

Background:

The **Quarterly Financial Report** is included for review by the Executive Committee and Council and includes the following information:

- **Summary of Funds FY 2011-2014** – Revenues budgeted from the federal allotment for each fiscal year are summarized as well as the actual or projected expenditures for each of those years. From those amounts, a projected balance of funds available for each year is shown. Note that these expenditures are tied to the federal fiscal year grant awarded to TCDD regardless of whether those funds are expended during the 1st, 2nd, or 3rd year when they are available. As a reminder, we are continuing to expense current year (FY 12) operating expenses to last year’s federal funds (FY 11) so that those funds are fully liquidated. Staff will review this funds management strategy in more detail during the Committee meeting.
- **FY 2012 Expense Budgets** –Approved budget for the current fiscal year (October 1, 2011, thru September 30, 2012) reflects expenses spent to date (October 1, 2011 thru June 30, 2012) with a column of year to date projections per category that would be expended thus far if expenses were evenly distributed each month. All expenses are reported by expense category and by type of staff activity, and show that expenses remain within approved budget for the fiscal year.
- **2011 and 2012 Grants & Contracts Awards Report** – These reports replace the Grants/Contracts Projections document. The Grants and Contracts Awards Reports provide simplified information for active Grantees in a funding year. The report includes budget period for the award; approved RFP amounts; awarded amounts (regardless of what year of funds used); expended amounts to date; and balances to be spent before budget period ends. Staff are continuing to refine this report format and encourage suggestions from Committee members.
- **Stipends Expenditures** – Provides a summary of funds awarded or expended for each stipend grant recipient, the number of individuals attending the conference or seminar who benefited from those stipend funds, and how many of those participants also received TCDD stipend support previously from that organization.

Notes:

- ♦ The TCDD fiscal year is the federal fiscal year: October 1 through September 30.
- ♦ The DD Act allows two full federal fiscal years for initial awards/obligations of funds, and allows three federal fiscal years for final expenditure/liquidation of funds.

Executive Committee

Agenda Item 11.

Expected Action:

The Committee will review the Quarterly Financial Report and may provide additional guidance to staff.

Council

Agenda Item 13. C.

Expected Action:

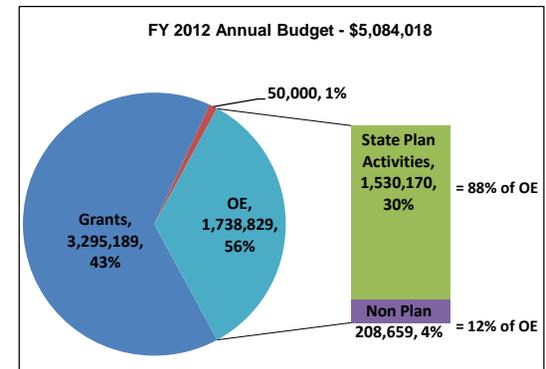
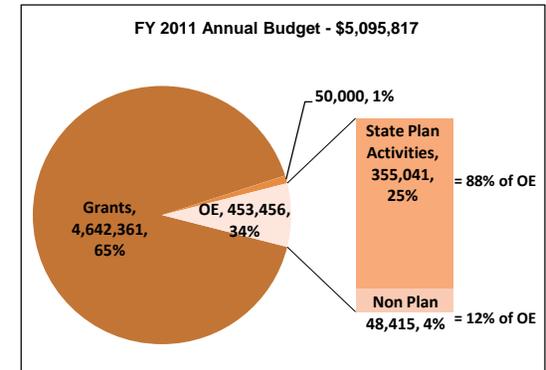
The Council will receive a report from the Executive Committee about the Committee’s review of the Quarterly Financial Report and may also provide additional guidance.

Texas Council for Developmental Disabilities
 Summary of Funds FY 2011 - 2014
 June 2012

Model Key				
Numbers in black represent budget numbers or actuals for the current or prior years.				
Numbers in blue represent forecast numbers.				
Line Item	10/1/2009-9/30/2012	10/1/2010-9/30/2013	10/1/2011-9/30/2014	10/1/2012-9/30/2015
	FY 2011	FY 2012	FY 2013	FY 2014
REVENUES				
Federal Funds				
Estimate of budget award	\$5,095,817	\$5,084,018	\$5,084,018	5,084,018
Award amount	\$5,095,817	\$5,084,018	\$5,084,018	5,084,018
Budget difference (Estimate of budget award - Award amount)	\$0	\$0	\$0	\$0
Prior year difference (Current FY Award - Prior FY Award)	(\$10,213)	(\$11,799)	\$0	\$0
EXPENDITURES				
Operating Expenses				
Approved Budget	\$1,813,039	\$1,788,829	\$1,788,829	\$1,867,900
Expenses	\$453,456	\$1,788,829	\$1,788,829	\$1,867,900
Balance for Grants (Budget - Expenses)	\$1,359,583	\$0	\$0	\$0
Grants and Projects Expenses				
Available	\$4,642,361	\$3,295,189	\$3,295,189	\$3,216,118
Actual	\$3,522,942	\$3,420,546	\$2,635,244	\$1,794,920
Current Projects Difference (Available - Actual)	\$1,119,419	(\$125,357)	\$659,945	\$1,421,198
Planned	\$25,000	\$687,975	\$1,200,000	\$1,300,000
Current & Planned Projects Difference (Available - Actual - Planned)	\$1,094,419	(\$813,332)	(\$540,055)	\$121,198
Total Expenditures	\$4,001,398	\$5,897,350	\$5,624,073	\$4,962,820
BALANCE AVAILABLE FOR FUTURE YEARS & PROJECTS	\$1,094,419	(\$813,332)	(\$540,055)	\$121,198

NOTES:

- 1) Final Allotment per ADD Notice dated February 10, 2012 for FY12 is \$5,084,018.
- 2) 2011 Balance will be fully obligated by the end of Sept. 2012.
- 3) Funds awarded or anticipated to be awarded for authorized projects are included in projections of Grants and Project Expenses.
- 4) Remaining balance of funds is available for award in subsequent year.
- 5) Grants - When OE expended is less than OE budgeted, the funds available for grants will increase; a negative variance represents an increase in funds for grants.
- 6) Funds awarded each Fiscal Year (FY) can be expended within 3 FY periods.
- 7) Planned Grants & Projects Expenses include projects planned and approved but not initiated. Total amounts authorized are reflected although actual awards approved may be less.



Texas Council for Developmental Disabilities

FY 12 Admin & Expense Budget

Oct. 1, 2011 thru
June 30, 2012

Expenses (Council Operations)	Budget	Year to Date Projected	Expended	Variance
Personnel (17 FTEs)				
Salaries	960,403	720,302	551,868	168,434
Benefits	287,138	215,354	139,948	75,405
Total Personnel	\$ 1,247,541	\$ 935,656	\$ 691,817	\$ 243,839
Operating				
Professional Services ¹	97,000	72,750	67,180	5,570
Out-of-State Travel ²	18,500	13,875	12,384	1,491
In-State Travel ³	62,000	46,500	36,315	10,185
Supplies	10,000	7,500	5,296	2,204
Utilities	41,700	31,275	19,905	11,370
Rent - Building - Space	79,618	59,714	50,513	9,201
Rent - Computers - Equip ⁴	64,220	48,165	35,447	12,718
Capital Expenditures	-	-	-	-
Other OE ⁵	118,250	88,688	47,267	41,420
Total Operating	\$ 491,288	\$ 368,466	\$ 274,305	\$ 94,161
Total Expenses	Budget	YTD Budgeted	Actual	Variance
	1,738,829	1,304,122	966,122	338,000
Admin Reim to TEA	50,000	75.0%	55.6%	
TOTAL	\$ 1,788,829		\$ 1,016,122	
Expenditures by Function				
Council Support	Public Policy	Public Info	Projects Mgmt	Staff Support
\$ 121,399	\$ 192,902	\$ 135,193	\$ 353,214	\$ 163,415

NOTES:

¹ Auditor - \$25,000/\$7,630; CPA Desk Reviews - \$10,000/\$1,200; Legal Svs - \$3,000/\$0

Other Professional Services (Web Hosting) - \$2,000/\$4,376; Data Center Services - \$22,380/\$14,699

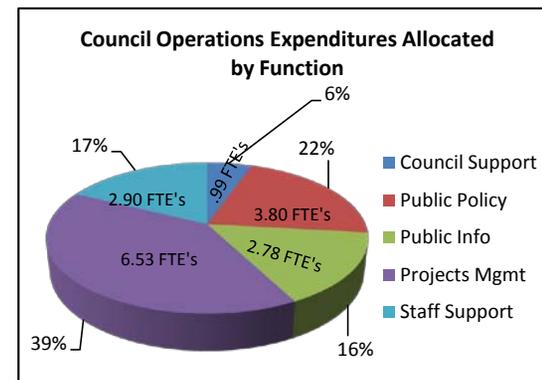
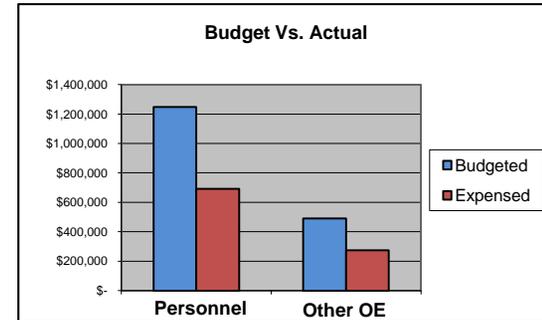
Other Professional Services (Mass DD Council) - \$3,000/\$3,000; Reviewers - \$8,000/\$7,608; Temp. Services - \$20,111/\$28,667

² Travel - Out-of-State Council - \$11,500 /\$7,967 (\$2,468.02 for PAS) ; Travel - Out-of-State Staff - \$7,000 /\$4,416 (\$873 from FY 11)

³ Travel - In-State Council - \$50,000 /\$27,535; Travel - In-State Staff - \$12,000 /\$8,780;

⁴ Computer lease - \$22,800/\$10,535; AV Equipment - \$35,000/\$21,798; Copier - \$6,420/\$3,115

⁵ Other OE - NACDD Dues - \$20,945, interpreter svs, registration fees, other training, maintenance, advertising, postage, printing, software, furniture, non-cap equip, security, and janitorial services.



2011 GRANTS & CONTRACTS AWARDS REPORT

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
A Circle of Ten		Capacity Building		
1/2/2012 - 8/31/2012	\$25,000	\$25,000	\$4,060	\$20,940
Any Baby Can of San Antonio, Inc		Health & Fitness 1		
3/1/2012 - 2/28/2013	\$250,000	\$228,610	\$49,315	\$179,295
Barbara Jordan Endeavors Corp		Outreach & Development 4		
8/1/2011 - 7/31/2012	\$10,000	\$9,855	\$7,919	\$1,936
Community Healthcore		Self-Employment 1		
7/31/2012 - 8/31/2012	\$125,000	\$112,704	\$89,132	\$23,572
Department of Assistive and Rehabilitative Services		Higher Education 3		
1/1/2012 - 12/31/2012	\$225,000	\$225,000	\$5,570	\$219,430
Educational Programs Inspiring Communities, Inc.		Enabling Technology 1		
4/1/2012 - 3/31/2013	\$225,000	\$225,000	\$0	\$225,000
Epilepsy Foundation Texas		Health & Fitness 2		
4/1/2012 - 3/31/2013	\$250,000	\$249,538	\$10,596	\$238,942
Family to Family Network Inc		L&A Local Basic Advocacy Training 1		
1/1/2012 - 5/31/2012	\$75,000	\$75,000	\$75,000	\$0
Jewish Family Service of Dallas		Inclusive Faith-Based Symposium 3		
3/1/2012 - 2/28/2013	\$75,000	\$75,000	\$0	\$75,000
Morningside Research and Consulting, Inc.		Biennial Report		
3/1/2012 - 12/31/2012	\$25,000	\$24,960	\$0	\$24,960
NAMI Texas		New Leadership Development & Advocacy Skills Trng (NLDAST 3)		
2/1/2012 - 1/31/2013	\$75,000	\$75,000	\$3,105	\$71,895

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
OneStar Foundation		Inclusive Faith-Based Symposium 1		
2/1/2012 - 1/31/2013	\$75,000	\$71,453	\$4,633	\$66,820
Region 17 ESC		PBS-HS		
5/1/2012 - 5/31/2012	\$120,000	\$120,000	\$120,000	\$0
Region 17 ESC		PBS-ID		
3/16/2012 - 5/31/2012	\$115,000	\$115,000	\$115,000	\$0
SafePlace		Meaningful Relationships		
5/1/2012 - 4/30/2013	\$125,000	\$117,022	\$6,411	\$110,611
SER Jobs for Progress		Exp of Existing Leadership Development & Advocacy Skills Trng Projects (ELDAST		
12/1/2011 - 11/30/2012	\$40,000	\$40,000	\$19,909	\$20,091
Strategic Education Solutions, LLC		Enabling Technology 2		
4/1/2012 - 3/31/2013	\$225,000	\$224,967	\$74,906	\$150,061
Texas A&M University		New Leadership Development & Advocacy Skills Trng (NLDAST 2)		
6/1/2012 - 5/31/2013	\$75,000	\$75,000	\$0	\$75,000
Texas A&M University		Higher Education 1		
1/1/2012 - 12/31/2012	\$225,000	\$225,000	\$18,795	\$206,205
Texas A&M University		L&A Statewide Advanced Training		
3/16/2012 - 6/30/2012	\$150,000	\$150,000	\$108,243	\$41,757
Texas Advocates		New Leadership Development & Advocacy Skills Trng (NLDAST 1)		
3/1/2012 - 2/28/2013	\$75,000	\$75,000	\$2,106	\$72,894
Texas Center for Disability Studies		Support for Advisory Committee Member Travel		
11/1/2011 - 10/31/2012	\$38,546	\$38,546	\$13,140	\$25,406

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
Texas Parent to Parent		Public Policy Collaboration Activities		
3/1/2012 - 2/28/2013	\$0	\$61,780	\$0	\$61,780
Texas State Independent Living Council		Health & Fitness 3		
4/1/2012 - 3/31/2013	\$250,000	\$219,472	\$40,448	\$179,024
Texas State Independent Living Council		New Leadership Development & Advocacy Skills Trng (NLDAST 7)		
2/1/2012 - 1/31/2013	\$75,000	\$75,000	\$37,894	\$37,106
Texas Tech University		Teacher Preparation for Inclusive Education Project		
12/1/2011 - 9/30/2012	\$200,000	\$199,999	\$89,238	\$110,761
Texas Tech University		Higher Education 2		
10/1/2011 - 9/30/2012	\$225,000	\$209,384	\$37,983	\$171,401
The Arc of Dallas		New Leadership Development & Advocacy Skills Trng (NLDAST 4)		
4/1/2012 - 3/31/2013	\$75,000	\$75,000	\$18,750	\$56,250
The Arc of Greater Tarrant County		Inclusive Faith-Based Symposium 2		
1/1/2012 - 12/31/2012	\$75,000	\$75,000	\$0	\$75,000
The Arc of San Angelo		Alternatives to Guardianship-Volunteer Advocate Pilot Program		
5/1/2012 - 4/30/2013	\$75,000	\$73,941	\$0	\$73,941
The Arc of Texas		New Leadership Development & Advocacy Skills Trng (NLDAST 5)		
3/1/2012 - 2/28/2013	\$75,000	\$75,000	\$7,667	\$67,333
The Arc of Texas		Texas Microboard Collaboration		
10/1/2011 - 9/30/2012	\$0	\$76,834	\$50,449	\$26,385
The Arc of Texas		L&A Specialized Advocacy Training 3		
9/1/2011 - 10/31/2011	\$75,000	\$93,724	\$93,724	\$0

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
VSA Arts of Texas		Self-Employment 2		
6/1/2012 - 7/31/2012	\$25,000	\$25,000	\$0	\$25,000
West Central Texas Regional Foundation		Inclusive Faith-Based Symposium 4		
2/1/2012 - 1/31/2013	\$75,000	\$74,894	\$23,793	\$51,101
Totals:	\$3,848,546	\$3,912,683	\$1,127,786	\$2,784,897

PLANNED GRANTS/CONTRACTS

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
Biennial Report		Printing & Production		
3/1/2012 - 2/28/2013	\$25,000	\$0	\$0	\$0
Totals:	\$25,000	\$0	\$0	\$0

2012 GRANTS & CONTRACTS AWARDS REPORT

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
Region 17 ESC		PBS-HS		
6/1/2012 - 5/31/2013	\$120,000	\$120,000	\$0	\$120,000
Region 17 ESC		PBS-ID		
6/1/2012 - 5/31/2013	\$115,000	\$115,000	\$0	\$115,000
Texas A&M University		L&A Statewide Advanced Training		
7/1/2012 - 8/31/2013	\$150,000	\$214,742	\$0	\$214,742
Totals:	\$385,000	\$449,742	\$0	\$449,742

PLANNED GRANTS/CONTRACTS

Budget Period	RFP Amount	Awarded Amount	YTD Expended Amount	Balance
Grants for Outreach & Development		Grants for Outreach & Development		
8/1/2012 - 7/31/2013	\$62,975	\$0	\$0	\$0
PP Committee-Capacity Building		PP Committee-Capacity Building-Balance		
8/1/2012 - 7/31/2013	\$50,000	\$0	\$0	\$0
Project Search		Project Search		
8/1/2012 - 7/31/2013	\$175,000	\$0	\$0	\$0
Transportation		Transportation		
8/1/2012 - 7/31/2013	\$400,000	\$0	\$0	\$0
Totals:	\$687,975	\$0	\$0	\$0

S T I P E N D E X P E N D I T U R E S

ORGANIZATION	MONTH OF EVENT	EXPENDED	NUMBER SERVED	PREVIOUSLY SERVED	COMMENTS/CLOSED
FYE 9-30-11					
Volar Center for Independent Living	Oct-2010	5,995	58	1	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Oct-2010	5,386	23	8	<input checked="" type="checkbox"/>
NAMI Texas	Oct-2010	5,980	52	2	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2011	6,000	27	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2011	1,400	8	2	<input checked="" type="checkbox"/>
SW Chapter Autism Society of America	Apr-2011	1,200	20	2	<input checked="" type="checkbox"/>
Texas State Independent Living Council	Apr-2011	6,000	24	4	<input checked="" type="checkbox"/>
Texas Coalition of Texans with Disabilities	Apr-2011	2,973	15	10	<input checked="" type="checkbox"/>
Brain Injury Association of Texas	Apr-2011	1,366	11	2	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2011	6,000	40	11	<input checked="" type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2011	5,552	17	0	<input checked="" type="checkbox"/>
Texas Advocates	Aug-2011	5,769	60	24	<input checked="" type="checkbox"/>
TOTALS:		\$53,621	355	66	

FYE 9-30-12

Volar Center for Independent Living	Oct-2011	6,000	73	5	<input checked="" type="checkbox"/>
Partners Resource Network	Dec-2011	5,998	22	0	<input checked="" type="checkbox"/>
Texas A&M University	Feb-2012	3,794	16	0	<input checked="" type="checkbox"/>
ADDA-SR	Feb-2012	6,000	30	0	<input checked="" type="checkbox"/>
The Arc of Texas	Feb-2012	6,000			<input type="checkbox"/>
SW Chapter Autism Society of America	Mar-2012	1,200	20	6	<input checked="" type="checkbox"/>
Texas Parent to Parent	Jun-2012	6,000			<input type="checkbox"/>
American Association on Intellectual & Developmental Disabilities Texas Chapter (AAIDD-TX)	Jul-2012				<input type="checkbox"/>
TOTALS:		\$34,992	161	11	

NOTE: Budgeted amount used if stipend not closed.