

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- **Summary of Funds FY 2011-2014** – Revenues budgeted from the federal allotment for each fiscal year are summarized as well as the actual or projected expenditures for each of those years. From those amounts, a projected balance of funds available for each year is shown. Note that these expenditures are tied to the federal fiscal year grant awarded to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year when they are available.
- **FY 2012 Expense Budgets** –Approved budget for the current fiscal year (October 1, 2011, thru September 30, 2012) reflects expenses spent to date (October 1, 2011 thru March 31, 2012) with a column of year to date projections per category that would be expended thus far if expenses were evenly distributed each month. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- **Current Grants/Contracts Projections** – Approved amounts awarded to each grant or contract, including amounts approved for planned projects are reported and amounts reimbursed to each grantee/contractor through the date of the report. This report shows amounts for each grant or contracted project for fiscal years 2011 through 2014.
- **Stipends Expenditures** – Provides a summary of funds awarded or expended for each stipend grant recipient, the number of individuals attending the conference or seminar who benefited from those stipend funds, and how many of those participants also received TCDD stipend support previously from that organization.

Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

Executive Committee

Agenda Item 10.

Expected Action:

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

Council

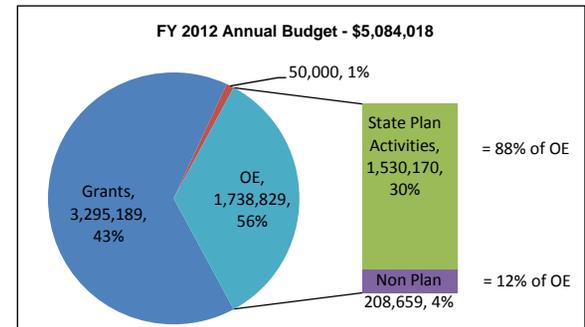
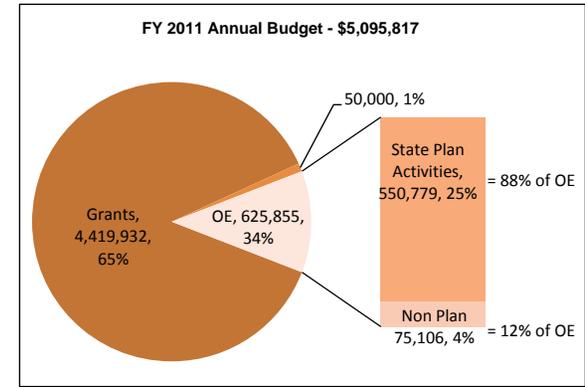
Agenda Item 9. D.

Expected Action:

The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.

**Texas Council for Developmental Disabilities
Summary of Funds FY 2011 - 2014
April 2012**

Model Key				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014	10/1/2012-9/30/2015
Line Item	FY 2011	FY 2012	FY 2013	FY 2014
REVENUES				
Federal Funds				
Estimate of budget award	\$5,095,817	\$5,084,018	\$5,084,018	5,084,018
Award amount	\$5,095,817	\$5,084,018	\$5,084,018	5,084,018
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	(\$10,213)	(\$11,799)	\$0	\$0
EXPENDITURES				
Operating Expenses				
Approved Budget	\$1,813,039	\$1,788,829	\$1,788,829	\$1,867,900
Expenses	\$453,456	\$1,788,829	\$1,788,829	\$1,867,900
Balance for Grants (Budget - Expenses)	\$1,359,583	\$0	\$0	\$0
Grants and Projects Expenses				
Available	\$4,642,361	\$3,295,189	\$3,295,189	\$3,216,118
Actual	\$3,522,982	\$3,501,911	\$2,672,744	\$1,794,920
Current Projects Difference (Available - Actual)	\$1,119,379	(\$206,722)	\$622,445	\$1,421,198
Planned	\$62,975	\$625,000	\$625,000	\$575,000
Current & Planned Projects Difference (Available - Actual - Planned)	\$1,056,404	(\$831,722)	(\$2,555)	\$846,198
Total Expenditures	\$4,039,413	\$5,915,740	\$5,086,573	\$4,237,820
BALANCE AVAILABLE FOR FUTURE YEARS & PROJECTS	\$1,056,404	(\$831,722)	(\$2,555)	\$846,198



NOTES:

- 1) Final Allotment per ADD Notice dated February 10, 2012 for FY12 is \$5,084,018.
- 2) 2011 Balance will be fully obligated by the end of Sept. 2012.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 7) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.

Texas Council for Developmental Disabilities

FY 12 Admin & Expense Budget

Oct. 1, 2011 thru
Mar. 31, 2012

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (18 FTEs)				
Salaries	960,403	480,202	402,168	78,033
Benefits	287,138	143,569	96,506	47,063
Total Personnel	\$ 1,247,541	\$ 623,771	\$ 498,675	\$ 125,096
Operating				
Professional Services ¹	97,000	48,500	50,723	(2,223)
Out-of-State Travel ²	18,500	9,250	7,915	1,335
In-State Travel ³	62,000	31,000	19,998	11,002
Supplies	10,000	5,000	3,809	1,191
Utilities	41,700	20,850	13,548	7,302
Rent - Building - Space	79,618	39,809	31,791	8,018
Rent - Computers - Equip ⁴	64,220	32,110	20,325	11,785
Capital Expenditures	-	-	-	-
Other OE ⁵	118,250	59,125	32,234	26,891
Total Operating	\$ 491,288	\$ 245,644	\$ 180,343	\$ 65,301
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,738,829	869,415	679,018	190,397
Admin Reim to TEA	50,000	50.0%	39.1%	
TOTAL	\$ 1,788,829		\$ 729,018	

Expenditures by Function

Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 82,773	\$ 146,095	\$ 106,465	\$ 227,472	\$ 125,172

NOTES:

¹ Auditor - \$25,000/\$1,918; CPA Desk Reviews - \$10,000/\$1,200; Legal Svs - \$3,000/\$0

Other Professional Services (Web Hosting) - \$2,000/\$300; Data Center Services - \$22,380/\$10,499

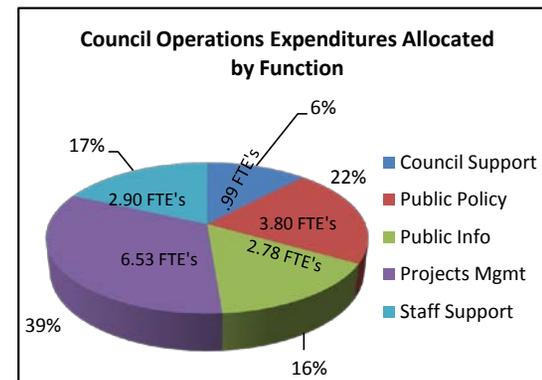
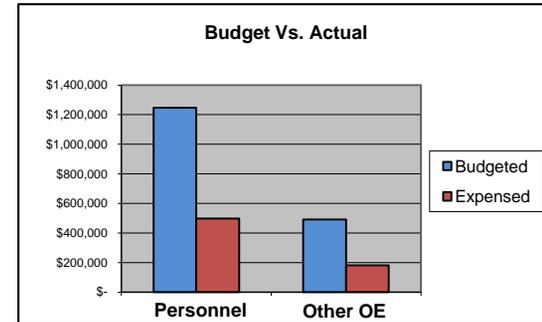
Other Professional Services (Mass DD Council) - \$3,000/\$3000; Reviewers - \$8,000/\$7,373; Temp. Services - \$20,111/\$26,433

² Travel - Out-of-State Council - \$11,500 /\$6,304 (\$2,468.02 for PAS) ; Travel - Out-of-State Staff - \$7,000 /\$1,611 (\$873 from FY 11)

³ Travel - In-State Council - \$50,000 /\$16,680; Travel - In-State Staff - \$12,000 /\$3,318;

⁴ Computer lease - \$22,800/\$6,584; AV Equipment - \$35,000/\$11,798; Copier - \$6,420/\$1,947

⁵ Other OE - NACDD Dues - \$21,044, interpreter svcs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



GRANTS/CONTRACTS PROJECTIONS

Grantee Name	Project Title	2011		2012	2013	2014
		Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses	Budget/Expenses
A Circle of Ten	Capacity Building	25,000	4,060			
Any Baby Can of San Antonio, Inc	Health & Fitness 1	228,610		228,610	205,749	174,887
Barbara Jordan Endeavors Corp	Outreach & Development 4	9,855	6,919			
Biennial Report	Biennial Report-Printing & Production	50,000	14,976			
Brighton School, Inc.	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 2)	20,000				
Community Healthcare (formerly Sabine Valley Center)	Self-Employment 1	12,704		125,000		
Department of Assistive and Rehabilitative Services	Higher Education 3	225,000		225,000	225,000	225,000
Educational Programs Inspiring Communities, Inc.	Enabling Technology 1	225,000		225,000	225,000	225,000
Epilepsy Foundation Texas	Health & Fitness 2	249,538		235,000	222,000	190,000
Family to Family Network Inc	L&A Local Basic Advocacy Training 1	20,736				
Gulf Coast African American Family Support Conference	Gulf Coast African American Family Support Conference			35,000	35,000	15,000
Imagine Enterprises Inc	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 3)	20,000				
Jewish Family Service of Dallas	Inclusive Faith-Based Symposium 3	75,000		75,000	75,000	
NAMI Texas	New Leadership Development & Advocacy Skills Trng (NLDAST 3)	75,000		75,000	75,000	
OneStar Foundation	Inclusive Faith-Based Symposium 1	71,453		75,000	75,000	

Grantee Name	Project Title	2011		2012		2013		2014	
		Budget/Expenses							
Parents Anonymous, Inc.	African American Family Support Conference								
Paso del Norte Children's Development Center	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 1)	20,000							
Region 17 ESC	PBS-HS	40,000		120,000					
Region 17 ESC	PBS-ID	40,000	8,747	115,000					
Region 19 ESC	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 4)	20,000							
SafePlace	Meaningful Relationships	117,022		125,000					
SER Jobs for Progress	Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST 5)	40,000		20,000					
Strategic Education Solutions, LLC	Enabling Technology 2	224,967		250,000		250,000		250,000	
Texas A&M University	Higher Education 1	225,000		225,000		225,000		225,000	
Texas A&M University	L&A Statewide Advanced Training	78,818	17,903	150,000		37,500			
Texas A&M University	New Leadership Development & Advocacy Skills Trng (NLDAST 2)	75,000		75,000		75,000			
Texas Advocates	New Leadership Development & Advocacy Skills Trng (NLDAST 1)	75,000		75,000		75,000			
Texas Center for Disability Studies	Support for Advisory Committee Member Travel	54,740	6,419	30,000					
Texas Parent to Parent	Public Policy Collaboration Activities	61,780		65,033		65,033		65,033	
Texas State Independent Living Council	Health & Fitness 3	219,472		215,750		235,000		200,000	

Grantee Name	Project Title	2011		2012		2013		2014	
		Budget/Expenses							
Texas State Independent Living Council	New Leadership Development & Advocacy Skills Trng (NLDAST 7)	75,000	3,444	75,000		75,000			
Texas Tech University	Higher Education 2	209,384	58	225,000		225,000		225,000	
Texas Tech University	Teacher Preparation for Inclusive Education Project	149,999							
The Arc of Dallas	New Leadership Development & Advocacy Skills Trng (NLDAST 4)	75,000		75,000		75,000			
The Arc of Greater Tarrant County	Inclusive Faith-Based Symposium 2	75,000		75,000		75,000			
The Arc of San Angelo	Alternatives to Guardianship-Volunteer Advocate Pilot Program	73,941		75,000					
The Arc of Texas	L&A Specialized Advocacy Training 3	7,249	7,249						
The Arc of Texas	New Leadership Development & Advocacy Skills Trng (NLDAST 5)	75,000		75,000		47,462			
The Arc of Texas	Texas Microboard Collaboration	76,834	21,455	62,518					
West Central Texas Regional Foundation	Inclusive Faith-Based Symposium 4	74,894	5,920	75,000		75,000			
KEY: Budget/Expenses in Bold = Grant Closed	Sub Totals	3,491,996	97,150	3,501,911		2,672,744		1,794,920	
	Stipends	75,000	40,761	75,000	0	75,000	0	75,000	0
	Total Grants	3,566,996	137,911	3,576,911		2,747,744		1,869,920	

PLANNED GRANTS/CONTRACTS PROJECTIONS					
Grants for Outreach & Development	Grants for Outreach & Development	62,975			
PP Committee-Capacity Building	PP Committee-Capacity Building-Balance		50,000	50,000	
Project Search	Project Search		175,000	175,000	175,000
Transportation	Transportation		400,000	400,000	400,000
Planned Grant Totals		62,975	625,000	625,000	575,000

Federal Allotment:	\$5,095,817	\$5,084,018	\$5,084,018	\$5,084,018
Operating Expenses:	453,456	1,788,829	1,788,829	1,867,900
Available for Grants:	4,567,361	3,220,189	3,220,189	3,141,118
Available for Stipends:	75,000	75,000	75,000	75,000
Total Available Funds:	4,642,361	3,295,189	3,295,189	3,216,118
Grants/Stipends Awarded/ Final Obligations:	3,522,982	3,501,911	2,672,744	1,794,920
Stipends Balance:	34,239	75,000	75,000	75,000
Grants Balance:	1,085,140	-281,722	547,445	1,346,198
Balance/Deficit:	\$1,119,379	(\$206,722)	\$622,445	\$1,421,198
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Est Available for Reobligation-OE	0	0	0	0
Current Grants Projected Balance/Deficit	\$1,119,379	(\$206,722)	\$622,445	\$1,421,198
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Planned Grants Totals	\$62,975	\$625,000	\$625,000	\$575,000
Current and Planned Grants Total Projected Balance/Deficit	\$1,056,404	(\$831,722)	(\$2,555)	\$846,198
<p>Note: Obligations of federal funds must be completed within 24 months of beginning of fiscal year. Funds may be expended during 36 months from beginning of fiscal year. 11 balance will be obligated Sept 12.</p>				

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-11					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000	40	11	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	5,552	17	0	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2011	5,769	60	24	<input checked="" type="checkbox"/>
TOTALS:		\$53,621	355	66	

FYE 9-30-12

Volar Center for Independent Living	Oct-2011	6,000	73	5	<input checked="" type="checkbox"/>
Partners Resource Network	Dec-2011	5,998	22	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2012	3,794	16	0	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2012	6,000	30	0	<input checked="" type="checkbox"/>
The Arc of Texas	Feb-2012	6,000			<input type="checkbox"/>
SW Chapter Autism Society of America	Mar-2012	1,200			<input type="checkbox"/>
Texas Parent to Parent	Jun-2012	6,000			<input type="checkbox"/>
TOTALS:		\$34,992	141	5	

NOTE: Budgeted amount used if stipend not closed.