

Background:

- **State and Federal Affairs Update** –TCDD staff will provide updates about various state and federal matters during the meetings.

- **TCDD Planning Calendar** – We have again included a calendar of key activities that will be discussed in Council and Committee meetings during the next year. A few staff activities are also included.

- **Attendance Report** – A quarterly summary of attendance of Council members at meetings is also enclosed.

Executive Committee

Agenda Item 5.

Expected Action:

The Executive Committee will review the information provided and may provide guidance to staff.

TCDD Planning Calendar

November 2011

November 2011

- **Annual Internal Audit Report and Audit Plan submitted to State Auditor & others by November 1st**
- **Quarterly Meetings**
 - **Council**
 - ✓ **Nominating Committee established**
 - ✓ **Approval of prior year Internal Audit Reports and current year Internal Audit Plan**
 - ✓ **Biennial Report Recommendations Finalized (even-numbered years) – C.O.W.**
 - ✓ **Approval of TCDD Public Policy Priorities (even-numbered years) – Public Policy Comm**
- **Executive Committee – Approve Pool of Review Panel Members (even-numbered years)**
- **2012: Approval to Publish TCDD Rules for Re-adoption**
- **Fall 2013: Sunset staff prepare TCDD report; Sunset Commission holds public hearing, determine recommendations**
- **2014: TCDD Sunset review update.**

December 2011

- **2012: Biennial Report submitted to Governor, Lt. Governor, Speaker, and HHSC Executive Commissioner – December 1st of even numbered years**

January 2012

- **Annual Report (PPR) submitted electronically submitted to ADD by January 1st**
- **January 10, 2013: 83rd Texas Legislature convenes (2nd Tuesday of January)**
- **2015 Only: Monitor Sunset Legislation to Reauthorize TCDD during 84th Legislature**

February 2012

- **Quarterly Meetings**
 - **Council**
 - ✓ **Vice-Chair elected**
 - ✓ **Consumer Member-at-large to Executive Committee elected**
 - ✓ **Feb 2012: TCDD Sunset Review Update**
 - **Project Development Committee**
 - ✓ **Consideration of Unsolicited Ideas**
 - **Executive Committee**
 - ✓ **Executive Session re: Personnel Matters**
 - **Time allowed for Members to visit Senator and/or Representative (odd years)**
- **Terms of 1/3 of public members expire February 1 of odd years**
- **2012: Final approval of TCDD Rules for Re-adoption**
- **2014: TCDD Sunset review update**
- **2015: Sunset Commission report for TCDD submitted to 84th Texas Legislature**

March 2012

- **Audit Committee Meeting**

April 2012

- **Executive Committee**
 - **Consideration of Continuation Grant Awards**

May 2012

- **Quarterly Meetings**
 - **Council**
 - ✓ **Approve Draft State Plan / Amendments for Public Comments** – Proj Dev. Committee
 - ✓ 2013 Only: Review TCDD Sunset Review Process; Timeline for Self-Evaluation
 - ✓ 2014 & 2015: TCDD Sunset Review Update
 - **Executive Committee**
 - ✓ **Consideration of Continuation Grant Awards**
 - **Public Policy Committee**
 - ✓ Initial Consideration of Biennial Report Special Focus, if any (odd-numbered years)
- May 28, 2013: 83rd Texas Legislature Adjourns Sine Die after 160 days in session

June 2012

- **Beginning of Grant Projects Annual Budget Cycle (most projects)**

July 2012

August 2012

- **Quarterly Meetings**
 - **Council**
 - ✓ **Approve Operating Expense Budget for Following Year** – Executive Committee
 - ✓ **Preliminary Review of Biennial Disability Report Recommendations** (even-numbered years) – Committee of the Whole
 - ✓ **Approve State Plan / Amendments** – Committee of the Whole
 - ✓ **Approve extension and/or revisions to Memorandum of Understanding with TEA** – Executive Committee
 - ✓ **Approve Biennial Disability Report Special Focus**, (odd-numbered years) – Committee of the Whole
 - ✓ **Consideration of Possible TCDD Projects or Activities (every year)**; Summary of Texas Legislative Session (odd-number years)– Public Policy Committee
 - **Executive Committee**
 - ✓ **Review/Approve & Continuation Grant Awards**
 - ✓ 2012: Initial Review of TCDD Rules for Re-adoption
 - **Audit Committee**
 - ✓ **Review Status of Internal Auditing Activities for Current Year** (Optional)
 - **Project Development Committee**
 - ✓ **Consideration of Unsolicited Ideas**
- **State Plan / Amendments** – submitted electronically to ADD by August 15th
- 2013: TCDD Sunset Self-Evaluation Submitted (Estimated)
- 2014: TCDD Sunset Review update.

September 2012

- **State Fiscal Year begins September 1**

October 2012

- **Council and Federal Fiscal Year begins October 1**
- **Audit Committee Reviews and Approves Annual Internal Audit Report & Internal Audit Plan**

**TCDD QUARTERLY COUNCIL MEETINGS
ATTENDANCE REPORT
November 2009 – August 2011**

Council Member	8/11	5/11	2/11 meeting cancelled	11/10	8/10	5/10	2/10	11/09
B. Coleman-Beattie	P	P	NA	P	P	P	EA-Th P-FR	P
H. Adkins	P	P	NA	P	P	P	P	P
K. Bissmeyer	P	EA	NA	EA – Th P - Fr	P	P	P	P
K. Blackmon	EA	P	NA	P	EA	P	P	EA- Th P-Fr
K. Cox	P	P	NA	EA – Th P - Fr	P	P	P	P
A. Crim	EA	P	NA	P	P	P	P	EA
M. Delgado	P	P	NA	P	P	P	P	P
M. Durham	EA	P	NA	P EA – Fr	P	EA	P	P
C. Johnston	P	EA	NA	P	P	P	P	P
D. Kern	P	EA	NA	P	P	EA	P	P
J. Morris	P EA -Fr	P	NA	P	P	EA	P	EA
D. Perry	P	EA	NA	P	EA	P	P	EA
J. Rivas	P	P	NA	P	P	P	P	P
L. Taylor	EA	P	NA	EA	P	P	P	P
R. Tisch	P	P	NA	P	P	P	P	P
S. Vardell	P	P	NA	EA	P-Wed EA-Th & Fr	P	P	P
DRT (AI)	P	P	NA	P	P	P	EA-Th P-Fr	P
UT CDS	EA	EA	NA	EA	P	A	EA	P
A&M CDD	P	EA	NA	EA	P	P-Th EA-Fr	P	P
DADS	P	P	NA	P	P	P	P	P
DARS	P	P-Th EA-Fr	NA	EA	P	P	P	P
DSHS	P	P	NA	P	P	P	P-Th EA-Fr	P
HHSC	P	P	NA	EA	P-Th EA-Fr	P	P	P
TEA	P	P	NA	EA	P	P	P	P

Key: P = Present
A = Absent
EA = Excused Absence
NA= Not Applicable