

**Background:**

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- Summary of Funds FY 2009-2012 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year allotment are summarized, with a projected year end balance. Note that these expenditures are tied to the fiscal year grant award to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year.
- FY 2011 Expense Budgets – Shows expenses from October 1, 2010, thru July 6, 2011. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- Current Grants/Contracts Projections – Reports expenditures/anticipated awards for each grant project, both current and planned. Shows years from 2009 – 2012.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

**Executive Committee**

**Agenda Item 11.**

**Expected Action:**

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

**Council**

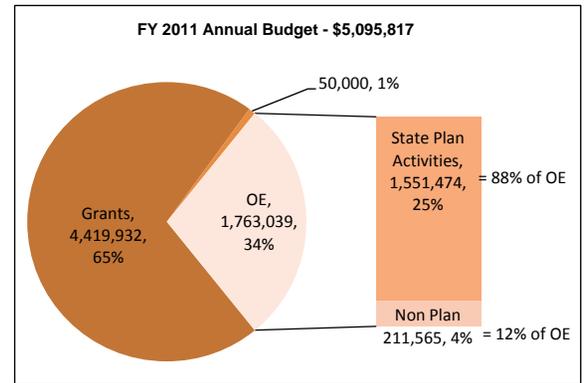
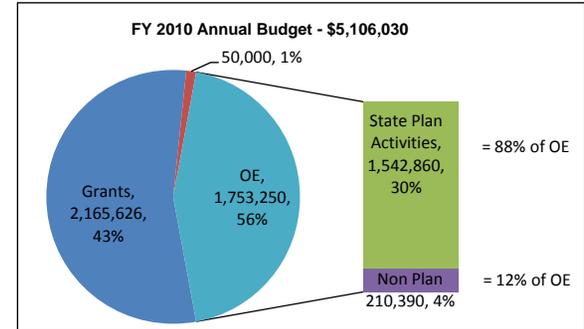
**Agenda Item 16. B.**

**Expected Action:**

The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.

**Texas Council for Developmental Disabilities  
Summary of Funds FY 2009 - 2012  
July 2011**

<b>Model Key</b>				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
	10/1/2008-9/30/2011	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014
Line Item	FY 2009	FY 2010	FY 2011	FY 2012
<b>REVENUES</b>				
<b>Federal Funds</b>				
Estimate of budget award	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Award amount	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	\$222,013	\$70,264	(\$10,213)	\$0
<b>EXPENDITURES</b>				
<b>Operating Expenses</b>				
Approved Budget	\$1,654,071	\$1,803,250	\$1,813,039	\$1,844,229
Expenses	\$1,526,278	\$2,940,404	\$675,885	\$1,844,229
Balance for Grants (Budget - Expenses)	\$127,793	(\$1,137,154)	\$1,137,154	\$0
<b>Grants and Projects Expenses</b>				
Available	\$3,381,695	\$2,165,626	\$4,419,932	\$3,251,588
Actual	\$3,509,488	\$2,152,052	\$700,857	\$882,551
Current Projects Difference (Available - Actual)	\$0	\$13,574	\$3,719,075	\$2,369,037
Planned	\$0	\$0	\$3,102,975	\$2,970,000
Current & Planned Projects Difference (Available - Actual - Planned)	(\$127,793)	\$13,574	\$616,100	(\$600,963)
<b>Total Expenditures</b>	<b>\$5,035,766</b>	<b>\$5,092,456</b>	<b>\$4,479,717</b>	<b>\$5,696,780</b>
<b>BALANCE AVAILABLE FOR FUTURE YEARS &amp; PROJECTS</b>	<b>\$0</b>	<b>\$13,574</b>	<b>\$616,100</b>	<b>(\$600,963)</b>



**NOTES:**

- 1) Final Allotment per ADD Notice for FY 2008-FY 2010; Notice of Estimated Allotment for FY11 is \$5,106,030.
- 2) 2009 Balance was fully obligated by the end of Sept. 2010.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 7) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.

# Texas Council for Developmental Disabilities

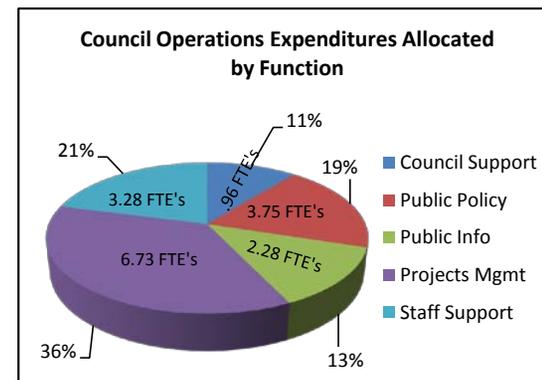
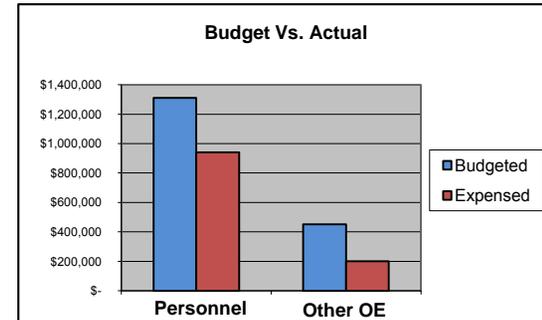
## FY 11 Admin & Expense Budget

Oct. 1, 2010 thru  
Jul. 6, 2011

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
<b>Personnel (18 FTEs)</b>				
Salaries	1,020,785	765,589	719,068	46,521
Benefits	290,028	217,521	220,599	(3,078)
<b>Total Personnel</b>	<b>\$ 1,310,813</b>	<b>\$ 983,110</b>	<b>\$ 939,667</b>	<b>\$ 43,442</b>
<b>Operating</b>				
Professional Services <sup>1</sup>	87,680	65,760	31,047	34,713
Travel - Council <sup>2</sup>	59,500	44,625	18,005	26,620
Travel - Staff <sup>3</sup>	22,000	16,500	7,909	8,591
Supplies	12,000	9,000	6,307	2,693
Utilities	41,700	31,275	26,552	4,723
Rent - Building - Space	79,546	59,660	43,965	15,694
Rent - Computers - Equip <sup>4</sup>	64,220	48,165	28,179	19,986
Capital Expenditures	-	-	-	-
Other OE <sup>5</sup>	85,580	64,185	37,609	26,576
<b>Total Operating</b>	<b>\$ 452,226</b>	<b>\$ 339,170</b>	<b>\$ 199,575</b>	<b>\$ 139,595</b>
<b>Total Expenses</b>	<b>Budget</b>	<b>YTD Budgeted</b>	<b>Actual</b>	<b>Variance</b>
	1,763,039	1,322,279	1,139,242	183,037
<b>Admin Reim to TEA</b>	50,000	75.0%	64.6%	
<b>TOTAL</b>	<b>\$ 1,813,039</b>		<b>\$ 1,189,242</b>	
<b>Expenditures by Function</b>				
<b>Council Support</b>	<b>Public Policy</b>	<b>Public Info</b>	<b>Projects Mgmt</b>	<b>Staff Support</b>
\$ 123,138	\$ 217,611	\$ 147,719	\$ 412,540	\$ 238,235

**NOTES:**

- <sup>1</sup> Auditor - \$25,000/7,325; CPA Desk Reviews - \$10,000/\$0; Legal Svs - \$3,000/\$0  
 Other Professional Services (Web Hosting & Surveys) - \$1,800/\$7,569; Data Center Services - \$22,380/\$13,269  
 Other Professional Services (Mass DD Council, Reviewers) - \$13,000/\$2885
- <sup>2</sup> Travel - In-State Council - \$48,000 /\$16,403; Out-of-State Council - \$11,500 /\$1,602
- <sup>3</sup> Travel - In-State Staff - \$15,000 /\$6,170; Out-of-State Staff - \$7,000 /\$1,739
- <sup>4</sup> Computer lease - \$22,800/\$11,802; AV Equipment - \$35,000/\$11,826; Copier - \$6,420/\$4,550
- <sup>5</sup> Other OE - NACDD Dues - \$19,471, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



## GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Apalachicola Creek Indians	Outreach & Development1			10,000	10,000		
Barbara Jordan Endeavors Corp	Outreach & Development4					9,855	
Baylor College of Medicine	Transition Medicine Program	100,000	100,000				
Biennial Report	Biennial Report-Printing & Production	30,581	8,750	125,000	7,800		125,000
Brighton School, Inc.	L&A Specialized Advocacy Training 1	150,000	150,000	15,106			
Community Healthcare (formerly Sabine Valley Center)	Peer to Peer Self-Advocacy Training: Self-Advocates Working All Together	31,072	23,745				
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	111,811	106,015	275,000	34,122	25,000	
Easter Seals	ASSET	125,000	122,785	25,000			
Easter Seals	TX Disability Policy Consortium	106,103	95,994				
Family to Family Network Inc	L&A Local Basic Advocacy Training 1	118,990	118,990	81,010	31,010	25,000	
Friends and Families of Asians with Special Needs	Outreach and Development3			9,866	3,239		
Goodwill Industries of Central East Texas	Youth Leadership Training 2	51,463	50,683				
Imagine Enterprises Inc	Self-Determination	70,768	70,768				
Imagine Enterprises Inc	Youth Leadership Training 3	50,000	50,000	50,000	41,108		
Knowbility, Inc	Field-Initated Employment 1	198,082	198,082				
Light & Salt Association	Outreach & Development5					10,000	
Lower Rio Grande Valley Workforce Development Board	Field-Initated Employment 2	70,222	52,190				
NAMI Texas	L&A Specialized Advocacy Training 2	150,000	147,536	7,450			
Parents Anonymous, Inc.	African American Family Support Conference			50,000	26,194	35,000	15,000
Parents Anonymous, Inc.	Statewide Advocacy Network	100,000	97,965			25,000	

Grantee Name	Project Title	2009		2010		2011	2012
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Paso del Norte Children's Development Center aka (El Paso Rehabilitation Center)	Peer to Peer Self-Advocacy Training: Training Tomorrow's Mentors Today	19,275	19,275				
Project DOCC, Inc.	Houston Project DOCC II	52,000	52,000				
Region 17 ESC	PBS-HS	200,000	200,000	160,000	40,000		120,000
Region 17 ESC	PBS-ID	215,000	215,000	130,000	15,000		115,000
Region 19 ESC	Youth Leadership Training 5	81,099	75,893	18,901	7,222		
SafePlace	Meaningful Relationships			105,475	14,528	125,000	125,000
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	135,349	135,240	33,402	8,179		
Syracuse University	L&A Advocacy U	50,000	50,000	43,750	21,606		
Texas A&M Research Foundation	Field-Initiated Employment 3	125,000	114,426				
Texas A&M Research Foundation	Youth Leadership Training Statewide	75,000	75,000	75,000	45,533		
Texas A&M University	L&A Statewide Advanced Training	250,000	215,146	71,136	7,481	125,000	150,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	127,877	127,877	72,072	45,998		
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	36,697	25,858	49,385	7,575	30,000	30,000
Texas Parent to Parent	Public Policy Collaboration Activities			65,588		65,033	65,033
Texas Tech University	Teacher Preparation for Inclusive Education Project	169,452	169,452	380,456	133,668	49,999	
The Arc of Greater Houston	Outreach & Development2			7,170	1,317		
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	149,968	137,439	19,390			
The Arc of San Angelo	Alternatives to Guardianship-Volunteer Advocate Pilot Program			74,922	4,550	75,000	75,000
The Arc of Texas	L&A Specialized Advocacy Training 3	75,000	69,788	93,724	53,745		
The Arc of Texas	Texas Microboard Collaboration	117,650	98,901	108,000	57,941	69,970	62,518

Grantee Name	Project Title	2009		2010		2011		2012	
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
<b>TIRR/Independent Living Research Utilization (ILRU)</b>	Accessible New Housing Project	<b>45,350</b>	<b>45,350</b>	20,000	752				
<b>United Cerebral Palsy</b>	TX Disability Policy Consortium 1	<b>31,431</b>	<b>31,431</b>						
<b>VSA Arts of Texas</b>	Self-Employment 2	<b>176,617</b>	<b>176,617</b>	100,000	16,179	25,000			
<b>KEY: Budget/Expenses in Bold = Grant Closed</b>	<b>Sub Totals</b>	<b>3,596,857</b>	<b>3,428,196</b>	<b>2,276,803</b>	<b>634,747</b>	<b>694,857</b>		<b>882,551</b>	
	<b>Stipends</b>	<b>75,000</b>	<b>61,269</b>	<b>75,000</b>	<b>54,263</b>	<b>75,000</b>	<b>6,000</b>	<b>75,000</b>	<b>0</b>
	<b>Total Grants</b>	<b>3,671,857</b>	<b>3,489,465</b>	<b>2,351,803</b>	<b>689,010</b>	<b>769,857</b>		<b>957,551</b>	

Grantee Name	Project Title	2009 Budget/Expenses	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses
<b>PLANNED GRANTS/CONTRACTS PROJECTIONS</b>					
College Education Program Project	College Education Program Project			675,000	675,000
Enabling Technologies	Enabling Technologies			750,000	750,000
Grants for Outreach & Development	Grants for Outreach & Development			62,975	
Health & Fitness	Health & Fitness			500,000	500,000
Inclusive Faith Based Communities	Inclusive Faith Based Communities			300,000	300,000
Leadership and Advocacy Projects-Extensions	Leadership and Advocacy Projects-Extensions			240,000	120,000
Leadership and Advocacy Training Projects	Leadership and Advocacy Training Projects			450,000	450,000
Outreach Consultant Activities	Outreach Consultant Activities				
Outreach Training Activities	Outreach Training Activities				
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance			50,000	50,000
Regional Network Development	Regional Network Development				75,000
Statewide Leadership Advocacy Training Network	Statewide Leadership Advocacy Training Network			75,000	50,000
TDHCA/TCDD Trng on Accessibility Issues	TDHCA Trng on Accessibility Issues				
<b>Planned Grant Totals</b>				<b>3,102,975</b>	<b>2,970,000</b>

Grantee Name	Project Title	2009 Budget/Expenses	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses
	Federal Allotment:	\$5,035,766	\$5,106,030	\$5,095,817	\$5,095,817
	Operating Expenses:	1,526,278	2,940,404	675,885	1,844,229
	Available for Grants:	3,434,488	2,090,626	4,344,932	3,176,588
	Available for Stipends:	75,000	75,000	75,000	75,000
	Total Available Funds:	3,509,488	2,165,626	4,419,932	3,251,588
	Grants/Stipends Awarded/ Final Obligations:	3,509,488	2,152,052	700,857	882,551
	Stipends Balance:	13,731	20,737	69,000	75,000
	Grants Balance:	-13,731	-7,163	3,650,075	2,294,037
	Balance/Deficit:	\$0	\$13,574	\$3,719,075	\$2,369,037
	Est Available for Reobligation-OE	0	0	0	0
	Current Grants Projected Balance/Deficit	\$0	\$13,574	\$3,719,075	\$2,369,037
	Planned Grants Totals	\$0	\$0	\$3,102,975	\$2,970,000
	Current and Planned Grants Total Projected Balance/Deficit	\$0	\$13,574	\$616,100	(\$600,963)
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 10 balance will be obligated Sept 11.</p>					

**S T I P E N D E X P E N D I T U R E S**

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
<b>FYE 9-30-11</b>					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000			<input type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	6,000			<input type="checkbox"/>
Texas Advocates	Aug-2011	6,000			<input type="checkbox"/>
<b>TOTALS:</b>		<b>\$54,300</b>	<b>238</b>	<b>31</b>	

**FYE 9-30-12**

**NOTE: Budgeted amount used if stipend not closed.**