

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- Summary of Funds FY 2010-2013 – Revenues and expenditures budgeted and expended/projected for each federal fiscal year allotment are summarized, with a projected year end balance. Note that these expenditures are tied to the fiscal year grant award to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year.
- FY 2011 Expense Budgets – Shows expenses from October 1, 2010, thru September 30, 2011. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- FY 2012 Expense Budgets – Shows expenses from October 1, 2011, thru September 30, 2012. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- Current Grants/Contracts Projections – Reports expenditures/anticipated awards for each grant project, both current and planned. Shows years from 2010 – 2013.
- Stipends Expenditures – Provides a summary of funds awarded or expended for each stipend grant award, the number of individuals benefiting from a stipend from each grant, and how many of those participants also received stipend support previously from that organization.

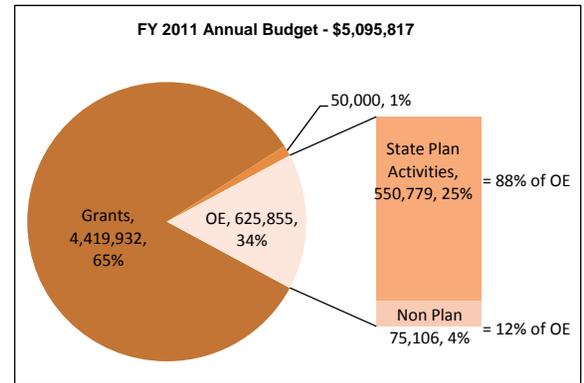
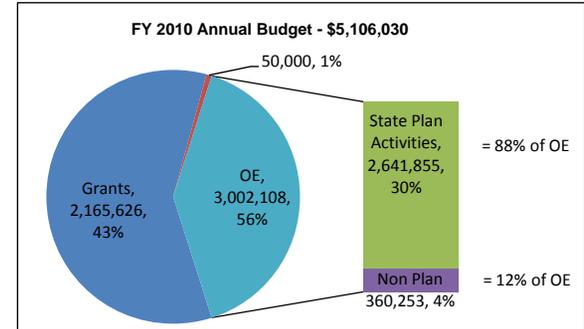
Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

<p><u>Executive Committee</u></p> <p><u>Agenda Item 9.</u></p>	<p><u>Expected Action:</u></p> <p>The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.</p>
<p><u>Council</u></p> <p><u>Agenda Item 14. D.</u></p>	<p><u>Expected Action:</u></p> <p>The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.</p>

**Texas Council for Developmental Disabilities
Summary of Funds FY 2010 - 2013
January 2012**

Model Key				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
	10/1/2008-9/30/2011	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014
Line Item	FY 2010	FY 2011	FY 2012	FY 2013
REVENUES				
Federal Funds				
Estimate of budget award	\$5,106,030	\$5,095,817	\$5,095,817	\$5,095,817
Award amount	\$5,106,030	\$5,095,817	\$5,095,817	\$5,095,817
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	\$70,264	(\$10,213)	\$0	\$0
EXPENDITURES				
Operating Expenses				
Approved Budget	\$1,803,250	\$1,813,039	\$1,788,829	\$1,788,829
Expenses	\$3,052,108	\$675,885	\$1,788,829	\$1,788,829
Balance for Grants (Budget - Expenses)	(\$1,248,858)	\$1,137,154	\$0	\$0
Grants and Projects Expenses				
Available	\$2,053,922	\$4,419,932	\$3,306,988	\$3,306,988
Actual	\$2,053,922	\$3,616,169	\$3,626,911	\$2,775,282
Current Projects Difference (Available - Actual)	\$0	\$803,763	(\$319,923)	\$531,706
Planned	\$0	\$62,975	\$775,000	\$675,000
Current & Planned Projects Difference (Available - Actual - Planned)	\$0	\$740,788	(\$1,094,923)	(\$143,294)
Total Expenditures	\$5,106,030	\$4,355,029	\$6,190,740	\$5,239,111
BALANCE AVAILABLE FOR FUTURE YEARS & PROJECTS	\$0	\$740,788	(\$1,094,923)	(\$143,294)



NOTES:

- 1) Final Allotment per ADD Notice for FY 2010-FY 2011; Notice of Estimated Allotment for FY12 is \$5,095,817.
- 2) 2010 Balance was fully obligated by the end of Sept. 2011.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 7) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.

Texas Council for Developmental Disabilities

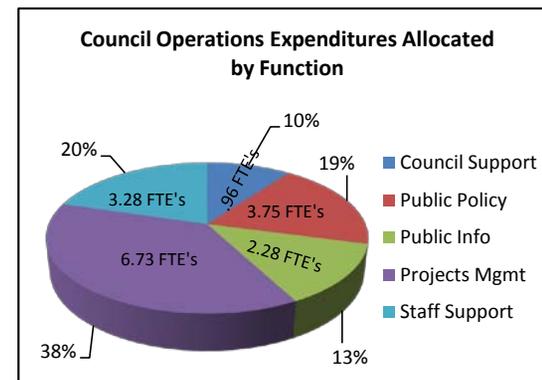
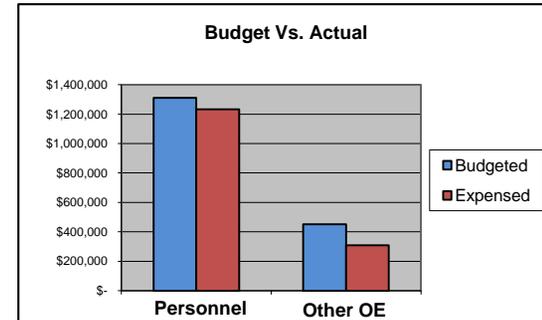
FY 11 Admin & Expense Budget

Oct. 1, 2010 thru
Sep. 30, 2011

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	1,020,785	1,020,785	927,572	93,213
Benefits	290,028	290,028	305,401	(15,373)
Total Personnel	\$ 1,310,813	\$ 1,310,813	\$ 1,232,973	\$ 77,840
Operating				
Professional Services ¹	87,680	87,680	78,421	9,259
Out-of-State Travel ²	18,500	18,500	4,415	14,085
In-State Travel ³	63,000	63,000	32,832	30,168
Supplies	12,000	12,000	10,764	1,236
Utilities	41,700	41,700	36,641	5,059
Rent - Building - Space	79,546	79,546	55,065	24,481
Rent - Computers - Equip ⁴	64,220	64,220	40,331	23,889
Capital Expenditures	-	-	-	-
Other OE ⁵	85,580	85,580	49,168	36,412
Total Operating	\$ 452,226	\$ 452,226	\$ 307,637	\$ 144,589
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,763,039	1,763,039	1,540,610	222,429
Admin Reim to TEA	50,000	100.0%	87.4%	
TOTAL	\$ 1,813,039		\$ 1,590,610	
Expenditures by Function				
Council Support				
\$ 155,427	\$ 294,495	\$ 201,046	\$ 575,902	\$ 313,740

NOTES:

- ¹ Auditor - \$25,000/\$17,625; CPA Desk Reviews - \$10,000/\$1,950; Legal Svs - \$3,000/\$478
Other Professional Services (Web Hosting) - \$1,800/\$10,474; Data Center Services - \$22,380/\$22,692
Other Professional Services (Mass DD Council) - \$3,000/\$3,000; Reviewers - \$8,000/\$5,225; Temp. Services - \$1,500/\$16,977
- ² Travel - Out-of-State Council - \$11,500 /\$1,602 ; Travel - Out-of-State Staff - \$7,000 /\$2,813
- ³ Travel - In-State Council - \$48,000 /\$22,459; Travel - In-State Staff - \$15,000 /\$10,374;
- ⁴ Computer lease - \$22,800/\$17,545; AV Equipment - \$35,000/\$16,719; Copier - \$6,420/\$6,067
- ⁵ Other OE - NACDD Dues - \$19,471, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



Texas Council for Developmental Disabilities

FY 12 Admin & Expense Budget

Oct. 1, 2011 thru
Dec. 31, 2011

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	960,403	240,101	192,135	47,965
Benefits	287,138	71,785	41,442	30,342
Total Personnel	\$ 1,247,541	\$ 311,885	\$ 233,578	\$ 78,308
Operating				
Professional Services ¹	97,000	24,250	27,314	(3,064)
Out-of-State Travel ²	18,500	4,625	7,915	(3,290)
In-State Travel ³	62,000	15,500	10,638	4,862
Supplies	10,000	2,500	2,466	34
Utilities	41,700	10,425	7,200	3,225
Rent - Building - Space	79,618	19,905	20,729	(824)
Rent - Computers - Equip ⁴	64,220	16,055	9,582	6,473
Capital Expenditures	-	-	-	-
Other OE ⁵	118,250	29,563	11,280	18,282
Total Operating	\$ 491,288	\$ 122,822	\$ 97,125	\$ 25,697
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,738,829	434,707	330,702	104,005
Admin Reim to TEA	50,000	25.0%	19.0%	
TOTAL	\$ 1,788,829		\$ 380,702	
Expenditures by Function				
Council Support				
\$ 49,986	\$ 54,815	\$ 49,988	\$ 117,364	\$ 58,550
Public Policy				
Public Info				
Projects Mgmt				
Staff Support				

NOTES:

¹ Auditor - \$25,000/\$1,398; CPA Desk Reviews - \$10,000/\$0; Legal Svs - \$3,000/\$0

Other Professional Services (Web Hosting) - \$2,000/\$150; Data Center Services - \$22,380/\$4,200

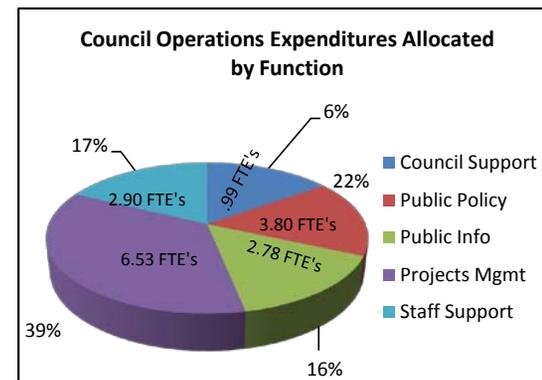
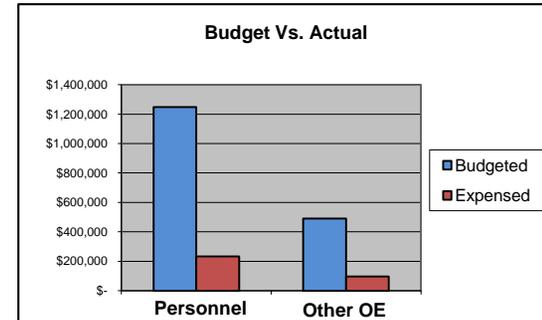
Other Professional Services (Mass DD Council) - \$3,000/\$3000; Reviewers - \$8,000/\$6,654; Temp. Services - \$20,111/\$11,914

² Travel - Out-of-State Council - \$11,500 /\$6,304 ; Travel - Out-of-State Staff - \$7,000 /\$1,611

³ Travel - In-State Council - \$50,000 /\$8,915; Travel - In-State Staff - \$12,000 /\$1,723;

⁴ Computer lease - \$22,800/\$2,634; AV Equipment - \$35,000/\$6,170; Copier - \$6,420/\$779

⁵ Other OE - NACDD Dues - \$0, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2010		2011		2012		2013	
		Budget/Expenses							
A Circle of Ten	Capacity Building			25,000					
Any Baby Can of San Antonio, Inc	Health & Fitness 1			228,641		228,610		205,749	
Apalachicola Creek Indians	Outreach & Development 1	10,000	10,000						
Arc of the Gulf Coast	New Leadership Development & Advocacy Skills Trng (NLDAST 6)			75,000		75,000		75,000	
Barbara Jordan Endeavors Corp	Outreach & Development 4			9,855	4,919				
Biennial Report	Biennial Report-Printing & Production	125,000	16,648			50,000			
Brighton School, Inc.	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 2)	40,000	14,287	20,000					
Brighton School, Inc.	L&A Specialized Advocacy Training 1	15,106	15,106						
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	150,000	91,920	12,704		125,000			
Department of Assistive and Rehabilitative Services	Higher Education 3			225,000		225,000		225,000	
Easter Seals	ASSET	25,000	21,307						
Educational Programs Inspiring Communities, Inc,	Enabling Technology 1			225,000		225,000		225,000	
Epilepsy Foundation Texas	Health & Fitness 2			249,443		235,000		222,000	
Family to Family Network Inc	L&A Local Basic Advocacy Training 1	85,274	77,374	20,736					
Friends and Families of Asians with Special Needs	Outreach and Development 3	9,866	8,354						
Gulf Coast African American Family Support Conference	Gulf Coast African American Family Support Conference					35,000		35,000	

Grantee Name	Project Title	2010		2011		2012		2013	
		Budget/Expenses							
Imagine Enterprises Inc	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 3)	40,000	4,645	20,000					
Imagine Enterprises Inc	Youth Leadership Training 3	50,000	50,000						
Jewish Family Service of Dallas	Inclusive Faith-Based Symposium 3			75,000		75,000		75,000	
Light & Salt Association	Outreach & Development 5	10,000	2,983						
NAMI Texas	L&A Specialized Advocacy Training 2	7,450	4,298						
NAMI Texas	New Leadership Development & Advocacy Skills Trng (NLDAST 3)			75,000		75,000		75,000	
OneStar Foundation	Inclusive Faith-Based Symposium 1			71,453		75,000		75,000	
Parents Anonymous, Inc.	African American Family Support Conference	50,000	49,404						
Parents Anonymous, Inc.	Statewide Advocacy Network	25,000	25,000						
Paso del Norte Children's Development Center	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 1)	40,000	1,896	20,000					
Region 17 ESC	PBS-HS	120,000	77,723	40,000		120,000			
Region 17 ESC	PBS-ID	90,000	68,988	40,000		115,000			
Region 19 ESC	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 4)	40,000	12,558	20,000					
Region 19 ESC	Youth Leadership Training 5	18,901	14,956						
SafePlace	Meaningful Relationships	105,475	72,104	125,000		125,000			
SER Jobs for Progress	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 5)			40,000		20,000			
SER Jobs for Progress	L&A Local Basic Advocacy Training 2	33,402	33,373						

Grantee Name	Project Title	2010		2011		2012	2013
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
Strategic Education Solutions, LLC	Enabling Technology 2			225,000		250,000	250,000
Syracuse University	L&A Advocacy U	43,750	43,179				
Texas A&M Research Foundation	Youth Leadership Training Statewide	75,000	75,000				
Texas A&M University	Higher Education 1			225,000		225,000	225,000
Texas A&M University	L&A Statewide Advanced Training	96,182	38,439	103,818		150,000	37,500
Texas A&M University	New Leadership Development & Advocacy Skills Trng (NLDAST 2)			75,000		75,000	75,000
Texas Advocates	New Leadership Development & Advocacy Skills Trng (NLDAST 1)			75,000		75,000	75,000
Texas Advocates	Peer to Peer Self-Advocacy Training: Led by People with Disabilities	72,072	45,998				
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	33,191	29,927	54,740	6,419	30,000	
Texas Parent to Parent	Public Policy Collaboration Activities	65,588	22,943	61,780		65,033	65,033
Texas State Independent Living Council	Health & Fitness 3			219,472		215,750	235,000
Texas State Independent Living Council	New Leadership Development & Advocacy Skills Trng (NLDAST 7)			75,000		75,000	75,000
Texas Tech University	Higher Education 2			209,384		225,000	225,000
Texas Tech University	Teacher Preparation for Inclusive Education Project	330,456	209,966	99,999			
The Arc of Dallas	New Leadership Development & Advocacy Skills Trng (NLDAST 4)			75,000		75,000	75,000
The Arc of Greater Houston	Outreach & Development 2	7,170	7,170				
The Arc of Greater Tarrant County	Inclusive Faith-Based Symposium 2			75,000		75,000	75,000

Grantee Name	Project Title	2010		2011		2012		2013	
		Budget/Expenses							
The Arc of Greater Tarrant County	L&A Local Basic Advocacy Training 3	19,390	19,390						
The Arc of San Angelo	Alternatives to Guardianship-Volunteer Advocate Pilot Program	74,922	25,930	75,000		75,000			
The Arc of Texas	L&A Specialized Advocacy Training 3	86,475	86,475	7,249	7,249				
The Arc of Texas	New Leadership Development & Advocacy Skills Trng (NLDAST 5)			75,000		75,000		75,000	
The Arc of Texas	Texas Microboard Collaboration	101,059	87,831	76,834	6,971	62,518			
TIRR/Independent Living Research Utilization (ILRU)	Accessible New Housing Project	20,000	752						
VSA Arts of Texas	Self-Employment 2	100,000	75,947	25,000					
West Central Texas Regional Foundation	Inclusive Faith-Based Symposium 4			74,894		75,000		75,000	
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	2,215,729	1,441,871	3,526,002	25,558	3,626,911		2,775,282	
	Stipends	75,000	53,815	75,000	36,967	75,000	0	75,000	0
	Total Grants	2,290,729	1,495,686	3,601,002	62,525	3,701,911		2,850,282	

Grantee Name	Project Title	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses	2013 Budget/Expenses
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PLANNED GRANTS/CONTRACTS PROJECTIONS

Grants for Outreach & Development	Grants for Outreach & Development		62,975		
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance			50,000	50,000
Project Search	Project Search			175,000	175,000
Regional Network Development	Regional Network Development			75,000	
Statewide Leadership Advocacy Training Network	Statewide Leadership Advocacy Training Network			75,000	50,000
Transportation	Transportation			400,000	400,000
Planned Grant Totals			62,975	775,000	675,000

Grantee Name	Project Title	2010 Budget/Expenses	2011 Budget/Expenses	2012 Budget/Expenses	2013 Budget/Expenses
	Federal Allotment:	\$5,106,030	\$5,095,817	\$5,095,817	\$5,095,817
	Operating Expenses:	3,052,108	675,885	1,788,829	1,788,829
	Available for Grants:	1,978,922	4,344,932	3,231,988	3,231,988
	Available for Stipends:	75,000	75,000	75,000	75,000
	Total Available Funds:	2,053,922	4,419,932	3,306,988	3,306,988
	Grants/Stipends Awarded/ Final Obligations:	2,053,922	3,616,169	3,626,911	2,775,282
	Stipends Balance:	21,185	38,033	75,000	75,000
	Grants Balance:	-21,185	765,730	-394,923	456,706
	Balance/Deficit:	\$0	\$803,763	(\$319,923)	\$531,706
	Est Available for Reobligation-OE	0	222,429	0	0
	Current Grants Projected Balance/Deficit	\$0	\$1,026,192	(\$319,923)	\$531,706
	Planned Grants Totals	\$0	\$62,975	\$775,000	\$675,000
	Current and Planned Grants Total Projected Balance/Deficit	\$0	\$963,217	(\$1,094,923)	(\$143,294)
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 11 balance will be obligated Sept 12.</p>					

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-11					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000	40	11	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	5,552	17	0	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2011	5,769	60	24	<input checked="" type="checkbox"/>
TOTALS:		\$53,621	355	66	

FYE 9-30-12					
Volar Center for Independent Living	Oct-2011	6,000	73	5	<input checked="" type="checkbox"/>
Partners Resource Network	Dec-2011	5,998	22	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2012	6,000			<input type="checkbox"/>
ADDA-SR	Feb-2012	6,000			<input type="checkbox"/>
The Arc of Texas	Feb-2012	6,000			<input type="checkbox"/>
SW Chapter Autism Society of America	Mar-2012	1,200			<input type="checkbox"/>
TOTALS:		\$31,198	95	5	

NOTE: Budgeted amount used if stipend not closed.