufmann has been designated as the Department of Aging and Disability Services representative following the retirement of Don Henderson. Sandy Graham has been appointed as the alternate representative from the UT Center for Disability Studies; and Dr. Lesa Walker, the Department of State Health Services (DSHS) representative, plans to retire at the end of August.

Coleman-Beattie advised members that she authorized continued funding of travel support for public members of HHSC advisory committees through the 2012-2013 biennium. TCDD asked HHSC to request authorization to reimburse for those expenses in the agency's Legislative Appropriations Requests for FY 2012-2013. Given the current financial outlook for the state, that authorization is not likely. Because of the critical need for those committees to have public representation and a voice from advocates and their families as the State has budget discussions about services for people with disabilities, Coleman-Beattie authorized continued funding by TCDD for this activity. HHSC has agreed to work with TCDD toward an eventual transition of those expenses in the future. TCDD currently provides approximately \$25,000 per year for this activity.

**6. EMERGENCY BACK-UP PLANS AND SUCCESSION PLANNING PROCEDURES**

Executive Director Roger Webb provided background information on the work to draft emergency back-up plans for executive staff and a succession planning procedure for the executive director. Don Tebbe of TransitionGuides explained that these procedures will ensure continuity and sustainability in the absence of any executive staff. The result of the work includes the draft documents as "hard-products" as well as "soft-products" such as staff collaboration and cross-training activities. Tebbe explained how the documents were developed from a best-practice model but tailored to TCDD. He noted that emergency back-up plans are specific to each person who occupies the position and should be reviewed annually to keep the plans current. The succession planning document was designed to be a lasting document for the agency whenever there is a planned vacancy in that position. These items were reviewed during the Executive Committee meeting and will be considered at the Council meeting Friday.

**7. TCDD GRANT PROJECT & AWARD APPROVAL PROCEDURES**

Webb provided an overview of the process to approve grant projects. Changes in state law following the Council's last sunset review transferred responsibilities to the Council for approving and executing a budget and for approving grants and contracts. Those responsibilities had previously been delegated to the Council's prior designated agency, the legacy Texas Rehabilitation Commission. Following those changes in law, the Council developed procedures for approving budgets, contracts and grants. Council Policies delegate responsibility to the Executive Director to approve contracts of less than \$10,000 and to approve stipend grants. The Council is responsible for approving all other grants and contracts. Webb further explained that the grant development process, review of proposals by an independent panel, and final approval of new and continuation awards by the Executive Committee are currently established in Council Policies. It is the Council's option to change these processes should members have that interest, and members were encouraged to discuss various options. A brief discussion took place and members questioned how the process works in other states. Council member John Morris noted that all members receive the material related to grant awards approved by the Executive Committee in meeting binders, and any member is welcome to attend those meetings and provide input on grant awards if desired. Coleman-Beattie suggested that the Project Development Committee might want to continue this discussion during that Committee meeting.

**8. 82<sup>ND</sup> TEXAS LEGISLATIVE SESSION**

Public Policy Director Lello provided an overview of the 82<sup>nd</sup> legislative session which begins in January including upcoming elections, leadership positions, key committees, important dates and the process for bills to become a law. She discussed the impending budget crisis and provided a demonstration on how the state budget is allocated noting that funding for services for people with disabilities is at risk of being cut due to budget constraints. Public policy staff are available to work with members who wish to provide information to their legislators.

**9. TCDD FY 2012 – 2016 STATE PLAN DEVELOPMENT ACTIVITIES**

Planning Coordinator Cordry gave a presentation on the process for developing the next state plan. She reminded members of their decision to develop the next state plan using a “strategic” model and recommended a focus of not more than 2-3 areas. She added that it should be driven by the mission of the Council, and it should have supporting data, measurable objectives and be focused on achievable goals.

Cordry reviewed federal requirements for the state plan and noted that “federal areas of emphasis” are not intended to drive the plan. Cordry provided a brief “state of the state” overview and discussed strengths, weaknesses, opportunities and threats for services for people with disabilities identified by staff. She discussed what is needed to create systems change including power and knowledge, a “policy window” or the right environment and strategies for action. Cordry indicated that staff recommend using a planning model developed by the Pennsylvania DD Council to guide the development of the state plan which looks at key indicators of success needed for systems change.

Members discussed the opportunity of inviting Pennsylvania DD Council Executive Director Graham Mulholland to speak at the November meetings and discussed various options to accommodate Mulholland’s schedule. Members agreed to meet November 1-3 instead of November 3-5 so that Mulholland can present on November 2, 2010.

**9. DRAFT 2010 BIENNIAL REPORT RECOMMENDATIONS**

Lello reviewed draft recommendations for the 2010 Biennial Disability Report. These recommendations were developed by reviewing the recommendations from 2008 Biennial Report and evaluating which had been achieved and which still needed efforts. Staff recommends that the many of the recommendations continue until they are implemented or no longer relevant.

Lello explained that a survey was coordinated with the assistance of the survey department at UT-Austin that collected data from individuals and family members of individuals who are on the interest lists for the Home and Community Based Services (HCS) Medicaid waiver and the Community Living and Support Services (CLASS) waiver. Results of the survey will be available at the November meetings. Members discussed the recommendation to decrease the number of individuals served in institutional settings noting that services need to be available in the community to serve those individuals. Further discussion on the recommendations will take place during the November meetings and members were encouraged to review the 2008 report prior to that time.

**10. ANNOUNCEMENTS**

Members were encouraged to submit their conflict of interest disclosure forms and update any necessary information.

**ADJOURN**

Chair Coleman-Beattie adjourned the Committee of the Whole at 1:45 PM.

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Roger A. Webb, Secretary to the Council

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Date