

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- Summary of Funds FY 2008-2011 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year allotment are summarized, with a projected year end balance. Note that these expenditures are tied to the fiscal year grant award to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year.
- FY 2010 Expense Budgets – Expenses are reported that were expended from October 1, 2009, thru September 30, 2010, regardless of whether those expenses were charged to “current” year or “prior” year funds. All expenses are reported by expense category and by type of staff activity, and are compared to the amounts budgeted for the fiscal year. Note that operating expenses for 13 months were charged to the FY 10 fiscal year funds.
- FY 2011 Expense Budgets – Expenses are reported that were expended from October 1, 2010, thru April 4, 2011. All expenses are reported by expense category and by type of staff activity, and are compared to the amounts budgeted for the fiscal year.
- Grants/Contracts Projections 2008-2011 – Reports expenditures/anticipated awards for each grant project for federal fiscal years 2008 through 2011.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

Notes:

- ◆ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ◆ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

Executive Committee

Agenda Item 12.

Expected Action:

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

Council

Agenda Item 14. E.

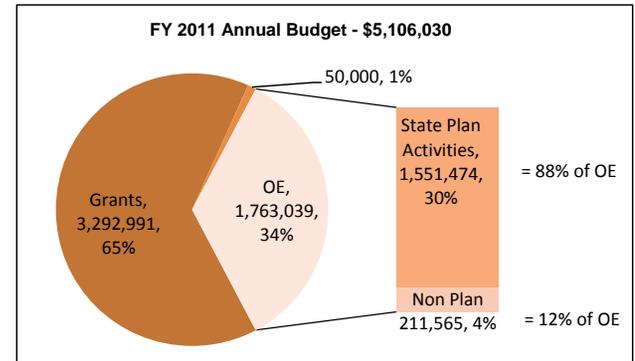
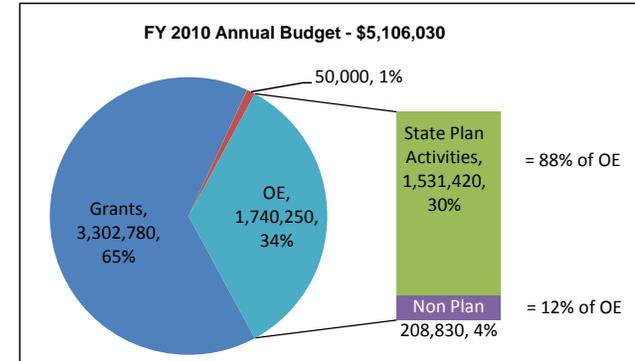
Expected Action:

The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report.

**Texas Council for Developmental Disabilities
Summary of Funds FY 2008 - 2011
April 2011**

Model Key				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				

	10/1/2007- 9/30/2010	10/1/2008- 9/30/2011	10/1/2009- 9/30/2012	10/1/2010- 9/30/2013
Line Item	FY 2008	FY 2009	FY 2010	FY 2011
REVENUES				
Federal Allotment				
Budgeted	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Actual/Projected	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Budget variance (Budget - Actual)	\$0	\$0	\$0	\$0
Prior year variance	\$141,674	\$222,013	\$292,277	\$70,264
EXPENDITURES				
Operating Expenses				
Budgeted	\$1,562,545	\$1,654,071	\$1,803,250	\$1,813,039
Actual/Projected	\$1,497,430	\$1,526,278	\$1,790,250	\$1,813,039
Balance Available for Grants (Budget - Actual)	\$65,115	\$127,793	\$13,000	\$0
Grants and Projects Expenses				
Budgeted (Plan/Final)	\$3,251,208	\$3,381,695	\$3,302,780	\$3,292,991
Actual/Projected	\$3,316,323	\$3,509,488	\$3,199,984	\$2,763,276
Budget variance (Budget - Actual)	(\$65,115)	(\$127,793)	\$102,796	\$529,715
Total Expenditures	\$4,813,753	\$5,035,766	\$4,990,234	\$4,576,315
UNOBLIGATED FOR FUTURE YEARS & PROJECTS	\$0	\$0	\$115,796	\$529,715



NOTES:

- 1) Final Allotment per ADD Notice for FY 2008-FY 2010; Notice of Estimated Allotment for FY11 is \$5,106,030.
- 2) 2009 Balance was fully obligated by the end of Sept. 2010.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.

Texas Council for Developmental Disabilities

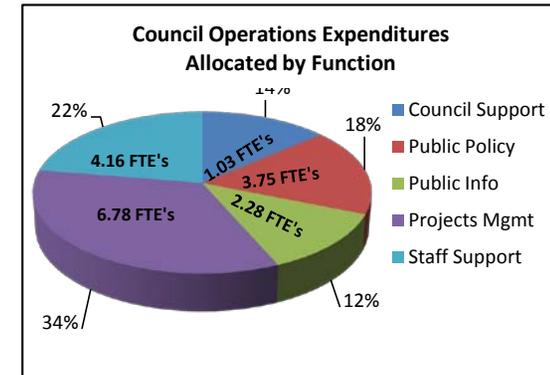
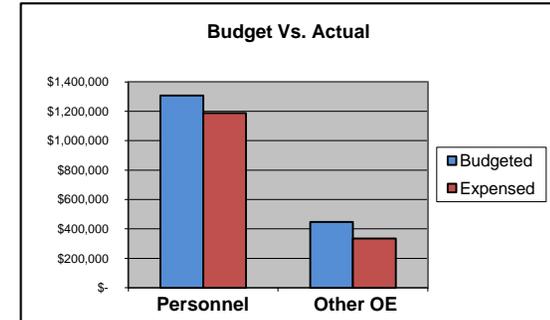
FY 10 Admin & Expense Budget

Oct. 1, 2009 thru
Sep. 30, 2010

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	1,028,000	1,028,000	922,573	105,427
Benefits	278,100	278,100	270,909	7,191
Total Personnel	\$ 1,306,100	\$ 1,306,100	\$ 1,193,482	\$ 112,618
Operating				
Professional Services ¹	94,000	94,000	82,279	11,721
Travel - Council ²	62,000	62,000	55,119	6,881
Travel - Staff ³	26,000	26,000	20,182	5,818
Supplies	12,000	12,000	10,034	1,966
Utilities	38,750	38,750	36,616	2,134
Rent - Building - Space	63,200	63,200	59,717	3,483
Rent - Computers - Equip ⁴	53,300	53,300	56,578	(3,278)
Capital Expenditures	-	-	-	-
Other OE ⁵	97,900	97,900	70,124	27,776
Total Operating	\$ 447,150	\$ 447,150	\$ 390,648	\$ 56,502
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,753,250	1,753,250	1,584,129	169,121
Admin Reim to TEA	50,000	100.0%	90.4%	
TOTAL	\$ 1,803,250		\$ 1,634,129	
Expenditures by Function				
Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 217,362	\$ 276,067	\$ 194,399	\$ 541,717	\$ 354,586

NOTES:

- ¹ Auditor - \$25,000/\$24,883; CPA Desk Reviews - \$10,000/\$9,300; Legal Svs - \$3,000/\$1,610
 Other Professional Services (Web Hosting & Surveys) - \$12,000/\$11,948; Data Center Services - \$13,000/\$29,325
 Other Professional Services (Mass DD Council, Reviewers) - \$13,000/\$5,214
- ² Travel - In-State Council - \$48,000 /\$43,810; Out-of-State Council - \$14,000 /\$11,308
- ³ Travel - In-State Staff - \$15,000 /\$8,713; Out-of-State Staff - \$11,000 /\$11,468
- ⁴ Computer lease - \$22,100/\$17,566; AV Equipment - \$25,000/\$32,937; Copier - \$6,200/\$6,075
- ⁵ Other OE - NACDD Dues - \$19,124, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



Texas Council for Developmental Disabilities

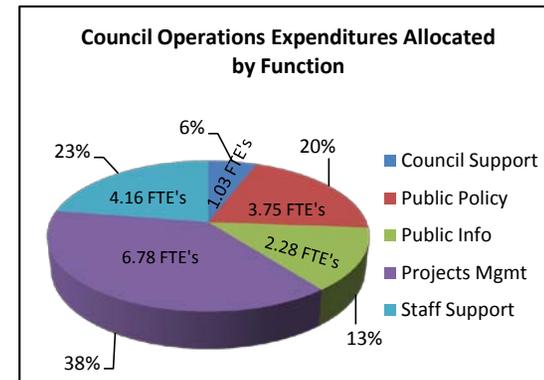
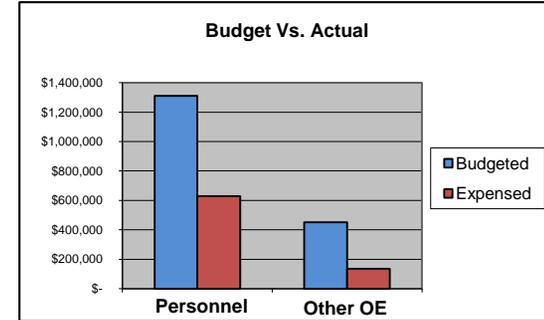
FY 11 Admin & Expense Budget

Oct. 1, 2010 thru
Apr. 4, 2011

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	1,020,785	510,393	478,967	31,425
Benefits	290,028	145,014	149,687	(4,673)
Total Personnel	\$ 1,310,813	\$ 655,407	\$ 628,654	\$ 26,753
Operating				
Professional Services ¹	87,680	43,840	16,875	26,965
Travel - Council ²	59,500	29,750	11,513	18,237
Travel - Staff ³	22,000	11,000	5,223	5,777
Supplies	12,000	6,000	2,230	3,770
Utilities	41,700	20,850	18,226	2,624
Rent - Building - Space	79,546	39,773	29,191	10,582
Rent - Computers - Equip ⁴	64,220	32,110	17,320	14,790
Capital Expenditures	-	-	-	-
Other OE ⁵	85,580	42,790	34,366	8,424
Total Operating	\$ 452,226	\$ 226,113	\$ 134,944	\$ 91,169
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,763,039	881,520	763,598	117,922
Admin Reim to TEA	50,000	50.0%	43.3%	
TOTAL	\$ 1,813,039		\$ 813,598	
Expenditures by Function				
Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 85,925	\$ 145,918	\$ 97,795	\$ 275,734	\$ 158,226

NOTES:

- ¹ Auditor - \$25,000/\$1,528; CPA Desk Reviews - \$10,000/\$0; Legal Svs - \$3,000/\$0
 Other Professional Services (Web Hosting & Surveys) - \$1,800/\$1,792; Data Center Services - \$22,380/\$9,471
 Other Professional Services (Mass DD Council, Reviewers) - \$13,000/\$4,085
² Travel - In-State Council - \$48,000 /\$9,911; Out-of-State Council - \$11,500 /\$1,602
³ Travel - In-State Staff - \$15,000 /\$3,484; Out-of-State Staff - \$7,000 /\$1739
⁴ Computer lease - \$22,800/\$7,377; AV Equipment - \$35,000/\$6,910; Copier - \$6,420/\$3,3034
⁵ Other OE - NACDD Dues - \$0, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Advocacy, Inc	Texas Community Integration Project (TCIP)	67,500	67,500					
Apalachicola Creek Indians	Outreach & Development1					10,000	10,000	
Baylor College of Medicine	Transition Medicine Program	100,000	100,000	100,000	100,000			
Biennial Report	Biennial Report-Printing & Production	94,567	79,486	30,581	8,750	125,000	7,800	
Brighton School, Inc.	L&A Specialized Advocacy Training 1	56,250	54,945	150,000	126,813			18,750
College Education Program Project	College Education Program Project							125,000
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	82,913	82,913	31,072	23,745			
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	69,007	65,189	111,821	106,025	175,000	23,485	125,000
Easter Seals	ASSET	28,966	28,966	125,000	80,401	20,135		
Easter Seals	TX Disability Policy Consortium			106,103	95,994			
Enabling Technologies	Enabling Technologies					200,000		
EveryChild, Inc.	Family Based Alternatives Expansion Project II	84,276	84,276					
Family to Family Network Inc	L&A Local Basic Advocacy Training 1			118,990	118,990	106,010	7,071	
Friends and Families of Asians with Special Needs	Outreach and Development3					9,866		
Goodwill Industries of Central East Texas	Youth Leadership Training 2	50,000	50,000	51,463	44,757			
Grants for Outreach & Development	Grants for Outreach & Development					82,830		
Imagine Enterprises Inc	Self-Determination	175,000	175,000	70,768	70,768			
Imagine Enterprises Inc	Youth Leadership Training 3			50,000	50,000	50,000	24,806	

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Inclusive Faith Based Communities	Inclusive Faith Based Communities					50,000		
Knowbility, Inc	Field-Initated Employment 1	129,967	129,967	198,082	198,082			
Leadership and Advocacy Projects	Leadership and Advocacy Projects					240,000		
Leadership and Advocacy Training Projects	Leadership and Advocacy Training Projects					450,000		450,000
Lower Rio Grande Valley Workforce Development Board	Field-Initated Employment 2	120,147	105,516	70,222	52,190			
Marketing Plan	Marketing Plan					100,000		
NAMI Texas	L&A Specialized Advocacy Training 2	67,550	64,162	150,000	126,423			10,838
Outreach Consultant Activities	Outreach Consultant Activities					235,000		537,964
Outreach Training Activities	Outreach Training Activities					15,000		
Parents Anonymous, Inc.	African American Family Support Conference					50,000	18,503	35,000
Parents Anonymous, Inc.	Statewide Advocacy Network	175,000	175,000	100,000	71,981			25,000
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	71,178	70,762	19,275	19,275			
PP Collaboration Activities	PP Collaboration Activities					65,000		65,000
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance					113,557		50,000
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000	52,000	52,000			
Region 17 ESC	PBS-DI	115,000	109,058	215,000	171,154	15,000		115,000
Region 17 ESC	PBS-HS	61,000	56,729	200,000	165,924	40,000		120,000
Region 17 ESC	Positive Behavioral Supports Project (Lubbock)	58,995	58,995					
Region 19 ESC	Youth Leadership Training 5	50,000	47,813	81,099	71,892	0		

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Regional Network Development	Regional Network Development							
SafePlace	Meaningful Relationships					105,475		125,000
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	56,249	51,185	135,349	102,396	14,651		18,751
State Plan Project Activities	State Plan Project Activities					25,000		
Statewide Leadership Advocacy Training Network	Statewide Leadership Advocacy Training Network							75,000
Strategic Communications	PPA-Strategic Communications-Website (Waiting List)							
Syracuse University	L&A Advocacy U	131,250	131,250	50,000	50,000	43,750	4,659	18,750
TACCRRRA (Texas Association for Child Care Resource and Referral Agencies)	Positive Behavioral Supports (San Antonio)	100,000	100,000					
TDHCA/TCDD Trng on Accessibility Issues	TDHCA Trng on Accessibility Issues					50,000		50,000
Texana MHMR Center	Positive Behavioral Supports Project (Rosenberg)	11,851	11,851					
Texas A&M Research Foundation	Field-Initiated Employment 3	25,000	25,000	125,000	114,426			
Texas A&M Research Foundation	Youth Leadership Training Statewide	18,746	18,746	75,000	75,000	75,000	24,646	
Texas A&M University	L&A Statewide Advanced Training			250,000	151,096	50,000		150,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	200,000	200,000	127,877	127,877	72,072	45,998	
Texas Center for Disability Studies	CDS Video (Medicaid 101)	24,931	19,926					
Texas Center for Disability Studies	PPA-State School Capacity Building-Moving Out of Institutions Video	23,281	21,443					
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	29,825	21,917	36,697	25,858	40,839	4,778	30,000

Grantee Name	Project Title	2008		2009		2010		2011
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	
Texas Citizen Fund	Para-Transit Transportation Activities	212,314	212,314					
Texas Department of Aging and Disability Services	Website	30,846	0					
Texas Parent to Parent	Public Policy Collaboration Activities					65,588		65,033
Texas Tech University	Teacher Preparation for Inclusive Education Project	149,971	149,953	169,452	169,452	230,456	116,942	200,000
The Arc of Greater Houston	Outreach & Development2					7,170	580	
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	55,598	55,598	149,958	137,439			19,441
The Arc of San Angelo	Volunteer Advocate Pilot Program					74,922		75,000
The Arc of Texas	L&A Specialized Advocacy Training 3	56,251	52,739	75,000	69,788	75,000	53,745	18,749
The Arc of Texas	Texas Microboard Collaboration	51,112	9,462	117,650	98,901	108,000	42,432	115,000
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	278,181	278,181	45,350	45,350	20,000	752	
United Cerebral Palsy	ASSET 1	71,034	71,034					
United Cerebral Palsy	TX Disability Policy Consortium 1	111,953	53,444	31,431	31,431			
VSA Arts of Texas	Self-Employment 2	143,341	112,114	176,617	154,168			125,000

Grantee Name	Project Title	2008		2009		2010		2011	
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	3,491,050	3,254,434	3,596,857	3,108,346	3,210,321	386,197	2,763,276	
	Stipends	75,000	61,889	75,000	61,269	75,000	54,274	75,000	0
	Total Grants	3,566,050	3,316,323	3,671,857	3,169,615	3,285,321	440,471	2,838,276	

	2008	2009	2010	2011
Federal Allotment:	\$4,813,753	\$5,035,766	\$5,106,030	\$5,106,030
Operating Expenses:	1,497,430	1,526,278	1,803,250	1,813,039
Available for Grants:	3,241,323	3,434,488	3,227,780	3,217,991
Available for Stipends:	75,000	75,000	75,000	75,000
Total Available Funds:	3,316,323	3,509,488	3,302,780	3,292,991
Grants/Stipends Awarded/ Final Obligations:	3,316,323	3,509,488	3,199,984	2,763,276
Stipends Balance:	13,111	13,731	20,726	75,000
Grants Balance:	-13,111	-13,731	82,070	454,715
Balance/Deficit:	\$0	\$0	\$102,796	\$529,715
Est Available for Reobligation-OE	0	0	13,000	0
Projected Balance/Deficit	\$0	\$0	\$115,796	\$529,715
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 09 balance will be obligated by Sept 10.</p>				

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-10					
The Arc of Texas	Oct-2009	4,344	73	0	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2009	5,980	52	3	<input checked="" type="checkbox"/>
Volar Center for Independent Living	Dec-2009	5,955	83	17	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2010	2,900	17	0	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2010	5,950	37	0	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Mar-2010	6,000	24	9	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Mar-2010	1,200	20	3	<input checked="" type="checkbox"/>
Easter Seals	Apr-2010	5,900	21	10	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2010	6,000	42	4	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2010	0			<input checked="" type="checkbox"/>
Autism Society of Greater Austin	Jul-2010	5,078	9	0	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2010	5,963	61	26	<input checked="" type="checkbox"/>
TOTALS:		\$55,270	439	72	

FYE 9-30-11

Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	3,800	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200			<input type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000			<input type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	3,000			<input type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	4,950			<input type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000			<input type="checkbox"/>
TOTALS:		\$48,311	168	13	

NOTE: Budgeted amount used if stipend not closed.